

**Dan Kaman called the meeting to order** at 5 p.m. after the **Invocation**, given by John Hamilton, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman.

**City staff present:** Todd Roth – Engineer, Jim Lang – Interim Police Chief, Paul Ricci – Fire Chief, Anna Enderle – Assistant Planner, Thomas Schwan – Transit Administrator, Scott Miller – General Services Director, Tom Whitted – IT Manager, Don Icsman – Law Director & Acting City Manager, Hank Solowiej – Finance Director and Kelly Kresser – Commission Clerk.

**Upon motion of Pervis Brown and second of Diedre Cole, the commission voted to approve the minutes of the May 23, 2011 meeting and dispensed with the oral reading. All Ayes. The President declared the motion passed.**

#### **PROCLAMATION**

John Hamilton read a proclamation on behalf of **national Dump the Pump Day, a day that encourages people to use public transportation to save money, protect the environment, reduce our dependence on foreign oil and improve the quality of life for all Americans.**

#### **PRESENTATION**

George Poulos provided **an update on the Paper District marina project**. He said substantial completion was achieved for this portion of the project effective Friday, June 10. He said the docks and slips are now usable, although there are a multitude of miscellaneous items to be completed and the project has not yet been formally accepted. George Poulos said the city requested an inspection by the Erie County Health Department (ECHD) so that the marina could be open to the public by June 16. He said personnel have not yet been trained, but the facility can now be used on a first-come, first served basis. The bathhouse is operable and will meet the ECHD requirements. George Poulos cautioned the upland/amphitheatre portion is not yet completed nor is the irrigation. He said the final checks must be done and Chief Paul Ricci has been made aware the fire boat can now be located in the marina. He said signage has been installed and a few handicap accessible items must be completed. George Poulos said additional cleanup must be done in the basin which is scheduled for October, 2011, under the nationwide maintenance permit. He said the slips will be shut down when this dredging is scheduled for completion.

Dave Waddington said he liked the solar lighting at the harbor entrance and asked if signage will be erected near the parking area for the downtown shops and restaurants. George Poulos said directional display boards will be mounted in the marina office and space will be available for downtown establishments to advertise. Dave Waddington asked if there is overflow parking in the vehicle lot for Chesapeake Lofts and George Poulos said he believes there may have still been vehicles in the lot from bike week. Dave Waddington said he cleaned up in the marina area this weekend and asked if trash containers could be placed on the property. George Poulos said six containers will be placed on the property during the next week. Dick Brady asked what the date is which triggers the start of the warranty period for the marina. George Poulos said the date of substantial completion was established as June 10 and starts the warranty period of one year for construction (multiple years for the difference appliances). Dan Kaman said he met George Poulos last week at the site and believes this marina will be an asset for the city.

#### **AUDIENCE PARTICIPATION** (*agenda items only*)

Sharon Johnson, 1139 Fifth Street, said with the amount of tax dollars to be used for the Apex building (Item #1), she wonders if a development agreement will soon follow.

#### **CURRENT BUSINESS**

Dan Kaman said since the last commission meeting, some issues have been brought forward publicly and said **the commission has not lost its focus and is getting things done**. He said the city was constantly hounded to finish things and provided a recap of current, ongoing or completed projects:

- Monroe Street resurfacing
- Handicapped ramp project
- Shoreline Drive improvement project
- Sandusky Bay Pathway
- Hayes Avenue resurfacing and new curb and gutter
- Demolition of Milan Road overpass stairs
- 2010 resurfacing projects
- Mills Street reconstruction project
- Cedar Point Drive resurfacing
- Sandusky Bay Pathway – Cedar Point to First
- Columbus Avenue resurfacing project
- Lions Park shelter roof replacement
- Lions Park shoreline regrading
- Lions Park, Phase II
- City greenhouse improvements
- Dorn Park baseball fencing project
- Purchase & demolition of trailer park at Lions Park
- Citywide Master Plan
- Lions Park Master Plan
- Huron Park Master Plan
- Wayfinding signage Master Plan
- Chesapeake Plaza Master Plan
- Downtown market study
- New planned unit development regulations
- WWTP expansion
- East and west side interceptor cleaning project
- Thorpe, Dorn and Ferndale Drives waterline project
- Hayes Avenue waterline improvement
- BIWW chemical improvement project
- Cedar Point Road water main looping
- Bardshar Road water main
- Hollyrood & McKinley sewer separation
- Monroe Street waterline
- Venice Road lift station
- Keller Building mothballing
- Chesapeake walkway
- Paper District transient marina
- Underground storage tank removal at Sandusky Cabinets
- Brownfield remediation
- Demolition of 85 condemned and abandoned structures
- Acquired 16 properties, sold 4 in landbanking program
- Housing rehab programs
- Community garden projects
- Greener Corners recycling
- SPARC 1 and SPARC 2 point deviation routes created
- Purchased 8 buses and 4 converted vans
- Increase in transit ridership
- Coordinated dispatch for police and fire
- Purchase of equipment and vehicles for police and fire
- Purchase of new street sweeper
- Emerald ash borer tree removal and new trees planted

