



CITY OF SANDUSKY COMMISSIONERS  
REGULAR SESSION AGENDA  
December 27, 2011 at 5 p.m.  
City Hall, 222 Meigs Street

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**ROLL CALL**

J. Hamilton, R. Brady, J. Farrar, D. Waddington, D. Cole, P. Brown & D. Kaman

**WELCOME**

Nicole C. Ard, City Manager

**APPROVAL OF MINUTES**

December 12, 2011

**AUDIENCE PARTICIPATION**

Agenda items listed below only (3 minute limit)

**COMMUNICATIONS**

Motion to accept all communications submitted below

**CURRENT BUSINESS**

**ITEM #1 – Submitted by Amanda Meyers, Paralegal**

**Budgetary Information:** The cost of these acquisitions will be approximately one thousand five hundred dollars (\$1,500) in surveying costs, title fees, title insurance, escrow fees, deed preparation, closing costs and transfer fees, but upon sale the purchaser (s) shall be required to pay these costs and the city will recoup them. The taxing districts will not collect the delinquent taxes, assessments, penalties and interest currently due and owing in the amount of thirty two thousand five hundred thirty one dollars and seven cents (\$32,531.07) of which eighteen thousand five hundred seventy dollars and thirty cents (\$18,570.30) is owed to the city for assessments. Demolition of the structures located at 621 East Adams Street and 1110 First Street will be paid for with CDBG funds and will not be recouped. If the city would not accept the parcels into its land reutilization program and the properties were forfeited to the State of Ohio, the property would be exempt from taxation and the city would not be able to assess the property and recoup the costs of mowing and maintenance. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting approximately three thousand nine hundred seven dollars and four cents (\$3,907.04) yearly in real estate taxes and assessments, which will eventually increase with rehabilitation and development of the property. The city will not have the burden of maintenance and will potentially save three thousand eight hundred ninety four dollars (\$3,894) a month in equipment and maintenance costs.

**RESOLUTION NO. \_\_\_\_\_:** It is requested a Resolution be passed approving and accepting certain real property for acquisition into the land reutilization program; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**ITEM #2 – Submitted by Hank S. Solowiej, CPA, Finance Director**

**Budgetary Information:** This action will cover anticipated expenditures through December 31, 2011. The last payroll occurs on December 30, 2011, with the final city commission meeting on December 27, 2011. The agenda deadline occurs before the final payroll costs can be determined. The amendment needs to cover final payroll and other projected costs through December 31, 2011. The ordinance will be available at the meeting.

**ITEM #3 – Submitted by Hank S. Solowiej, CPA, Finance Director**

**Budgetary Information:** The agenda deadline occurs before the amount can be determined. The resolution, along with the amount, will be available at the meeting.

**ITEM #4 – Submitted by Hank S. Solowiej, CPA, Finance Director**

**Budgetary Information:** This action will establish a budget for operations until the annual appropriations can be approved after the second Monday in January, 2012. The city charter prohibits the city from enacting the 2012 budget before January 9, 2012.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an Ordinance be passed to make temporary appropriations for the months of January, February and March, 2012, and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**ITEM #5 - Submitted by: Carrie R. Handy, Chief Planner**

**ORDINANCE NO. \_\_\_\_\_:** It is requested an Ordinance be passed amending the official zone map of the City of Sandusky to rezone parcel #60-00470.000 located at 302 Fremont Avenue, from R1-75, single family residential district to "RB" roadside business district; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the city charter.

**ITEM #6 - Submitted by Carrie R. Handy, Chief Planner**

**ORDINANCE NO. \_\_\_\_\_:** It is requested an Ordinance be passed amending the official zone map of the City of Sandusky to rezone parcel #58-00323.000, located at 911 Decatur Street, from "R2F" two-family residential district to "PF" public facilities district; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the city charter.

**ITEM #7 – Submitted by Carrie R. Handy, Chief Planner**

**Budgetary Information:** The cost of this contract is covered by administrative dollars allocated in the Revolving Loan Fund program and monitoring fees collected by the enterprise zone program. A portion of the cost of the contract is also covered by administrative dollars received in conjunction with the Community Development Block Grant (CDBG). There



TO: Don Icsman, Acting City Manager  
FROM: Amanda Meyers, Paralegal  
DATE: December 14, 2011  
RE: City Commission Agenda Item

**ITEM FOR CONSIDERATION:** Legislation requesting approval for the City Manager to accept eleven (11) parcels of nonproductive land situated within the City of Sandusky through the City of Sandusky's Land Reutilization Program for the purpose of facilitating reutilization of the nonproductive land. Eight (8) of the parcels are vacant lots owned by the City, two (2) parcels with structures will be acquired by forfeiture, and one (1) parcel will be acquired by gift of deed in lieu of foreclosure. The parcels will be placed in the Land Reutilization Inventory until sold.

**BACKGROUND INFORMATION:** Pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code to acquire vacant and abandoned tax delinquent property with the future goal of productive reuse of the land. The City's ability to assemble land for reuse and redevelopment is critical to stabilizing and rebuilding Sandusky's neighborhoods and is necessary for neighborhood revitalization.

The goal of the City of Sandusky's Land Reutilization Program is to return vacant and abandoned tax delinquent property to productive use that benefits the community. If a property is not producing tax revenues, less money is collected and available for enhancements back in to the community. Also, because the property is abandoned, it is not maintained and often becomes an illegal dumping ground. The City spends thousands of dollars a year maintaining weeds and nuisance conditions on abandoned properties. By returning the property back to a long-term tax producing status, more revenue is generated and available for community improvements and the City will not have to expend funds to maintain it.

The eleven (11) parcels requested for acquisition have been deemed to be necessary and/or beneficial to the Land Reutilization Program efforts and approved by the following quorum of the Land Bank Committee:

1. Carrie Handy - Chief Planner
2. Julie Farrar - City Commissioner
3. Charlie Sams - Acting Chief of Police
4. Todd Roth - Director of Planning, Engineering & Development
5. Scott Miller - Director of General Services

Eight (8) of the eleven (11) parcels are vacant lots that are owned by the City, of which seven (7) are tax exempt, unbuildable lots and one (1) is a large buildable lot located in the Southside Acquisition Zone. One (1) of the eight (8) parcels owned by the City is vacant land located in Perkins Township across Pipe Creek to the north of Oakland Cemetery. It has been requested by the adjoining property owner for yard expansion. The parcel is basically land-locked because the City does not have any easements for access through the properties located on the north side of Pipe Creek and it is not

accessible from the south because it is not practical to cross Pipe Creek with the equipment necessary for mowing and maintenance. The adjoining property owner has mowed and maintained this parcel for over 20 years saving the City the burden and cost of maintenance. I would like to officially place the eight (8) City owned parcels in the Land Bank so they may be disposed of through the City's Land Reutilization Program in accordance with Chapter 5722 of the Ohio Revised Code. Upon disposition, the parcels will start producing tax revenue for the taxing districts and the City will no longer have the burden of maintaining them.

Two (2) of the eleven (11) parcels have residential structures and will be forfeited to the City upon motion to the Erie County Common Pleas Court and placed in the Land Reutilization Inventory. They have been through at least two Sheriff's Sales with no bidders and will be forfeited to the State of Ohio if they are not acquired by the City. The parcel located at 621 E. Adams Street is condemned and will be demolished with CDBG funds. The vacant lot will be buildable and will be marketed for future development. The parcel located at 1110 First Street will be evaluated for rehabilitation. If it is determined that it is not able to be rehabilitated, it will be demolished with CDBG funds, which will leave an unbuildable lot that will be placed in the Land Reutilization Inventory to be acquired by the adjoining property owners for yard expansion.

The parcel located at 14 Anderson Street Extension is a water lot intended for boat dockage. The owner is donating it to the City as a gift of deed. A Request for Proposals will be issued for its sale in early spring.

Seven (7) of the eleven (11) parcels are unbuildable lots and will be eligible for the Mow to Own Program. All of the parcels will be brought back to City Commission for approval of disposition and sale.

**BUDGET IMPACT:** The cost of these acquisitions will be approximately one thousand five hundred dollars (\$1,500.00) in surveying costs, title fees, title insurance, escrow fees, deed preparation, closing costs and transfer fees, but upon sale the purchaser(s) shall be required to pay these costs and the City will recoup them. The taxing districts will not collect the delinquent taxes, assessments, penalties and interest currently due and owing in the amount of thirty two thousand five hundred thirty one dollars and seven cents (\$32,531.07), of which eighteen thousand five hundred seventy dollars and thirty cents (\$18,570.30) is owed to the City for assessments. Demolition of the structures located at 621 E. Adams Street and 1110 First Street will be paid for with CDBG funds and will not be recouped. If the City would not accept the parcels into its Land Reutilization Program and the properties were forfeited to the State of Ohio, the property would be exempt from taxation and the City would not be able to assess the property and recoup the costs of mowing and maintenance. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting approximately three thousand nine hundred seven dollars and four cents (\$3,907.04) yearly in real estate taxes and assessments, which will eventually increase with rehabilitation and development of the property. The City will not have the burden of maintenance and will potentially save three thousand eight hundred ninety four dollars (\$3,894.00) a month in equipment and maintenance costs.

**ACTION REQUESTED:** It is requested legislation be adopted allowing the City Manager to accept the eleven (11) parcels of land through the City of Sandusky's Land Reutilization

Program. It is further requested that the legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order to allow the process of forfeiture through the Erie County Common Pleas Court to continue in a timely manner and ultimately return the land to tax producing status and productive use.

