

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
SANDUSKY CEMETERY BOARD
WEDNESDAY, JANUARY 28, 2015 AT 4:00 P.M.
IN THE CHAPEL AT OAKLAND CEMETERY
SANDUSKY, OHIO**

PRESENT:

Members: Chairman Thom Darden, Linda O'Malley, Matt Leser, Dave Waddington and Secretary Kevin Zeiher.

Also present was City Commission Liaison Member Scott Schell, City Treasurer Hank Solowiej, Cemetery Manager Dan Hedberg and guest Bob Wick.

The meeting was called to order at 4:00 P.M. by Chairman Darden.

**MINUTES OF THE
PREVIOUS MEETING:**

The minutes of the October 29, 2014 meeting had been circulated and were reviewed by the members in attendance. The minutes were approved as submitted on a motion made by Mr. Waddington, seconded by Ms. O'Malley. Motion carried.

TREASURER'S REPORT:

The December 31, 2014 financial report was presented by City Treasurer Hank Solowiej who reported that revenue was down for the third quarter of 2014 over last year and expenses were up. The Endowment Funds balance was down by approximately 5%. Upon Motion made by Mr. Zeiher, seconded by Mr. Waddington, the report was accepted and will be placed on file and if any members have questions they can contact Mr. Solowiej. Motion accepted.

**CEMETERY MANAGER'S
REPORT:**

Cemetery Manager Dan Hedberg reported that for all of 2014 there were 138 burials which was the same as 2013. There were 12 burials in the month of December. The fall clean-up which included leaf mulching was completed. Mr. Hedberg also stated that the interment records for Sections D & E had been completed and

that during the winter months would continue to enter to data and is currently working on Section K.

OLD BUSINESS:

Mr. Hedberg again provided the board with a pricing schedule established in January 2008 and a survey of pricing for spaces and opening and closing from local area cemeteries. It was apparent the Oakland Cemetery lagged behind in interment charges and in the cost of grave spaces. Mr. Hedberg produced recommended increases in all of the areas reflected on the Fee Schedule. Some of the increases were quite large but were still less than the other cemeteries surveyed. The members were asked to consider an increase in the pricing to be discussed at the April 29, 2015 meeting.

Mr. Hedberg reviewed two suggested changes to the Rules and Regulations, namely Section 14 on page 15 concerning the reclamation of unused grave spaces. Based upon the current law on the subject produced by Secretary Zeiher in an Ohio Attorney General's Opinion which did not favor reclamation, this section would be removed.

Mr. Hedberg addressed the fact that Oakland Cemetery is not listed in the most recent AT&T telephone book. No change can be made until the next printing, but the issues was brought to the attention of the IT department of the city.

NEW BUSINESS:

Mr. Hedberg reported that Mr. and Mrs. Edward Marks had donated \$100.00 to the Tree Fund. Upon motion by Chairman Darden, seconded by Mr. Waddington, the kind gift was accepted. Motion carried.

Mr. Hedberg advised that there had been a water main break that had been repaired by the county.

Our guest Bob Wick reported to the members that he regularly walks the cemetery and in recent times has noticed that a number of trees needed trimming. Mr. Wick had also spoken to the City Commission about his concerns. Mr. Hedberg had relayed his concern to the Forestry Department and the new superintendent Brad

Link. Mr. Schell stated that the Commission was looking at ways to address the issues.

Mr. Darden reported that he had received a letter from the City Commission reappointing him to the Cemetery Board, but instead of a three (3) year term his appointment only ran through June 2015. Mr. Schell advised that City Commissioners Mr. Murray and Ms. Twine were reviewing all of the committee assignments and that another letter would be issued in June to clarify the issue.

ADJOURNMENT:

There being no further business to come before the Board, and upon motion by Mr. Waddington, seconded by Ms. O'Malley the meeting was adjourned at 4:40 P.M.

The next meeting of the Sandusky Cemetery Board will be held **Wednesday, April 29, 2015 at 4:00 P.M.**, at the Chapel at Oakland Cemetery.

Kevin J. Zeiher, Secretary