Dan Kaman said the commission has been accused of gaveling people from the podium but this is false. He said persons are only gaveled when they falsely accuse staff and there is no plan to shut down the public portion of the commission meetings. He said the commission is accused of giving everything away, but last year a committee was formed so that any plans are vetted prior to coming before the city commission. He said much has been accomplished and there is a lot going on with the city.

**Upon motion of Diedre Cole and second of Dave Waddington, the commission voted to accept all communications. All Ayes. The President declared the motion passed.**

#### ITEM #1

**ORDINANCE NO. 11-051:** It is requested an Ordinance be passed **authorizing and directing the city manager to enter into a grant application inducement agreement with Famous Realty of Cleveland, Ohio, in relation to the property located at 1643 First Street in Sandusky and formerly known as the Apex Electrical Manufacturing Company;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Diedre Cole and second of Dave Waddington, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Don Icsman said the narrative accompanying the ordinance explains how the brownfields committee reviewed the proposal and agreed it is the best proposal for the July round of money. He said other items on the action plan list would be better utilized with the December round of funding and the Sandusky Cabinets property is not yet ready (the current money must be spent by August 31). He said JBT (business across the street from the Apex property) has contacted the city about the site because of the visual aspect as well as contamination which may be in the ground. He said the fire chief is happy because of the safety of the personnel in the fire department. Dan Kaman said this is a \$45,000 grant which must be used by August 31 and the city will only bear its own direct expenses and ready the site for future development. Dick Brady said he cannot think of a more appropriate use of taxpayer money.

He said this will allow the city to invest and leverage a property into (potentially) another Chesapeake Lofts opportunity. Dick Brady said this property is an eyesore and a threat to our safety service personnel. He said the money proposed to be spent pales in comparison to what can be earned in the future by a developer and said this is what government(s) do. Diedre Cole said she is confused about the concern raised by Sharon Johnson as she (Sharon) attended the brownfields committee meeting on June 8 and none of these concerns were raised at that time. Sharon Johnson said the demolition will cost quite a bit of money and asked if the owner will do this; Diedre Cole said she will provide a copy of the supporting documentation.

**Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #2 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** The city's share of the cost is now estimated at \$568,705.60 and will be funded by proceeds of the Venice Road grade separation project note sale (see Item #3).

**ORDINANCE NO. 11-052:** It is requested an Ordinance be passed **authorizing and directing the city manager to enter into a contract with the Director of the Ohio Department of Transportation for the Venice Road grade separation project;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Pervis Brown and second of Diedre Cole, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #3 – Submitted by Hank S. Solowiej, CPA, Finance Director**

**Budgetary Information:** This note sale is for an amount not to exceed \$600,000 for the Venice Road grade separation project. Preliminary legislation was approved by the city commission on March 14, 2011 by Resolution No. 008-11R. Final legislation is expected to be passed at the June 13, 2011 meeting.

**Upon motion of Diedre Cole and second of Dave Waddington, the commission voted to accept the fiscal officer's certificate. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed.**

**ORDINANCE NO. 11-053:** It is requested an Ordinance be **passed providing for the issuance and sale of notes in the maximum principal amount of \$600,000, in anticipation of the issuance of bonds, for the purpose of paying a portion of the cost of eliminating grade crossings by constructing the Venice Road grade separation project in cooperation with the Ohio Department of Transportation,** and declaring an emergency.