---

Amanda J. Meyers, Paralegal

I concur with this recommendation:

---

Donald C. Icsman, Acting City Manager

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND ACCEPTING CERTAIN REAL PROPERTY FOR ACQUISITION INTO THE LAND REUTILIZATION PROGRAM; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code; and

WHEREAS, it is requested that the City accept eleven (11) parcels of nonproductive land situated within the City of Sandusky as further described in attached Exhibit "A", for placement in the Land Reutilization Inventory; and

WHEREAS, it is necessary to acquire the nonproductive land parcels in accordance with the City of Sandusky's Land Reutilization Program in order to facilitate reutilization of the nonproductive land to support neighborhood revitalization and development within the City; and

WHEREAS, eight (8) of the parcels are vacant lots that are owned by the City and are deemed to be necessary and/or beneficial to the Land Reutilization Program by the Land Bank Committee and upon City Commission approval will be placed in the Land Reutilization Inventory where upon disposition, will begin producing tax revenue for the taxing districts and the City will no longer be burdened with maintaining the parcels; and

WHEREAS, upon City Commission approval, two (2) of the parcels with residential structures will be forfeited to the City upon motion to the Erie County Common Pleas Court and placed in the Land Reutilization Inventory; the structure on the parcel located at 621 E. Adams Street is condemned and will be demolished with CDBG funds and the remaining buildable vacant lot will be marketed for future development; the parcel located at 1110 First Street will be evaluated for rehabilitation and if it is determined the structure is not able to be rehabilitated it will be demolished with CDBG funds leaving an unbuildable lot to be acquired by the adjoining property owners for yard expansion; and

WHEREAS, upon City Commission approval to accept by gift of deed in lieu of foreclosure, one (1) parcel located at 14 Anderson Street Extension which is a water lot intended for boat dockage, will be placed in the Land Reutilization Inventory where a request for proposals will be issued for its sale in early Spring; and

WHEREAS, the parcels requested for acquisition will be presented to this City Commission by Ordinance in the future for approval of disposition and sale for each of the parcels; and

WHEREAS, the cost for these acquisitions will be approximately \$1,500.00 in surveying costs, title fees, title insurance, escrow fees, deed preparation, closing costs and transfer fees which will be recouped by the City upon sale of the property; Community Development Block Grant (CDBG) funds will be used for demolitions; and

WHEREAS, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to allow the process of forfeiture through the Erie County Common Pleas Court to continue in a timely manner and ultimately return the land to tax producing status and productive use; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it

is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter; and NOW, THEREFORE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission hereby approves and accepts for acquisition into the Land Reutilization Program eleven (11) parcels of nonproductive land situated within the City of Sandusky, as further described in Exhibit "A", a copy of which is attached to this Resolution and specifically incorporated herein.

Section 2. This City Commission authorizes and directs the City Manager to acquire the nonproductive land in accordance with the City of Sandusky's Land Reutilization Program in order to facilitate reutilization of the nonproductive land to support neighborhood revitalization and development within the City.

Section 3. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER

PAGE 3 - RESOLUTION NO. \_\_\_\_\_

CLERK OF THE CITY COMMISSION

Passed: December 27, 2011

**EXHIBIT "A"  
VACANT LOTS**

Parcel	Address	Owner(s)	Del. Taxes	Assessments	P&I*	Total Owed	Yearly Taxes and Assessments
59-60589.000	438 Camp	City of Sandusky	N/A	N/A	N/A	0.00	212.06
<b>Proposed Use:</b> This unbuildable parcel has been requested by adjoining property owner to install a driveway.							
59-60590.000	442 Camp	City of Sandusky	N/A	N/A	N/A	0.00	197.98
<b>Proposed Use:</b> Will offer to adjoining property owner for off-street parking for tenants.							
56-60054.000	0 Meigs	City of Sandusky	N/A	N/A	N/A	0.00	201.68
<b>Proposed Use:</b> This vacant lot has been requested by the adjoining property owners for yard expansion. Owners currently have an encroachment license.							
58-00577.000	0 W. Forest	City of Sandusky	N/A	N/A	N/A	0.00	346.27
<b>Proposed Use:</b> This buildable parcel will be placed in the Land Bank inventory for future development. Located in the South Side Acquisition Zone.							
57-65115.000	0 Hancock	City of Sandusky	N/A	N/A	N/A	0.00	200.2
<b>Proposed Use:</b> Will offer to adjoining property owner for off-street parking for tenants. Located in the Hancock Street Acquisition Zone.							
57-63925.000	0 Hancock	City of Sandusky	N/A	N/A	N/A	0.00	146.07
<b>Proposed Use:</b> Will offer to adjoining property owner for off-street parking for tenants. Located in the Hancock Street Acquisition Zone.							
Will be assigned	Part of Oakland Cemetery	City of Sandusky	N/A	N/A	N/A	0.00	37.14
<b>Proposed Use:</b> This unbuildable parcel has been requested by adjoining property owner for yard expansion.							
56-60232.000	0 Market	City of Sandusky	N/A	N/A	N/A	0.00	321.80
<b>Proposed Use:</b> This unbuildable parcel has been requested by adjoining property owner for yard expansion.							

**ACQUISITION OF PARCELS THROUGH FORFEITURE**

Parcel	Address	Owner(s)	Del. Taxes	Assessments	P&I*	Total Owed	Yearly Taxes and Assessments
56-00917.000	621 E. Adams	Patricia McCarty	6,357.43	7,154.03	1,844.44	15,355.90	1635.80
<b>Proposed Use:</b> The structure will be demolished and this unbuildable parcel will be combined with adjoining parcel to form a buildable parcel for future economic development. Located in the Hancock Street Acquisition Zone.							
57-02817.000	1110 First	Daniel Steele	4,229.97	11,416.27	1,528.93	17,175.17	500.60
<b>Proposed Use:</b> The structure will be evaluated for rehabilitation. If it can be rehabilitated, a Request for Proposals will be issued. If it can't be rehabilitated it will be demolished and the unbuildable lot will be offered to the adjoining property owners.							

**GIFT OF DEED IN LIEU OF FORECLOSURE**

Parcel	Address	Owner(s)	Del. Taxes	Assessments	P&I*	Total Owed	Yearly Taxes and Assessments
56-00542.000	14 Anderson Extension	James Hurst				0.00	107.44
<b>Proposed Use:</b> This is a water lot intended for boat dockage being donated by the owner as a gift of deed.							

Total Tax Delinquency: 32,531.07

Estimated Yearly Tax Production: 3,907.04



**DEPARTMENT OF FINANCE  
HANK S. SOLOWIEJ, CPA, FINANCE DIRECTOR**

222 Meigs Street  
Sandusky, Ohio 44870  
Phone (419) 627-5888  
Fax (419) 627-5892

TO: City Commission  
FROM: Hank S. Solowiej, CPA, Finance Director  
DATE: December 13, 2011  
RE: Commission Agenda Item

**ITEM FOR CONSIDERATION:**

Ohio Rev. Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

I am submitting amendment #3 to the 2011 General Appropriations, which is the final budget amendment for 2011. In addition, approval of inter-fund transfers/advances through December 2011 is requested.

**BUDGETARY INFORMATION:**

This action will cover anticipated expenditures through December 31, 2011. The last payroll occurs on December 30, 2011, with the final City Commission meeting on December 27, 2011. The agenda deadline occurs before the final payroll costs can be determined. The amendment needs to cover final payroll and other projected costs through December 31, 2011. The ordinance will be available at the meeting.

**ACTION REQUESTED:**

It is requested the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter. A motion is required to approve the final transfers. To ensure all items are covered, the ordinance and final transfers will be presented at the meeting.

CC: Donald C. Icsman, Interim City Manager/Law Director



**DEPARTMENT OF FINANCE  
HANK S. SOLOWIEJ, CPA, FINANCE DIRECTOR**

222 Meigs Street  
Sandusky, Ohio 44870  
Phone (419) 627-5888  
Fax (419) 627-5892

TO: City Commission  
FROM: Hank S. Solowiej, CPA, Finance Director  
DATE: December 13, 2011  
RE: Commission Agenda Item

**ITEM FOR CONSIDERATION:**

A resolution authorizing the transfer of funds from the General Fund to the Payroll Stabilization Fund.

On October 12, 2010, the City Commission approved Resolution No. 035-10R authorizing the Finance Director to establish such a fund named the "Payroll Stabilization Fund" special revenue fund pursuant to Ohio Rev. Code Section 5705.13 (B). This section authorizes a taxing authority to establish a special revenue fund to accumulate cash to pay unused accumulated leave at separation of employment including retirement or paying salaries when the number of pay periods exceeds the usual and customary number for a year.

Pursuant to ORC Section 5705.13(B), a resolution by the taxing authority is required authorizing any transfer to this fund.

**BUDGETARY INFORMATION:**

The agenda deadline occurs before the amount can be determined. The resolution along with the amount will be available at the meeting.

**ACTION REQUESTED:**

It is requested that the City Commission approve the necessary legislation under suspension of the rules in accordance with Section 14 of the City Charter in order to complete the transfer before the end of the calendar year. To ensure an accurate amount, the resolution authorizing the transfer will be presented at the meeting.

CC: Donald C. Icsman, Interim City Manager/Law Director



**DEPARTMENT OF FINANCE  
HANK S. SOLOWIEJ, CPA, FINANCE DIRECTOR**

222 Meigs Street  
Sandusky, Ohio 44870  
Phone (419) 627-5888  
Fax (419) 627-5892

TO: City Commission  
FROM: Hank S. Solowiej, CPA, Finance Director  
DATE: December 13, 2011  
RE: Commission Agenda Item

**ITEM FOR CONSIDERATION:**

Ohio Rev. Code Section 5705.38 (A) requires that on or about the first day of each fiscal year, an appropriation measure is to be passed. If the taxing authority wants to postpone the passage of the annual appropriation measure until an amended certificate is received from the county budget commission based upon the actual year end balances, it may pass a temporary appropriation measure for meeting the ordinary expenses until no later than April 1.

I am submitting an ordinance approving Temporary Appropriations for 2012.

**BUDGETARY INFORMATION:**

This action will establish a budget for operations until the annual appropriations can be approved after the second Monday in January 2012. The City Charter prohibits the City from enacting the 2012 budget before January 9, 2012.

**ACTION REQUESTED:**

It is requested that the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter. This will establish a temporary operating budget for 2012 until the City Commission passes an Appropriation Ordinance in accordance with Section 51 of the City Charter.

CC: Donald C. Icsman, Interim City Manager/Law Director

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE MONTHS OF JANUARY, FEBRUARY AND MARCH 2012, AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this legislation should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to establish an Operating Budget for 2012 until the City Commission passes an Appropriation Ordinance which may not be passed before the second Monday in January of each budget year as required by Section 51 of the City Charter; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this Ordinance be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. There shall be and hereby are appropriated out of any funds now in the treasury or any accruing revenues of the City available for said purposes at the values set forth herein below for the payment of the expenses and obligations of the City during the months of January, February and March 2012, for the various purposes hereinafter specified.

<u>DEPARTMENT</u>	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>
POLICE	790,000	70,000	860,000
POLICE RECORDS	170,000	12,000	182,000
POLICE-DETECTIVES	160,000	5,000	165,000
FIRE	1,000,000	80,000	1,080,000
STREET LIGHTING	-	46,000	46,000
OAKLAND CEMETERY	60,000	8,000	68,000
COMMUNITY DEVELOPMENT	50,000	9,000	59,000
CITY WIDE ECON DEVELOPMNT	5,000	1,000	6,000
BUILDING DIVISION	50,000	4,000	54,000
HORTICULTURAL SERVICES	187,000	38,000	225,000
CITY MANAGER	56,000	4,000	60,000
ADMINISTRATIVE SERVICES	27,000	14,000	41,000
FINANCE		4,000	39,000

	35,000		
INCOME TAX	11,000	59,000	70,000
DATA PROCESSING CENTER	20,000	10,000	30,000
LAW	65,000	5,000	70,000
CITY COMMISSION	6,000	4,000	10,000
CITY COMMISSION CLERK	17,000	500	17,500
MUNICIPAL COURT	186,000	11,000	197,000
BUILDING MAINTENANCE	68,000	68,000	136,000
ENGINEERING	70,000	9,000	79,000
FLEET MAINTENANCE	47,000	22,000	69,000
ADMINISTRATIVE SUPPORT	-	130,000	130,000
TRANSFERS	-	340,000	340,000
<b>GENERAL FUND</b>	<b>3,080,000</b>	<b>953,500</b>	<b>4,033,500</b>
STREETS	160,000	48,000	208,000
SNOW & ICE REMOVAL	-	21,000	21,000
TRAFFIC & ELECTRICAL MNTC	67,000	17,000	84,000
<b>STREET FUND</b>	<b>227,000</b>	<b>86,000</b>	<b>313,000</b>
ST HIGHWAY FUND	4,650	4,650	9,300
PUBLIC TRANSIT FUND	10,000	97,000	107,000
PAVILION	7,000	3,000	10,000
MILLS CREEK GOLF COURSE	25,000	20,000	45,000
RECREATION DEPARTMENT	21,000	11,000	32,000
<b>PARKS &amp; RECREATION FUND</b>	<b>53,000</b>	<b>34,000</b>	<b>87,000</b>
FIRE PENSION FUND	186,000	11,000	197,000
POLICE PENSION FUND	132,000	8,000	140,000
LANDBANK/NSP BZ080211	-	2,500	2,500

COURT SECURITY	-	500	500
REVOLVING LOAN-REHAB	-	50,000	50,000
REVOLVING LOAN-ECO DEV	-	50,000	50,000
DRC-PROBATION SERVICES	15,000	-	15,000
<b>STATE GRANT FUND</b>	<b>15,000</b>	<b>103,000</b>	<b>118,000</b>
HUD CDBG B09MC390034	40,000	250,000	290,000
REVOLVING LOAN-ECO DEV	-	125,000	125,000
PUBLIC TRANSIT SYSTEM	17,000	210,645	227,645
<b>FEDERAL GRANT FUND</b>	<b>57,000</b>	<b>585,645</b>	<b>642,645</b>
EMS	-	250,000	250,000
<b>CAPITAL PROJECT FUND</b>	<b>-</b>	<b>250,000</b>	<b>250,000</b>
PP REMOVAL UNSAFE BLDGS	-	15,000	15,000
RENTAL REGISTRATION FEE	2,500	25,000	27,500
INSPECTION FEE	-	5,000	5,000
<b>SPECIAL ASSESSMENT FUND</b>	<b>2,500</b>	<b>45,000</b>	<b>47,500</b>
CAO	22,000	4,000	26,000
BIWW FILTRATION PLANT	221,000	240,000	461,000
WATER DISTRIBUTION DEPT	152,000	37,000	189,000
ADMINISTRATIVE SUPPORT	95,000	31,000	126,000
DEBT SERVICE-BASIC UTIL	-	400,000	400,000
<b>WATER FUND</b>	<b>490,000</b>	<b>712,000</b>	<b>1,202,000</b>
SEWER DEPARTMENT OFFICE	22,000	4,000	26,000
WATER POLLUTION CONTROL	300,000	286,000	586,000
SEWER MAINTENANCE DEPT	155,000	53,000	208,000
ADMINISTRATIVE SUPPORT	95,000	47,000	142,000
DEBT SERVICE-BASIC UTIL	-	1,400,000	1,400,000
	<b>572,000</b>	<b>1,790,000</b>	<b>2,362,000</b>

**SEWER FUND**

CONTRABAND TRUST FD	-	8,000	8,000
FIRE TRUST	-	5,000	5,000
GREEN FUND TRUST	-	500	500
PARK TRUST	-	1,000	1,000
		<hr/>	
<b>GENERAL TRUST FUND</b>	-	<b>14,500</b>	<b>14,500</b>
SHORELINE PARK IMPR	-	200	200
		<hr/>	
<b>PARK ENDOWMENT FUND</b>	-	<b>200</b>	<b>200</b>
OAKLAND CEMETERY DEPT	-	500	500
GARDEN MAUSOLEUM	-	500	500
PERPETUAL CARE	-	500	500
SPECIAL CARE	-	500	500
MEMORIAL PLANTINGS	-	500	500
		<hr/>	
<b>CEMETERY ENDOW FUND</b>	-	<b>2,500</b>	<b>2,500</b>
STATE PATROL FUND	-	5,000	5,000
		<hr/>	
<b>TOTAL ALL FUNDS</b>		<b>4,829,150</b>	<b>4,701,995</b>
			<b>9,531,145</b>

Section 2. The amounts appropriated for the various purposes hereinafter set forth shall, in no event, be exceeded unless the City Commission shall by Ordinance authorize a transfer from one appropriation account to another, or shall appropriate additional unappropriated funds.

Section 3. No payments shall be made out of any of the funds herein appropriated for any extraordinary purpose, without specific authority of the City Commission.

Section 4. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers

between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 5. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 6. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 7. That for reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter upon its passage, and its due authentication by the President, and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST:

\_\_\_\_\_  
KELLY KRESSER  
CLERK OF THE CITY COMMISSION

Passed: December 27, 2011

**To:** Donald C. Icsman, Acting City Manager  
**From:** Carrie R. Handy, Chief Planner  
**Date:** December 13, 2011  
**Subject:** Commission Agenda Item – Amendment to the Zoning Map for Robert Crawford, 302 Fremont Avenue

**Item for Consideration:** Application for an amendment to the Zoning Map for parcel #6000470.000 (302 Fremont Avenue) from “R1-75”/Single-Family Residential District to “RB”/Roadside Business District.

**Purpose:** To allow for expansion of the Margaritaville parking lot located at 212-302 Fremont Avenue.

**Background Information:** The proposed Zoning Map amendment was recommended for denial at the October 26, 2011 Planning Commission meeting.

The subject property is located on the east side of Fremont Avenue south of Venice Road. It is currently developed with one residential dwelling.

The applicant is requesting a rezoning to “RB”/Roadside Business District from “R1-75” in order to accommodate a future expansion of the existing Margaritaville parking lot on the property at 212 Fremont Avenue. A rezoning to a business zoning district is necessary to accommodate any expansion of a parking lot for a business use.

The “RB”/Roadside Business District was recommended by staff as the appropriate zoning classification for the subject property as the proposed use for the property is parking for the business on 212 Fremont, which is also zoned “RB” District.

Based on a site inspection of the subject property and the surrounding area, it appears that the properties most affected by the proposed zoning change would be the single-family residential property immediately to the south of the subject property and the single-family residential property across Fremont Avenue from the subject property.

Impacts on these properties could be mitigated if privacy fencing or landscaping would be installed along the perimeters of the subject properties to screen the business parking use at 302 Fremont from these residences. The proposed off-street parking plan allows for a sound barrier with trees and a privacy fence.