**Upon motion of Diedre Cole and second of Dave Waddington, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #4 – Submitted by Hank S. Solowiej, CPA, Finance Director**

**Budgetary Information:** This formula provides a level percentage share of local government distribution funding for the next two years. This will provide for the same share of this funding for the years 2011 and 2012. The estimated impact along with the 2010 actual allocation is as follows:

- CY10 actual allocation                      \$676,720.11
- CY11 estimated allocation                 \$642,576.29
- CY 12 estimated allocation                \$444,518.66

**RESOLUTION NO. 019-11R:** It is requested a Resolution be passed **approving the alternative distribution formula for the undivided local government funding for Erie County for the calendar years**

**2011 and 2012 as proposed by the Erie County Budget Commission;** and declaring that this Resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to adopt this Resolution under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Resolution: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Resolution passed.

**ITEM #5 - Submitted by James Lang, Interim Police Chief**

**Budgetary Information:** The total cost for the equipment is \$45,000. The grant, if awarded, covers \$33,750 (75%) of the proposed expenditures. The matching \$11,250 funds (25%) for this purchase will be provided by funds from the police 2011 budget (110 1010 540 90).

**RESOLUTION NO. 020-11R:** It is requested a Resolution be passed **approving and ratifying a grant application submitted to the Ohio Office of Criminal Justice Services for funding through the Edward Byrne Memorial Justice Assistance grant program for the Sandusky cruiser laptop project;** and declaring that this Resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Pervis Brown and second of Dave Waddington, the commission voted to adopt this Resolution under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Resolution: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Resolution passed.

**ITEM #6 – Submitted by James Lang, Interim Police Chief**

**Budgetary Information:** The total amount of this expenditure is \$59,646.08 and will be paid with city capital funds.

**ORDINANCE NO. 11-054:** It is requested an Ordinance be passed **authorizing and directing the city manager to purchase fourteen (14) cruiser mobile video systems from L3 Mobile-Vision, Inc., of Boonton, New Jersey, for the Sandusky Police Department;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Pervis Brown, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.

**ITEM #7 - Submitted by James Lang, Interim Police Chief**

**Budgetary Information:** This purchase will not negatively impact the general fund. The funding for this purchase of LED cruiser light bars in the amount of \$14,672 will be paid from the donation received from the Sandusky/Erie County Community Foundation grant in the amount of \$14,672. This donation has been designated for the purchase of LED cruiser light bars.

**ORDINANCE NO. 11-055:** It is requested an Ordinance be **passed authorizing and directing the city manager to purchase eight (8) LED cruiser light bars from Parr Public Safety Equipment of Plain City, Ohio, for the Sandusky Police Department;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dick Brady and second of Julie Farrar, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

*Discussion:* Dick Brady said the city is fortunate for another contribution, on a long list, from one of our local foundations. He said the benefits provided by these foundations are many and the city would look very different without them.

Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the

**Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #8 – Submitted by Paul R. Ricci, Fire Chief**

**Budgetary Information:** The total amount of this expenditure is \$18,594.90 for the coats and pants. This purchase has been budgeted for and approved in the 2011 fire department budget under line item 110 1310 540 00. There is no trade-in value for the current safety gear.

**ORDINANCE NO. 11-056:** It is requested an Ordinance be passed **authorizing and directing the city manager to purchase nine (9) fire DEX PBI assault coat and pant sets for use in the fire department from Fire Safety Services of Huntsville, Ohio;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #9 – Submitted by Todd J. Roth, P.E., P.S.**

**Budgetary Information:** The original contract amount was \$516,502. The revised contract amount is \$500,880.51. The city received an OPWC grant for 35% of the construction costs only. The water fund will pay for the remaining balance of the project cost.

**ORDINANCE NO. 11-057:** It is requested an Ordinance be passed **authorizing and directing the city manager to approve the first and final change order for work performed by Buckeye Excavating & Construction, Inc., of Norwalk, Ohio, for the Cedar Point Road water main looping project and to deduct the contract amount by \$15,621.49 in relation thereto;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Pervis Brown and second of Dave Waddington, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #10 – Submitted by Scott Miller, Director of General Services**

**Budgetary Information:** The agreement will not result in any additional budgetary expenses. The city will benefit from the agreed upon permanent improvements to be made by the Panther Baseball Club, which will become part of the park property.