A public hearing on the applicant's request was held by the City Commission at their December 12, 2011, meeting. A two-thirds (2/3) affirmative vote by the City Commission is required to override the Planning Commission's recommendation.

### **Correlation to the Strategic Plan**

The City of Sandusky's Comprehensive Plan recommends commercial development for this portion of Fremont Avenue (please see attached land use map from the Comprehensive Plan). Additionally, Fremont Avenue is a busy state route that makes it appropriate for commercial uses.

**Action Requested:** Consideration of the proposed Zoning Map amendment rezoning parcel #6000470.000 (302 Fremont Avenue) from “R1-75”/Single-Family Residential District to “RB”/Roadside Business District. It is requested that this ordinance take effect under Section 13 of the City Charter.

---

Carrie R. Handy, Chief Planner

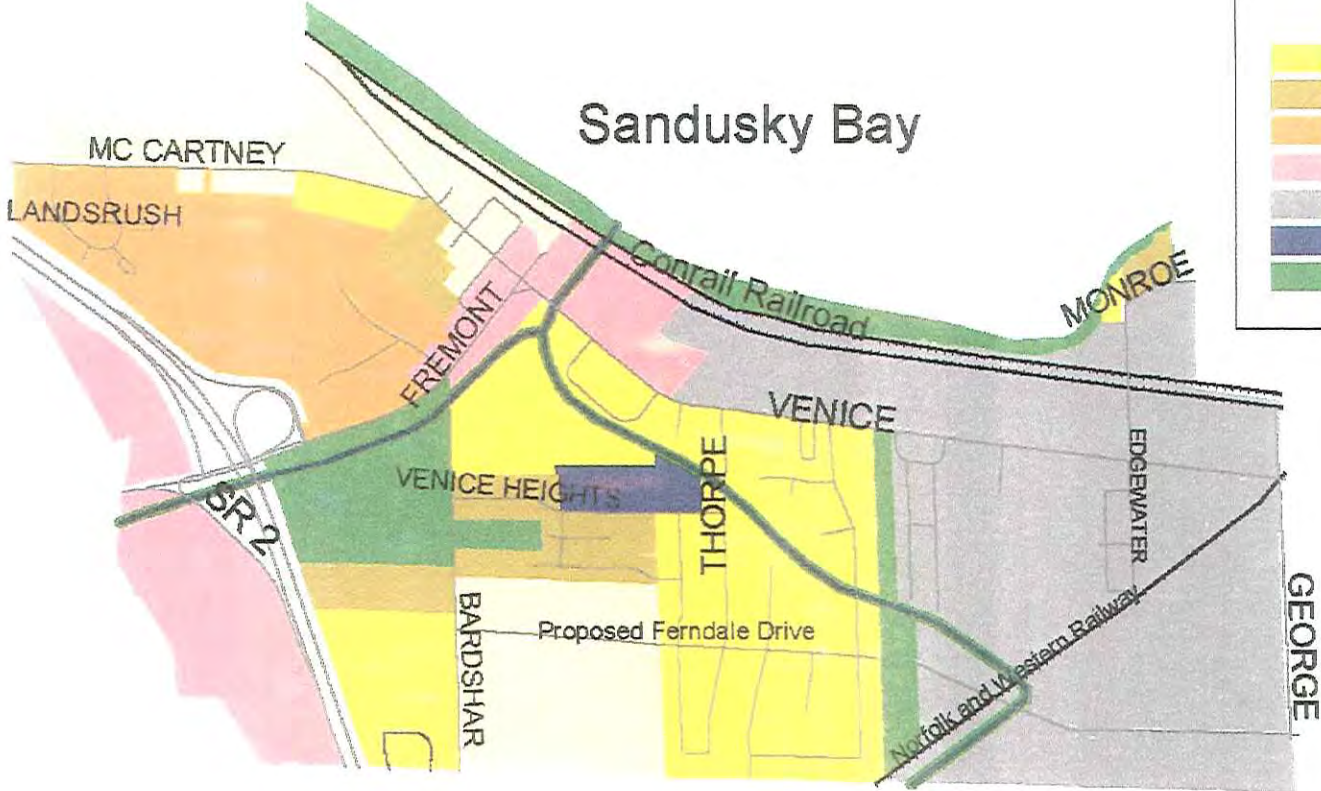
---

Todd Roth, Director  
Planning, Engineering & Development

I concur with this recommendation:

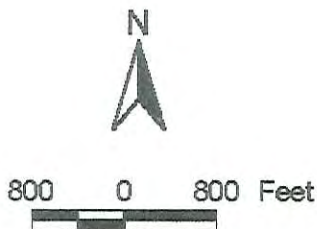
Donald C. Icsman, Acting City Manager

# Proposed Land Use West Planning Area



Map Key	
<b>West Planning Area</b>	
	Very low density residential
	Low density residential
	Medium density residential
	High density residential
	Commercial
	Industrial
	Institutional
	Parks/Open Space/Public Access

City of Sandusky  
Comprehensive Plan Update  
11/04





**DEPARTMENT OF PLANNING, ENGINEERING & DEVELOPMENT**

**Planning Commission**

**Mary L. Grendow, Clerk**

222 MEIGS STREET  
SANDUSKY, OH 44870  
Phone: 419/627-5829  
FAX: 419/627-5933  
[www.ci.sandusky.oh.us](http://www.ci.sandusky.oh.us)

December 13, 2011

**To:** Sandusky City Commission

**From:** Sandusky Planning Commission

**Subject: Amendment to the Zoning Map for Robert Crawford**  
"R1-75"/Single-Family Residential District to "RB"/Roadside Business  
District  
302 Fremont Avenue

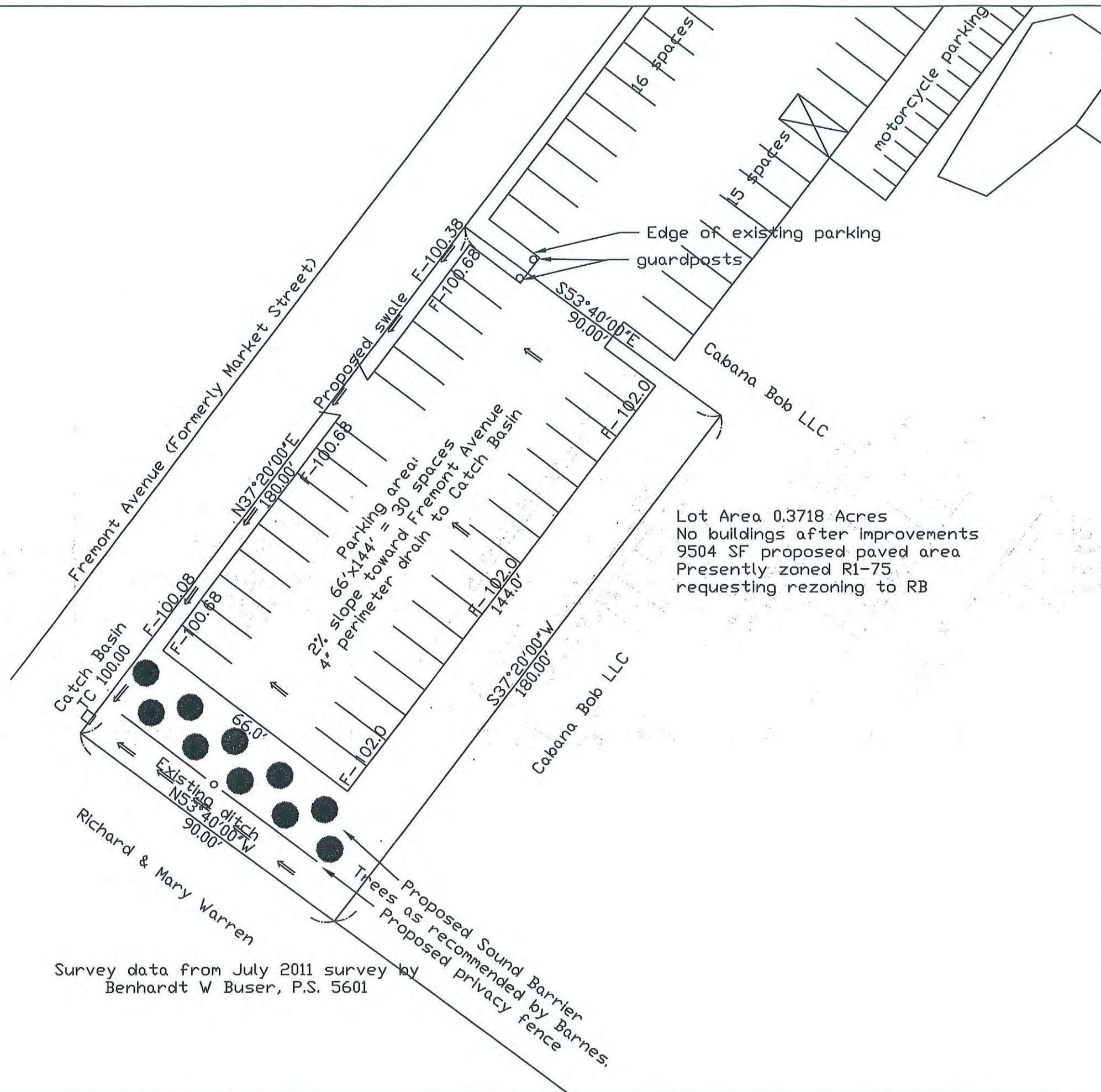
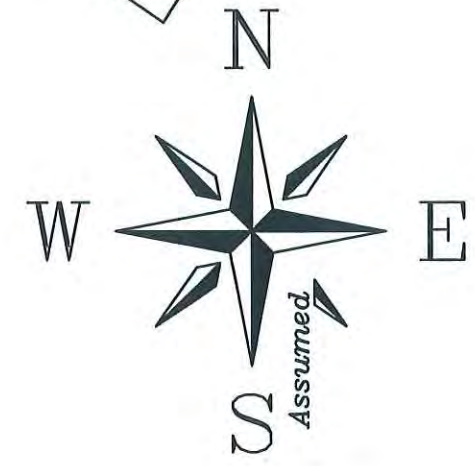
The Sandusky Planning Commission is recommending denial of the proposed Zoning Map amendment for parcel #6000470.000 from "R1-75"/Single-Family Residential District, to "RB"/Roadside Business District, to allow for the construction of a business parking lot.

Sincerely,

  
Chair of the Planning Commission

4 of which are handicap

Graphic Scale: 1"=30'



Edge of existing parking guardposts

Lot Area 0.3718 Acres  
No buildings after improvements  
9504 SF proposed paved area  
Presently zoned R1-75  
requesting rezoning to RB

Survey data from July 2011 survey by Benhardt W Buser, P.S. 5601

# FEICK SURVEYORS

224 East Water Street, Sandusky, Ohio 44870, 419-625-3241

DRAWN BY: CMF

DATE: 9/2/2011

JOB NO.: S9420

SHEET 1 OF 2

## New Parking lot

Robert Crawford

212 Fremont Avenue, Sandusky, Ohio  
Town Plat of Venice, Sandusky Annex  
Sandusky, Erie Co, Ohio

CITY OF SANDUSKY, OHIO  
DEPARTMENT OF DEVELOPMENT  
DIVISION OF PLANNING

# PLANNING COMMISSION REPORT

---

APPLICATION FOR AN AMENDMENT TO  
THE ZONE MAP AND SITE PLAN/OFF-  
STREET PARKING APPROVAL  
ROBERT CRAWFORD  
302 FREMONT AVENUE

Reference Number: PC-10-11

Date of Report: October 18, 2011

Report Author: Anna Enderle, Assistant Planner



# City of Sandusky, Ohio Planning Commission Report

---

## BACKGROUND INFORMATION

---

Robert Crawford has submitted an application for an amendment to the Zone Map from “R1-75”/Single-Family Residential District to “RB”/Roadside Business District and site plan/off-street parking plan approval for a parking lot expansion at 302 Fremont Avenue. The following information is relevant to this application:

Applicant: Robert Crawford  
212 Fremont Avenue  
Sandusky, Ohio 44870

Site Location: 302 Fremont Avenue

Zoning: “R1-75”/Single-Family Residential District

Existing Uses: Vacant Residential Building

Proposed Uses: Future parking lot expansion

Applicable Plans & Regulations: City of Sandusky Comprehensive Plan  
Sandusky Zoning Code Chapter  
Chapter 1113 Amendments to the Zone Map & Zoning Code  
Chapter 1133 Business Districts  
Chapter 1149 Site plan Review & Off-Street Parking

---

## SITE DESCRIPTION

---

The subject property is located on the east side of Fremont Avenue south of Venice Road. It is currently developed with one residential dwelling.

The subject property is surrounded by Margaritaville to the north, business and residential uses to the west across Fremont Avenue, and residential uses to the south.

The subject property is zoned “R1-75”/Single-Family Residential District by the Sandusky Zoning Code. The “R1” zoning districts permit single-family residential uses and private residential garages/sheds as accessory uses.

Properties immediately adjacent to the subject site are zoned:

- “RB”/Roadside Business District to the north and west across Fremont Avenue;
- “R1-75”/Single-Family Residential District to the south.

See Exhibits A and B for a location and zoning map and an aerial photograph of the subject property.



Existing dwelling on 302 Fremont Avenue to be demolished



Rear of existing dwelling on 302 Fremont Avenue



Existing parking lot at 212 Fremont Avenue



Existing dwelling at 302 Fremont from across Fremont Avenue



**302 Fremont Avenue from across Fremont Avenue**



**Dwelling immediately south of 302 Fremont**

---

## DIVISION OF PLANNING COMMENTS

---

The applicant is requesting a rezoning to “RB”/Roadside Business District from “R1-75” in order to accommodate a future expansion of the existing Margaritaville parking lot on the property at 212 Fremont Avenue. A rezoning to a business zoning district is necessary to accommodate any expansion of a parking lot for a business use.

The “RB”/Roadside Business District was recommended by staff as the appropriate zoning classification for the subject property as the proposed use for the property is parking for the business on 212 Fremont, which is also zoned “RB” District. The “RB” District permits the following uses:

- All stores, services, dwellings, and other uses permitted in Local Business Districts:
  - Dwellings, of the type permitted and as regulated in the least restrictive contiguous district;
  - Retail stores and services conducted wholly within enclosed buildings and devoted to supplying neighborhood needs to the following limited extent:
    - The sale of baked goods, confectionary, groceries, meats, fruits, vegetables and dairy products;
    - The sale, serving and consumption of soft drinks, juices, ice cream, beer, and wine at such places as lunchrooms and tearooms;
    - The sale of drugs, gifts, antique and art goods, flowers, periodicals, musical instruments and supplies (provided no loudspeaker broadcasts onto the street), tobacco, and sporting and athletic goods;
    - The sale of tools, paint, seed, garden supplies, and household appliances;
    - Personal services, such as beauty and barber shops, laundry agencies, Laundromats, shoe and hat repair, radio and television repair, interior decorating, tailor, pressing and dry cleaning shops;
    - Automotive service stations; the sale of gasoline and oil, and the parking of automobiles are permitted in open areas. Services are limited to lubrication and minor repairing services, and only where performed wholly within an enclosed building;
    - Principal offices for dentists, doctors, and similar professions, financial institutions, and principal offices of real estate and similar businesses.
- Additional retail business stores and services conducted wholly within enclosed buildings, or adjoining and operated in connection with an establishment in an enclosed building to the following extent:
  - The sale and servicing of all beverages, and eating places of all types permitting dancing and live entertainment. Conditional use permits shall be obtained by places selling or serving alcoholic beverages, and by all drive-in establishments;

- Motels, hotels; fraternal and social clubs, and labor union halls;
- Automotive services, repair or service garages, and buildings for the sale of new and second-hand motor vehicles. The parking of vehicles with or without a fee, the sale of gasoline and oil, and the sale of motor vehicles may be permitted on an open lot, providing all requirements for front yards in the Business District as set forth in the Zoning Code are met;
- The sale of boats and other marine supplies; motorcycles, bicycle shops; sports and athletic equipment; pet shops;
- Amusement and recreational services, such as assembly and meeting halls, billiard halls, bowling alleys, dance halls, indoor theaters, skating rinks, and other social, sports, or recreation establishments;
- Nursery stock, monuments, garden equipment, supplies, and garden furniture may be sold on an open lot, provided the operation is in connection with an established related business;
- Accessory off-street parking and loading facilities as required and set forth in Chapter 1149.

Based on a site inspection of the subject property and the surrounding area, it appears that the properties most affected by the proposed zoning change would be the single-family residential property immediately to the south of the subject property and the single-family residential property across Fremont Avenue from the subject property.

Impacts on these properties could be mitigated if privacy fencing or landscaping would be installed along the perimeters of the subject properties to screen the business parking use at 302 Fremont from these residences. The proposed off-street parking plan allows for a sound barrier with trees and a privacy fence.

The City of Sandusky's Comprehensive Plan recommends commercial development for this portion of Fremont Avenue (please see attached land use map from the Comprehensive Plan). Additionally, Fremont Avenue is a busy state route that makes it appropriate for commercial uses.

The applicant has submitted a site plan/off-street parking plan (see attached Exhibit C) for the proposed parking addition.

### **Analysis of Parking Design and Location**

#### Required Minimum Parking

This proposed lot will add 30 parking spaces. In this case, the applicant is not technically required to provide additional spaces because it is not increasing the intensity of a use or changing to a use requiring more parking.

#### Parking Lot Location

Section 1149.07 (c) Business Uses – Accessory parking facilities shall be located on the same lot or adjacent to the business served in a Business or Automobile Parking District; however,

where not adjacent land is available, the nearest point of the parking lot shall be located within a walking distance of 400 feet of the building.

The proposed parking lot satisfies this Code requirement.

#### Accessways to Parking Areas

Section 1149.08 Accessways to Parking Areas – The location and width of entrance and exit driveways to accessory parking facilities (except for one-family and two-family dwelling) shall be planned in such a manner as to interfere as little as possible with the use of adjacent streets. The center line of an access drive to parking areas having ten or more spaces shall be more than thirty-five feet from a street intersection right-of-way line. Parking areas of twenty-four spaces or less shall have a driveway not less than ten feet wide, those having twenty-five spaces or more shall have one or two driveways not less than a total width of twenty feet.

The existing and proposed driveways for the parking lot satisfy this Code requirement.

#### Surface Improvements of Parking Areas

Section 1149.09 (a) – All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission. These surfaces shall have adequate drainage so as not to negatively affect adjoining properties. Water shall not drain across public roads or walkways. Appropriate bumper guards or curbs shall be provided, to prevent the location of vehicles within required setbacks or right-of-ways.

The proposed parking lot will be paved and therefore satisfies this Code requirement.