**ORDINANCE NO. 11-058:** It is requested an Ordinance be passed **authorizing and directing the city manager to enter into a three (3) year license agreement with the Panther Baseball Club for priority use of the Kiwanis Park ball field located at 2227 First Street, Sandusky, Ohio, for the Firelands Interleague Baseball League program (June 1 through July 31) beginning June 1, 2011;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dick Brady and second of Julie Farrar, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Dave Waddington said he is glad to see buy-in for making improvements at this park. Diedre Cole asked if this agreement included maintenance or cleanup of the parking lot area and Scott Miller said the parking lot is not included.

**Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #11 – Submitted by Scott Miller, Director of General Services**

**Budgetary Information:** No general fund money will be required for this agreement. The City of Sandusky will charge the City of Huron Fire Department \$58 per hour for labor in quarterly increments.

**ORDINANCE NO. 11-059:** It is requested an Ordinance be passed **approving and authorizing the execution of an intergovernmental agreement with the City of Huron to provide routine maintenance service and repairs for the City of Huron's Fire Department vehicles;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Julie Farrar and second of Dave Waddington, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Pervis Brown asked if this is a renewal for the initial agreement and Don Icsman said it is, although the city will perform work on its own vehicles first. He said the agreement was signed some time ago by the City of Huron, but while the City of Sandusky was looking into hiring a mechanic, this agreement was not brought forward for approval.

**Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**ITEM #12 – Submitted by Thomas Schwan, Transit Administrator**

**Budgetary Information:** The cost associated with the request for this lease is \$100 per bus year, a total of \$300 per year for the lease, and will be paid with funds from the STS operating budget. STS and MV Transportation will split the cost of the drivers Class B CDL expenses of \$1,870, STS share will be \$935 and will be paid with funds from the STS operating budget and the MV Transportation share will be \$935.

**ORDINANCE NO. 11-060:** It is requested an Ordinance be passed **authorizing and directing the city manager to enter into a lease agreement with the Toledo Area Regional Transit Authority (TARTA), for the purpose of leasing three (3) RTS medium duty buses for the Sandusky Transit System;** and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dick Brady and second of Dave Waddington, the commission voted to adopt this Ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* John Hamilton asked if there is a maintenance contract for these vehicles as they are ten (10) years old and Thomas Schwan said MV Transportation will take care of maintenance and repairs of the vehicles. Thomas Schwan said TARTA will trade buses with the city if major issues are realized. He said TARTA has 46 buses which are not currently being utilized and is also willing to work with the city in obtaining parts for them. Diedre Cole said there is one SPARC stop with 20 passengers and Thomas Schwan said 29,900 persons alone have been transported with the SPARC routes which is a 33% increase from one year ago. He said Kalahari is the largest stop with 885 persons transported in the last month to or from this location. He said WalMart, Kroger's and Washington & Lawrence Streets are also big stops for SPARC and many people are being transported to jobs and to shopping.

**Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed. Roll call on the Ordinance: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the Ordinance passed.**

**CITY MANAGER'S REPORT**

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to accept a donation in the amount of \$200 from the Sandusky Exchange Club for the Washington Park and Greenhouse Endowment Fund (#863 3483 485 00). All Ayes. The President declared the motion passed.**

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to accept a donation in the amount of \$30 from Ronald & Jean Wittmer for the Friends of the Greenhouse Endowment Fund (#673 3483 485 00). All Ayes. The President declared the motion passed.**

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to accept a donation in the amount of \$10 from Emily Palmer for the Friends of the Greenhouse Fund (#863 3483 485 00). All Ayes. The President declared the motion passed.**

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to accept a donation in the amount of \$25 from Daniel L. Miller for use by the Human Relations Commission. All Ayes. The President declared the motion passed.**

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to accept a donation in the amount of \$448 from Barbara and Nelson Sprague for the Cemetery Tree Endowment Fund (876 2660 485 00). All Ayes. The President declared the motion passed.**

Don Icsman **said a grant in the amount of \$14,672 has been received from the Erie County Foundations' Council for the purchase of new light bars for the Sandusky Police Department's patrol cars in memory of Officer Andrew Dunn.** He said this funding was made possible as the result of grants from the Randolph J. and Estelle M. Dorn Foundation, the Frost-Parker Foundation, the Wightman-Wieber Foundation, the Zion Evangelical Church Foundation and the Sandusky/Erie County Community Foundation. Don Icsman thanked the local foundations for their continued funding/support with this, and other, projects and initiatives.