Applicant must submit a storm water drainage plan to the Department of Engineering Services prior to construction.

Section 1149.09 (b) – Landscaping shall be required for all surface parking lots along the sides and immediately adjacent and parallel to streets, sidewalks, alleys, lawns and adjoining surface parking lots. Each landscaped strip shall be at least 3 feet in width.

The proposed parking lot provides for a landscaped strip wider than 3 ft. along all property lines.

Section 1149.09 (c) – All surface parking lots containing 25 or more parking spaces shall contain one landscaped island measuring at least 100 square feet for each 25 parking spaces provided or fraction thereof.

The proposed parking lot does not provide for a landscaped island within the lot, but does provide a large (893 sq. ft.) landscaped sound barrier area south of the parking lot. Applicant is proposed to add privacy fencing and trees in this barrier area. Staff recommends that the privacy fence be 6 ft. high, and the trees be at least 8 ft. high and coniferous to create an opaque visual screen and noise barrier between the parking area and the single-family residential property immediately to the south of the subject site.

Lighting

Section 1149.10 Illumination of Parking Areas – Parking areas shall be adequately illuminated whenever necessary to protect the public safety. Illumination shall be so designed and located that the light sources are shielded from adjoining residential districts and streets, and shall not be of excessive brightness or cause a glare hazardous to pedestrians or auto drivers.

The applicant must submit a detailed lighting plan for the approval of the Department of Engineering Services.

Parking Space Size and Aisle Width/Handicapped Accessibility

It is noted that the proposed parking spaces meet the parking space size and aisle width requirements of the Zoning Code. The existing parking facilities on the site allow for a sufficient number of handicapped accessible parking spaces to meet the requirements of the Americans with Disabilities Act and no extra accessible spaces are needed in this lot addition. Staff notes that it is not feasible to place handicapped accessible parking spaces in this new lot as it is farther away from the building entrance than other parking areas provided for the site.

---

**ENGINEERING STAFF COMMENTS**

---

The City’s Engineering staff has reviewed the proposed amendment to the Zone Map and the site plan/off-street parking plan and has provided the following requirements for the applicant:

- 1) Privacy fence needs to extend to the rear property line or wrap around the corner of the lot to buffer the adjacent neighbors’ backyard use of the property.
- 2) A detailed drainage plan must be submitted to the Department of Engineering Services prior to construction.
- 3) Storm water drainage will need to be controlled on site.

---

**BUILDING STAFF COMMENTS**

---

The City Building Official has reviewed the proposed amendment to the Zone Map and the site plan/off-street parking plan and has no objections or concerns regarding the proposed development.

---

**POLICE DEPARTMENT COMMENTS**

---

The Police Department has reviewed the proposed amendment to the Zone Map and the site plan/off-street parking plan and has no objections or concerns regarding the proposed development.

---

**FIRE DEPARTMENT COMMENTS**

---

The Fire Department has reviewed the proposed amendment to the Zone Map and the site plan/off-street parking plan and has no objections or concerns regarding the proposed development.

---

**CONCLUSION/RECOMMENDATION**

---

In conclusion, Planning staff has no objection to the approval of the proposed amendment to the Zone Map and the site plan/off-street parking plan for the subject properties subject to the comments of abutting property owners.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE OFFICIAL ZONE MAP OF THE CITY OF SANDUSKY TO REZONE PARCEL NO. 60-00470.000, LOCATED AT 302 FREMONT AVENUE, FROM "R1-75", SINGLE FAMILY RESIDENTIAL DISTRICT TO "RB" ROADSIDE BUSINESS DISTRICT; AND DECLARING THAT THIS ORDINANCE SHALL TAKE EFFECT UNDER SUSPENSION OF THE RULES AS CONTAINED IN AND IN ACCORDANCE WITH SECTION 13 OF THE CITY CHARTER.

WHEREAS, a request is being made on behalf of Margaritaville for an amendment to the Zone Map NO. 96-01 as codified in Section 1121.03 of the Codified Ordinances of the City for Parcel No. 60-00470.000 located at 302 Fremont Avenue from "R1-75" (Single Family Residential) to "RB" (Roadside Business) as more fully described herein and in Exhibit "A" which is attached to this Ordinance and specifically incorporated as if fully rewritten herein; and

WHEREAS, the change in zoning being requested for Parcel No. 60-00470.000 will allow for the expansion of the Margaritaville parking lot located at 212-302 Fremont Avenue; and

WHEREAS, this request was heard by the Planning Commission at their October 26, 2011, meeting resulting in the Planning Commission's recommendation for denial of the requested Zone Map Amendment; and

WHEREAS, a public hearing on the applicant's request was held by this City Commission at their December 12, 2011, regularly scheduled meeting; and

WHEREAS, this Ordinance should be passed under suspension of the rules in accordance with Section 13 of the City Charter approving the Amendment to the Zone Map 96-01 as Codified in Section 1121.03 of the Codified Ordinances for Parcel No. 60-00470.000, located at 302 Fremont Avenue, from "R1-75" (Single Family Residential) to "RB" (Roadside Business); and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves the requested rezoning and the Zone Map 96-01, as codified in Section 1121.03 of the Codified Ordinances of the City, is hereby amended to effect the rezoning of Parcel No. 60-00470.000, located at 302 Fremont Avenue as more fully described as follows:

Parcel No. 60-00470.000:

Situated in the Township of Margaretta, County of Erie and State of Ohio: Beginning at an iron pipe monument set in the easterly line of Market Street at its intersection with the south boundary line of the Old Town Plat of Venice, Ohio; thence.

1. North 37 deg. 20' east along the easterly side of said Market Street a distance of 180.0 feet to an iron pipe monument; thence
2. South 53 deg. 40' east a distance of 90.0 feet to an iron pipe monument; thence
3. South 37 deg. 20' west a distance of 180.0 feet to an iron pipe monument set in the south boundary line of the aforesaid Old Town Plat of Venice, Ohio; thence

4. North 53 deg. 40' west a distance of 90.0 feet to the place of beginning, containing 0.504 acres of land more or less, but subject to all legal highways.

The above description taken from a survey made by Louis A. Schultz, Civil Engineer and Surveyor.

As part of the consideration supporting this conveyance, it is agreed by the Grantees that the aforescribed parcel of land shall be used for residential purposes only.

and in Exhibit "A" which is attached to this Ordinance and specifically incorporated herein, from "R1-75" (Single Family Residential) to "RB" (Roadside Business).

Section 2. The City's Chief Planner is directed to make the change on the original Zoning Map on file in the Office of Planning and Zoning.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect under suspension of the rules as provided in Section 13 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: December 27, 2011 (effective after 30 days)

**EXHIBIT "A"**

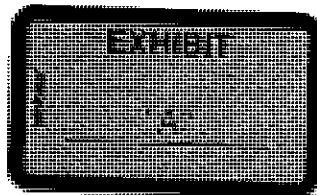
Situated in the Township of Margareta, County of Erie and State of Ohio:  
Beginning at an iron pipe monument set in the easterly line of Market Street at its  
intersection with the south boundary line of the Old Town Plat of Venice, Ohio;  
thence

1. North 37 deg. 20' east along the easterly side of said Market Street a distance  
of 180.0 feet to an iron pipe monument; thence
2. South 53 deg. 40' east a distance of 90.0 feet to an iron pipe monument; thence
3. South 37 deg. 20' west a distance of 180.0 feet to an iron pipe monument set in  
the south boundary line of the aforesaid Old Town Plat of Venice, Ohio; thence
4. North 53 deg. 40' west a distance of 90.0 feet to the place of beginning,  
containing 0.504 acres of land more or less, but subject to all legal highways.

The above description taken from a survey made by Louis A. Schultz, Civil  
Engineer and Surveyor.

As part of the consideration supporting this conveyance, it is agreed by the  
Grantees that the aforescribed parcel of land shall be used for residential  
purposes only.

Property Address: 302 Fremont Ave, Sandusky, OH 44870  
Tax ID No.: 60-00470.000



**To:** Donald C. Icsman, Acting City Manager  
**From:** Carrie R. Handy, Chief Planner  
**Date:** December 13, 2011  
**Subject:** Commission Agenda Item – Amendment to the Zoning Map for Firelands Regional Medical Center, 911 Decatur Street

**Item for Consideration:** Application for an amendment to the Zoning Map for parcel #5800323.000 (911 Decatur Street) from “R2F”/Two-Family Residential District, to “PF”/Public Facilities District.

**Purpose:** To allow for a residence for nursing/medical students at Firelands Regional Medical Center.

**Background Information:** The proposed Zoning Map amendment was recommended for approval at the October 26, 2011 Planning Commission meeting.

The subject property is located on the west side of Decatur Street north of Porter Street. It is currently developed with one residential dwelling and a detached garage.

The applicant is requesting a rezoning to “PF”/Public Facilities District from “R2F” in order to use the existing single-family dwelling as a residence for six (6) unrelated nursing/medical students. The Zoning Code only permits three (3) unrelated individuals to live in a single-family house.

The “PF”/Public Facilities District is the appropriate zoning classification for the subject property as the proposed use for the property is “dormitory type” housing for six (6) unrelated nursing/medical students who work/attend school at Firelands Regional Medical Center.

Impacts on residential properties would appear to be minimal, as the proposed residential use for the existing dwelling on the subject site is housing for students. The exterior of the dwelling will not change and there is ample parking for the students in the hospital’s adjacent parking areas.

A public hearing on the applicant's request was held by the City Commission at their December 12, 2011, meeting. A two-thirds (2/3) affirmative vote by the City Commission is required to override the Planning Commission's recommendation.

**Correlation to the Strategic Plan**

The City of Sandusky’s Comprehensive Plan recommends low-density residential for this portion of Decatur Street. Additionally, 911 Decatur is immediately adjacent to an area recommended for institutional use by the Comprehensive Plan.

**Action Requested:** Consideration of the proposed Zoning Map amendment rezoning parcel #5800323.000 (911 Decatur Street) from “R2F”/Two-Family Residential District, to “PF”/Public Facilities District. It is requested that this ordinance take effect under Section 13 of the City Charter.

---

Carrie R. Handy, Chief Planner

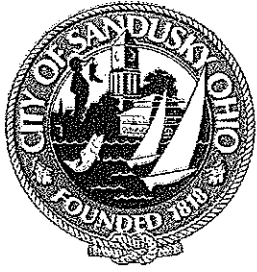
---

Todd Roth, Director  
Planning, Engineering & Development

I concur with this recommendation:

---

Donald C. Icsman, Acting City Manager



**DEPARTMENT OF PLANNING, ENGINEERING & DEVELOPMENT**

**Planning Commission**

**Mary L. Grendow, Clerk**

222 MEIGS STREET  
SANDUSKY, OH 44870  
Phone: 419/627-5829  
FAX: 419/627-5933  
www.ci.sandusky.oh.us

December 13, 2011

**To:** Sandusky City Commission

**From:** Sandusky Planning Commission

**Subject: Amendment to the Zoning Map for Firelands Regional Medical Center**  
"R2F"/Two-Family Residential District to "PF"/Public Facilities District  
911 Decatur Street

The Sandusky Planning Commission is recommending approval of the proposed Zoning Map amendment for parcel #5800323.000 (911 Decatur Street) from "R2F"/Two-Family Residential District, to "PF"/Public Facilities District.

Sincerely,

  
Chair of the Planning Commission

CITY OF SANDUSKY, OHIO  
DEPARTMENT OF DEVELOPMENT  
DIVISION OF PLANNING

# PLANNING COMMISSION REPORT

---

APPLICATION FOR AN AMENDMENT TO  
THE ZONE MAP  
FIRELANDS REGIONAL HEALTH SYSTEM  
911 DECATUR STREET

Reference Number: PC-11-11

Date of Report: October 18, 2011

Report Author: Anna Enderle, Assistant Planner



# City of Sandusky, Ohio Planning Commission Report

---

## BACKGROUND INFORMATION

---

Firelands Regional Health System has submitted an application for an amendment to the Zone Map from “R2F”/Single-Family Residential District to “PF”/Public Facility District for 911 Decatur Street.. The following information is relevant to this application:

Applicant: Firelands Regional Health System  
1111 Hayes Avenue  
Sandusky, Ohio 44870

Authorized Agent: Darrell Boling  
1111 Hayes Avenue  
Sandusky, Ohio 44870

Site Location: 911 Decatur Street

Zoning: “R2F”/Two-Family Residential District

Existing Uses: Single-Family Residential building

Proposed Uses: Residence for nursing students

Applicable Plans & Regulations: City of Sandusky Comprehensive Plan  
Sandusky Zoning Code Chapter  
Chapter 1113 Amendments to the Zone Map & Zoning Code  
Chapter 1123 Public Facilities Districts

---

## SITE DESCRIPTION

---

The subject property is located on the west side of Decatur Street north of Porter Street. It is currently developed with one residential dwelling and a detached garage. Pictures of the subject dwelling are found below:



**Existing dwelling at 911 Decatur Street**



**Rear of existing dwelling at 911 Decatur Street**



**Hospital parking lot and helipad immediately south of 911 Decatur Street**

The subject property is surrounded by residential uses to the north and east across Decatur Street and Firelands Regional Medical Center to the south and west.

The subject property is zoned “R2F”/Two-Family Residential District by the Sandusky Zoning Code. The “R2F” zoning district permits one- and two-family residential uses, private residential garages/sheds as accessory uses, and professional offices and public facilities as conditional uses.

Properties adjacent to the subject site are zoned:

- “R2F”/Two-Family Residential to the north, east and west;
- “PF”/Public Facilities District to the south across Porter Street.

**See Exhibits A and B for a location and zoning map and an aerial photograph of the subject property.**

---

#### **DIVISION OF PLANNING COMMENTS**

---

The applicant is requesting a rezoning to “PF”/Public Facilities District from “R2F” in order to use the existing single-family dwelling as a residence for six (6) unrelated nursing/medical students. The Zoning Code only permits three (3) unrelated individuals to live in a single-family house.

The “PF”/Public Facilities District is the appropriate zoning classification for the subject property as the proposed use for the property is “dormitory type” housing for six (6) unrelated nursing/medical students who work/attend school at Firelands Regional Medical Center. The “PF” District permits the following uses:

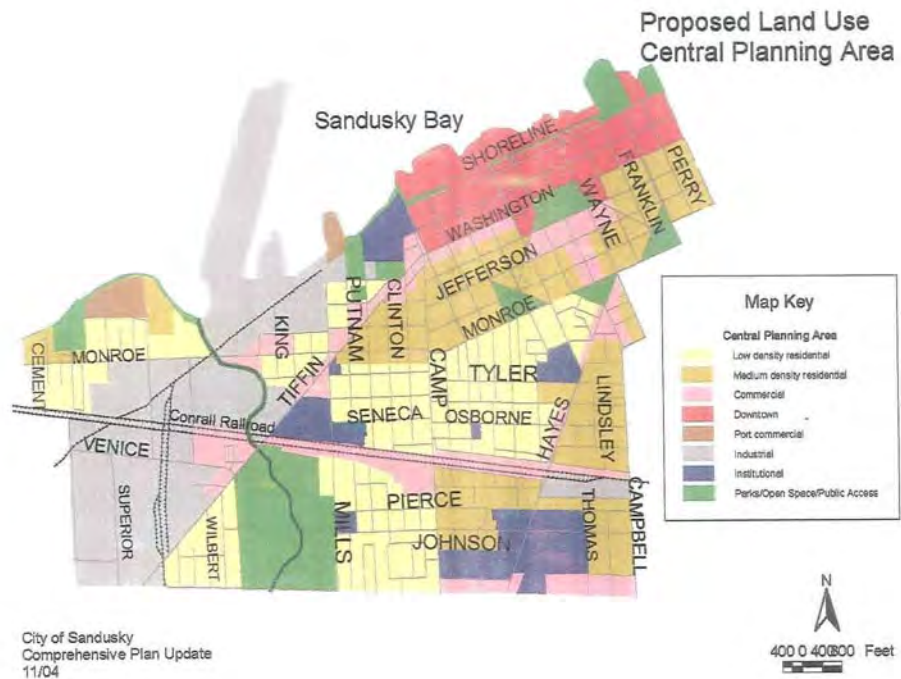
- a) Governmental: municipal, county, state buildings, and uses for administrative functions.
- b) Civic: art galleries, libraries, museums, places for public assembly, memorials, monuments, cemeteries.

- c) Education: primary and secondary schools, colleges, universities (excluding business-colleges.)
- d) Religious: churches, parochial schools.
- e) Welfare: general, mental, or special hospitals, health centers or clinics, nursing or convalescing homes, institutions for children and for the aged.
- f) Recreational: public parks and playgrounds, public harbors, beaches, pools, and golf courses.
- g) Transportation: railroad and bus passenger stations, airports.

Based on a site inspection of the subject property and the surrounding area, it appears that the properties most affected by the proposed zoning change would be the single-family residential properties to the east of the subject property across Decatur Street. Properties immediately to the north (a vacant lot), south and east of 911 Decatur are owned by Firelands Regional Health System and are for hospital use.

Impacts on residential properties would appear to be minimal, as the proposed residential use for the existing dwelling on the subject site is housing for students, although any concerns brought forth by neighboring properties should be considered by the Planning Commission. The exterior of the dwelling will not change and there is ample parking for the students in the hospital's adjacent parking areas.

The City of Sandusky's Comprehensive Plan recommends low-density residential for this portion of Decatur Street (please see land use map from the Comprehensive Plan below). Additionally, 911 Decatur is immediately adjacent to an area recommended for institutional use by the Comprehensive Plan.



7.13A

---

## CONCLUSION/RECOMMENDATION

---

In conclusion, Planning staff has no objection to the approval of the proposed amendment to the Zone Map for the subject property subject to the comments of abutting property owners.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE OFFICIAL ZONE MAP OF THE CITY OF SANDUSKY TO REZONE PARCEL NO. 58-00323.000, LOCATED AT 911 DECATUR STREET, FROM "R2F" TWO-FAMILY RESIDENTIAL DISTRICT TO "PF" PUBLIC FACILITIES DISTRICT; AND DECLARING THAT THIS ORDINANCE SHALL TAKE EFFECT UNDER SUSPENSION OF THE RULES AS CONTAINED IN AND IN ACCORDANCE WITH SECTION 13 OF THE CITY CHARTER.