Don Icsman **said the city continues to work with Lance Warner with his Job Ready Sites grant through the State of Ohio for the Feick Building.** He said the state is making funds available in the amount of \$3 million and a pre-application is being prepared. Don Icsman said if the state gives the okay to prepare the application once they have reviewed the pre-application and project, Lance Warner/Page Development, LLC would like the city to be the applicant for the project as this would provide a better chance for the grant to be approved. If approved, the City of Sandusky would then be the fiscal agent for the grant funds. Anna Enderle said the pre-application will allow for feedback and an information exchange with the state and Lance Warner. She said this does not obligate the city to anything although, at a later date, there may be a request made to utilize CDBG/RLF money. Don Icsman said he will continue to assist Mr. Warner with this project.

Don Icsman said **Mad River Harley Davidson loaned the City of Sandusky a motorcycle for use during Ohio Bike Week and the city provided vehicle insurance as part of its rolling stock.**

Don Icsman **provided a copy of the report issued by the brownfield advisory committee with regard to its priority projects.**

Don Icsman provided a copy of **the materials from the fourth and final meeting from the land reutilization public education series presentation which was held on May 25.** He said this information is available to the public and the final session was about the sale and disposition process.

Don Icsman said **listing agreements have been signed for the city-owned property in front of WLEC on Cleveland Road, property on Pipe Street and property on Old Railroad and Bogart Road.** He said these properties were authorized for sale by the commission and the committee established to review sale of city property will meet if offers are garnered for these properties.

Don Icsman said **the city received a letter from Peter Zaehring, Executive Director of the Erie County Economic Development Corporation (ECEDC),** expressing his gratitude for the city's support.

Don Icsman said **the city is still talking with staff from Erie Materials about their potential investment near the coal docks.** He said this is a quality company which received four flexible pavement awards during the past year for projects in the City of Sandusky and the City of Huron. He said discussions are ongoing and the plans are being reviewed for estimating by Erie Materials.

Don Icsman said the **street lighting project at Lakeview Condominiums is ongoing.** Dan Kaman said he spoke with Bill Tunnell last week and asked when the new lights will be installed. Scott Miller said the poles have been received and will be installed after the fixtures are repaired.

Don Icsman provided a copy of a **letter mailed to the owners of Markley's regarding their revolving loan fund and adjustments to their monthly payments.** He said a meeting preceded this letter to make the owners aware of the situation.

Don Icsman said **the court recently agreed with the city's position regarding the former American Crayon property** and the public should be aware of what a great job the personnel from the Sandusky Fire Department did on the case. He said this building is a danger to the public and a receiver will be appointed so that immediate control over the property will take place to secure the building and prohibit further trespass. He said there may be companies interested in a recovery and removal of the

building, but initially the building will be boarded up. He said the defendant and the bank both has some responsibility and the city stepped in to help protect the public from the danger.

Don Icsman said he was concerned about **the perception of stagnation in the city** and that words are important, but actions are more important. He said **much has been accomplished during the past 18 months with the commission, the city manager and employees**. Don Icsman said in late 2009, the city experienced the untimely departure of the former city manager and he (Don) was asked to step in to this role. He said he did not covet this position then and does not now. He said he is a professional and will be in overdrive until the day he steps down. Don Icsman said government is faced with a terrible economic recession, the worst since the 1930's. He said problems have been confronted in a forthright manner and he appreciates the support of the commissioners and the communication established. He said the city manager is the chief administrative officer according to the charter and communication and trust is required of the position. He said the city has gone back to basics with police, fire, streets, sewer and water and that services are delivered by the city's most important assets: its employees. He said the city has less money, less people and fewer resources with increased challenges and everyone is stepping up. He said systemic problems have been addressed with the workforce and the bar has been raised with conscientious and responsible employees having an appreciation for the opportunity to serve. Don Icsman said he has provided some stability and continuity. The budget has been balanced and a modest surplus now exists. He said at the same time, the union contracts were negotiated and completed and the union leadership should receive credit for their partnership in this success, in spite of layoffs. He said the dialogue has been constructive, trust has been built and both sides came to a realization about shared sacrifice. Don Icsman said personnel in the fire and police departments sought out and received grant money to hire personnel and to purchase equipment and vehicles. He said the public should be aware the city has consolidated from 252 employees (February, 2009) to 214 employees, which is a 20% reduction in staffing.

Don Icsman said in 2009, Angelo Hoty told the city it was drifting on the marina project and not following through yet this, and many other projects, are being realized including the development of Lions Park, the greenhouse solar energy panels, the reconstruction of Hayes Avenue and Mills Street, the new water towers and other miscellaneous work being performed at the sewer and water plants. Don Icsman said the city makes better brownfield decisions than it did three or four years ago and there are better people in place giving advice, even though they do not always agree. He said communication has been improved, trust is still being built and employees are being managed which was neglected before. Don Icsman said this is necessary and persons have been placed into department head positions that are expected to perform professionally. Don Icsman said in 2011, he will help by bringing value to the position. He commended the commission for engaging in creating a strategic plan to memorialize direction for the staff. He said this list is not static and will change based on funding, but a blueprint has been provided for day-to-day operation(s). Some of the categories interrelate with each other and the plan is being executed. He said one of the ICMA studies has been returned and changes have already been implemented by the fire chief. Don Icsman said Jerry Garrett has been retained to help seek out all possible qualified candidates for open positions. He said the state audit for CHIP has been completed and is hopeful the city will once again have a CHIP program. Don Icsman said he made it clear before that he is a lawyer and this is what he wants to be. He said decisions are being made because they are the right ones and not because he is interested in the position of city manager with any permanency.

Dan Kaman said he appreciates what the staff does and had attended a meeting on Friday with the police chief, fire chief and city manager. He said the job of ex-officio has given him thick skin and said this can get to a person - and his family - because of persons 'hiding in the bushes' throwing rocks and stones. Dan Kaman said everyone has an absolute duty to expose governmental corruption and those who remain silent are just as guilty as their corruptors because their silence enables them to continue to bilk the public. He said just because some people are no longer employed by the City of Sandusky does not mean the commission is not supportive. He said for other cities of comparative size, a lot is being done by the City of Sandusky. Dan Kaman said he has been told he is not a professional but the staff is professional. He said some of the staff employed one year ago is no longer sitting at the commission table and there are reasons for this. Dan Kaman said he is proud of what has been done by the commission and staff.

## OLD BUSINESS

Dave Waddington said **the second of five neighborhood cleanups will take place on Wednesday at Lions Park beginning at 5 p.m. and the green bean trailer will be at the site**. He said tire recycling money is left and will be used. Dave Waddington said **the city has many areas that are full of litter** and asked residents to help chip in by cleaning up trash when they find it lying in the city. He said a good effort has started with recycling.

Dick Brady said Don Icsman has forgotten more about government than he (Dick) will ever know and this is a compliment. He said government is complex and Don Icsman has worn two hats for a long time and is a testament to his strength as an individual. Dick Brady said he has spent the last three weeks working on **the task of searching for a professional recruitment company to search for a new city manager**. He said he has whittled these companies down to one and distributed a proposal from The Novak Consulting Group of Cincinnati, Ohio. He said this company is a regional executive recruitment firm and the principals in the firm were educated at the University of Kansas, the premier public administration university in the United States for many years. Dick Brady said this company brings a unique blend of abilities to the table for recruitment efforts. He said they have a proven and successful task-oriented assessment and personally likes the smaller flavor of this company as well as their location in Ohio. Dick Brady said representatives from this company will come to Sandusky to determine exactly what is expected of its city manager who will represent what is needed as a community. He said this process will begin with a meeting by the commissioners and that time must be invested in order to get it right. Dick Brady said a specific time schedule has been suggested indicating mid-October would be a reasonable period of time to hire a city manager. Dick Brady said he has researched both companies and their references and indicated The Novak Company most recently performed a search to hire a new city manager in Dublin, Ohio which has a lot of similar characteristics to Sandusky. Dick Brady said his recommendation would be to hire The Novak Company for the recruitment of Sandusky's new city manager.

Julie Farrar said she would like to wait until the next meeting to vote on this proposal so that she has a chance to peruse the document received from The Novak Company. Diedre Cole said she appreciates Dick Brady's diligence in preparing this information, but would like to read through the proposal first. Pervis Brown suggested having a special meeting next week to make a decision about this proposal. Don Icsman said it would be appropriate to order in legislation since the cost is over \$10,000. **Upon motion of Dave Waddington and second of Julie Farrar, the commission voted to hold a special meeting on Monday, June 20 at 5 p.m. to further discuss the position of city manager and consider legislation to employ The Novak Company. All Ayes. The President declared the motion passed.**

Julie Farrar asked **the status of the Request for Proposals (RFP) for the city's managed print services** and Tom Whitted said the RFP has not yet gone out but it will sometime later this week.

Julie Farrar asked about **the Venice Road backyard flooding issue**. Todd Roth said some things need to be done and anticipates the work will be completed sometime this summer.

Dan Kaman asked Julie Farrar to provide an update on the **sportsplex project**. Julie Farrar said two weeks ago, she and Carrie Handy met with the attorney for the developer and anticipates a presentation being made to the commission in the next four to six weeks. She said they are not yet ready to make a presentation for/to the public. Dan Kaman said to his knowledge, Julie Farrar has not spent any city money and is not leveraging anything (on the city's behalf) to purchase property. He said this is a good idea; Julie Farrar is working out the details for this ongoing process and it will not happen overnight. Julie Farrar said the city has not spent one penny with the new individual who is interested in the project. She said the last time the sportsplex was discussed, \$4,300 was spent on appraisals and the Frost Parker Foundation paid for all other expenses. Julie Farrar asked people to be patient and let this come to fruition. She said a sportsplex will bring in more year-round tourism and will provide organized sports during the week. Julie Farrar said kids would be engaged in intramural sports and would do something constructive, they will make friends and be mentored and coached; unsupervised youth is the number one complaint from the citizen survey. Dan Kaman said if this \$4,300 expense is a major concern, the city still has an open account with the Frost Parker Foundation and can try again.

## NEW BUSINESS

John Hamilton said **the sixth annual national dump the pump day will be held on June 16 and the Sandusky Transit System will be participating**. He said this is sponsored by the American Public Transportation Association and encourages public transportation as an option to beat high gas prices. He said the STS will provide free rides all day on June 16 and an open house will take place at the STS office, 1230 North Depot Street.

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to continue health care coverage for Officer Andrew Dunn's widow for one extra year from the date of his death while in the line of duty.**

*Discussion:* Dave Waddington said Mrs. Dunn has two young children and believes this request is extraordinary, but does not see something like this happening again. Dick Brady asked the value of this coverage and Hank Solowiej said the cost will be \$14,000 - \$15,000/year.

**All Ayes. The President declared the motion passed.**

Julie Farrar said she has received several calls regarding rental properties on Cedar Point Road and asked if these properties are registered as rentals. Hank Solowiej said the housing department indicated these homes are licensed and that questions or complaints can be addressed to Maryann Leone in the Housing Department for investigation. She said some of the complaints revolve around paying licensing fees, but the neighbors are also complaining their residential neighborhoods are turning into hotels and motels and they are feeling disturbed and crowded out. She said the city's rental codes are from 2004 and asked if there is anything that can be done to address this issue. Dave Waddington said this was looked into a few years ago concerning the Chesapeake Lofts. Dick Brady asked Todd Roth if this would be an appropriate use of an R-1 zoning classification as these are daily and/or weekly rentals and he (Todd) said he would look into this. Dan Kaman said he is glad this was brought to the city's attention, but the property owner's association is the first place complaints should be addressed. Julie Farrar said the VRBO website shows some locations are booked through the month of October and would not appreciate this in her neighborhood.

**Upon motion of Pervis Brown and second of Dave Waddington, the commission voted to hold an executive session regarding the purchase and sale of land. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed.**

**Upon motion of Dave Waddington and second of Pervis Brown, the commission voted to hold an executive session regarding personnel, fire department. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed.**

**Upon motion of Pervis Brown and second of Dave Waddington, the commission voted to hold an executive session regarding the purchase and sale of personal property. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed.**

**Upon motion of Pervis Brown and second of Dave Waddington, the commission voted to hold an executive session regarding personnel, finance department. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed.**

**Upon motion of Pervis Brown and second of Dan Kaman, the commission voted to hold an executive session regarding personnel, engineering. Roll call on the motion: Yeas: John Hamilton, Dick Brady, Julie Farrar, Dave Waddington, Diedre Cole, Pervis Brown and Dan Kaman, 7. The President declared the motion passed.**

Under **Audience Participation**, the following persons offered their comments:

Barbara Clark, representing the N.A.A.C.P., said she addressed a letter to Don Icsman regarding concerns about the city's solid waste ordinance which was passed along to the city commission. Barbara Clark asked the commission to repeal the solid waste ordinance, or to not enforce the truck provisions/compactor truck requirement. Barbara Clark said she checked with the EPA and they do not require the use of compactor trucks. She said the message is the city does not want persons like Lewis Knight hauling with their smaller trucks. Barbara Clark said Lewis Knight is 79 years old and has been hauling garbage for over 40 years with his trucks and that they are not leaking and are not causing road disrepair. She said licensed haulers should be able to haul and take care of their families.

Sharon Johnson, 1139 Fifth Street, asked if the city contributed \$30,000 to the Erie County Economic Development Corporation to hire a job specialist. Dick Brady said the target amount for the salary of this employee will be in the \$40,000 - \$45,000 range, plus benefits. Sharon Johnson asked the amount of money proposed to be spent for the firm to hire a new city manager and Dick Brady said the cost is \$17,500, plus \$3,000 in costs for printing, advertising, etc. Sharon Johnson asked if the passage of Item #1 means there will be a development agreement and a project named for the site. Dan Kaman said this

money is for an assessment of the clean up and hopes the owners of the property will then be able to get it developed.

Lewis Knight, Lewis Knight Hauling, 311 Hendry Street, asked the commission for the rights to haul in Sandusky and said a 'little man', he patronizes gas stations in the city. He said the larger hauling companies send their money out of the state.

Fred Farris, 1205 Wamajo Drive, asked for feedback about what Barbara Clark said as action is more important than words. Dan Kaman said the law was imposed in 1995 and he supports compactor trucks because he sees garbage blowing off the trucks.

Dannie Edmon, 319 East Madison Street, said more conversation was generated today about rental properties on the Cedar Point Road than about people losing their livelihoods. He said what is more interesting is that several commissioners own their own businesses and are not required to spend \$150,000 - \$200,000 in order to do business as legislated in Sandusky. Dannie Edmon said it was stated this ordinance was changed because it was a requirement by Erie County or the EPA yet in conversations with both entities, he found this is not true. He said there is a disconnect with what is being done by the commission and what is going on in the community. Julie Farrar said there were numerous hauler meetings when the city started recycling and she was against putting 19 haulers out of business. Julie Farrar said she took someone's word that the EPA does require compactor trucks and she has learned this is not true; she said it is her fault for not looking into this. She said this is another situation where the city could go to one hauler for recycling yet if not mandated by a higher power, the city should not do this. Julie Farrar said smaller haulers are buying gas locally and she is prepared to repeal the solid waste ordinance.

A.J. Oliver, 1112 Wayne Street, asked if there was legislation against beekeeping in the city as he did not find anything on the city's website (charter or code of ordinances). A.J. Oliver thanked all of the volunteers who work in city parks and the commissioners for setting a good example. A.J. Oliver said there are probably many households in Sandusky which have no trash pickup at all and this could be part of the problem with the trash in town. He said his family switched to a bigger hauler as the small hauler he used previously did not offer recycling. A.J. Oliver said good people will be running for office in November and there will be good issues. He said Tax Increment Financing (TIF) gives a builder or developer the opportunity to provide and/or install infrastructure improvements with funds that would otherwise go to property and school taxes. He said the paper district marina is funded with TIF money, is a good development tool and that agreements can take many forms. A.J. Oliver is for TIF's to be no more than 50% so that the other 50% can go to the schools.

Barbara Clark said there is a rumor that the smaller haulers do not recycle but this is not the case. Barbara Clark said she would like to see shelters erected at some of the SPARC locations including Kroger's and WalMart and Dan Kaman said this is being worked on. Dave Waddington said the haulers must offer recycling to comply.

**At 7:10 p.m., Dan Kaman announced adjournment of the open session. Five executive sessions were held beginning at 7:15 p.m. At 8:45 p.m., Dan Kaman announced adjournment.**

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Kelly L. Kresser  
Clerk of the City Commission

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Daniel J. Kaman  
President of the City Commission