**WHEREAS**, a request is being made on behalf of Firelands Regional Medical Center for an amendment to the Zone Map No. 96-01 as codified in Section 1121.03 of the Codified Ordinances of the City for Parcel No. 58-00323.000, located at 911 Decatur Street, from "R2F" (Two-Family Residential District) to "PF" (Public Facilities District) and as more fully described herein and in Exhibit "A" which is attached to this Ordinance and specifically incorporated as if fully rewritten herein; and

**WHEREAS**, the change in zoning being requested for Parcel No. 58-00323.000 will allow for a residence for nursing / medical students at Firelands Regional Medical Center located at 911 Decatur Street; and

**WHEREAS**, this request was heard by the Planning Commission at their October 26, 2011, meeting resulting in the Planning Commission's recommendation to approve the requested Zone Map Amendment; and

**WHEREAS**, a public hearing on the applicant's request was held by this City Commission at their December 12, 2011, regularly scheduled meeting; and

**WHEREAS**, this Ordinance should be passed under suspension of the rules in accordance with Section 13 of the City Charter approving the Amendment to the Zone Map 96-01 as Codified in Section 1121.03 of the Codified Ordinances for Parcel No. 58-00323.000, located at 911 Decatur Street, from "R2F" (Two-Family Residential District) to "PF" (Public Facilities District); and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves the requested rezoning and the Zone Map 96-01, as codified in Section 1121.03 of the Codified Ordinances of the City, is hereby amended to effect the rezoning of Parcel No. 58-00323.000, located at 911 Decatur Street, from "R2F" (Two-Family Residential District) to "PF" (Public Facilities District) as more fully described as follows:

Parcel No. 58-00323.000:

Situated in the City of Sandusky, County of Erie, and State of Ohio: Being in the southwest part of Outlot Number Five (5) in Scranton's Survey south of the Old Town Plat of in the City of Sandusky, Ohio and being more definitely described as follows: Commencing at an iron pipe monument set in the west line of Decatur Street in said city, North 20° west 73.66 feet from the intersection of the south line of said Outlot Number Five with the west line of Decatur Street; thence South 70° 32' west 139.16 feet to an iron pipe monument; thence North 20° west 26.46 feet to an iron pipe monument; thence North 70° 32' east 6.83 feet to a point which is also the southwest corner of a brick garage building now situated upon the premises herein conveyed; thence North 20 ° west in the west line of the west wall of said

garage building 20.04 feet to a point which is also the northwest corner of said garage building; thence North 70° 32' east and in the north line of the north wall of said garage building 0.66 feet to a point which is in the east line of the east wall of the brick building on adjoining premises now being occupied by Lee Baker and Parley O. Cartwright as a boiler room; thence North 20° west and in the east line of the east wall of said building and the same produced 23.11 feet to an iron pipe monument; thence North 73° 05' east 133 feet to an iron pipe monument set in the west line of Decatur Street; thence South 20° east in the west line of Decatur Street 52.02 feet to the place of beginning.

and in Exhibit "A" which is attached to this Ordinance and specifically incorporated herein, from "R2F" (Two-Family Residential District) to "PF" (Public Facilities District).

Section 2. The City's Chief Planner is directed to make the change on the original Zoning Map on file in the Office of Planning and Zoning.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect under suspension of the rules as provided in Section 13 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY KRESSER  
CLERK OF THE CITY COMMISSION

Passed: December 27, 2011 (effective after 30 days)

87536e  
GENERAL TITLE INS. CORP.  
1111 - SHERWOOD BLVD. - WYOMING, OHIO 43081

# Know All Men by These Presents

That Karl Burkel, Widower and not remarried

of

Erie County, Ohio,

in consideration of Ten and 00/100 Dollars (\$10.00) and other good and valuable consideration

to him in hand paid by Firelands Regional Health System  
An Ohio Non-Profit Corporation  
whose address is 911 Decatur St., Sandusky, OH 44870

does hereby Grant, Bargain Sell and Convey

to the said Firelands Regional Health System Formerly Firelands Community Hospital,  
An Ohio Non-Profit Corporation

& its heirs

and assigns forever, the following described Real Estate,<sup>(1)</sup>

Situated in the City of Sandusky, County of Erie and State of Ohio; Being in the southwest part of Outlot Number Five (5) in Scranton's Survey south of the Old Town Plat of in the City of Sandusky, Ohio and being more definitely described as follows: Commencing at an iron pipe monument set in the west line of Decatur Street in said city, North 20° west 73.66 feet from the intersection of the south line of said Outlot Number Five with the west line of Decatur Street; thence South 70° 32' west 139.16 feet to an iron pipe monument; thence North 20° west 26.46 feet to an iron pipe monument; thence North 70° 32' east 6.83 feet to a point which is also the southwest corner of a brick garage building now situated upon the premises herein conveyed; thence North 20° west in the west line of the west wall of said garage building 20.04 feet to a point which is also the northwest corner of said garage building; thence North 70° 32' east and in the north line of the north wall of said garage building 0.66 feet to a point which is in the east line of the east wall of the brick building on adjoining premises now being occupied by Lee Baker and Parley O. Cartwright as a boiler room; thence North 20° west and in the east line of the east wall of said building and the same produced 23.11 feet to an iron pipe monument; thence North 73° 05' east 133 feet to an iron pipe monument set in the west line of Decatur Street; thence South 20° east in the west line of Decatur Street 52.02 feet to the place of beginning.

Approved

APPROVED as per Erie County Requirements  
Add Sections 433-37, 433-37.01 of the Ohio  
Administrative Code only. No Field Verifications  
for Accuracy made.

  
Erie County Engineer  
6-10-98

RN 127211 OR 399/905  
ERIE COUNTY OHIO RECORDER  
JOHN M. SCHREFFLER RP  
RECORDING FEE: 14.00  
CTR Rec. Date 06/10/98 Time 13:48

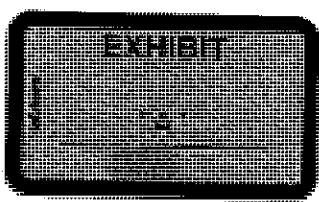
and all the Estate, Right, Title and Interest of the said grantor in and to said premises; To have and to hold the same, with all the privileges and appurtenances thereunto belonging, to said grantee, its

heirs and assigns forever. And the said Karl Burkel

does hereby Covenant and Warranty that the title so conveyed is Clear, Free and Unincumbered, and that he will Defend the same against all lawful claims of all persons whomsoever.

MICROFILMED

(1) Includes references to volume and page of next preceding recorded instrument through which grantor claims title. (R.C. § 3102.01).



In Witness Whereof, the said Karl Burkel  
 and ~~has~~ <sup>has</sup> hereunto set his  
 hand, this 9th day of June in the year A.D. nineteen hundred  
 and ninety-eight

Signed and acknowledged in presence of us:  
 Linda S. Phillips  
 Tara M. Colson

Karl A. Burkel  
 Karl Burkel  
 A.

State of Ohio, County, ss.  
 On this 9th day of June, 1998, before me, a Notary Public  
 in and for said County, personally came Karl Burkel

the grantor in the foregoing deed, and  
 acknowledged the signing thereof to be his voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.



LINDA S. PHILLIPS  
 Notary Public  
 State of Ohio Notary Public  
 My Commission  
 Expires 9-16-02

This instrument was prepared by KAUFMAN, KAUFMAN & ASSOC. CO. L.P.A.  
 422 E. MONROE STREET, SANDUSKY, OH 44870

ERIC COUNTY OHIO RECORDER  
 RN 122711 OR 399/ 907

Warranty Deed  
 From  
 KARL BURKEL

To  
 FINELANDS REGIONAL HEALTH SYSTEM

Transferred June 10 19 98  
 Paul A. Strickland Auditor  
 Fee. 50.00

This conveyance has been examined  
 and the grantor has complied with  
 sections 310-202 and 322.02 of the  
 FEE \$ 22.88  
 EXEMPT  
 R.E. STRICKLAND  
 COUNTY AUDITOR



---

## CITY COMMISSIONERS

DANIEL J. KAMAN, President  
JOHN HAMILTON, Vice President  
PERVIS D. BROWN, JR.  
JULIE A. FARRAR  
RICHARD R. BRADY  
DAVID L. WADDINGTON  
DIEDRE Y. COLE

DONALD C. ICSMAN, Acting City Manager  
DONALD C. ICSMAN, Law Director  
HANK S. SOLOWIEJ, Finance Director  
KELLY L. KRESSER, Commission Clerk

222 MEIGS STREET  
SANDUSKY, OH 44870  
Phone: 419.627.5844  
FAX: 419.627.5825

[www.ci.sandusky.oh.us](http://www.ci.sandusky.oh.us)

**TO:** Donald C. Icsman, Acting City Manager

**FROM:** Carrie R. Handy, Chief Planner

**DATE:** December 13, 2011

**SUBJECT:** COMMISSION AGENDA ITEM: Gregory Sherman Contract

**ITEM FOR CONSIDERATION:** Consideration is being requested to enter into a contract with Gregory E. Sherman to act as the City's consultant. Under this contract, Mr. Sherman would carry out certain activities related to the administration of the City's Revolving Loan Fund Program, the Community Reinvestment Area Program, the Enterprise Zone Program, and other designated economic development projects for the Department of Planning, Engineering and Development and the City. This contract will allow the City of Sandusky to meet Ohio Department of Development and HUD reporting and feasibility analysis requirements pertaining to the above regulated economic development programs. Mr. Sherman has performed these activities for the City since 1992 and is well qualified to do so. The continuation of this contract will assist the Department of Development in the attraction, expansion and retention of businesses.

**BUDGETARY INFORMATION:** The cost of this contract is covered by administrative dollars allocated in the Revolving Loan Fund Program and monitoring fees collected by the Enterprise Zone Program. A portion of the cost of the contract is also covered by administrative dollars received in conjunction with the Community Development Block Grant (CDBG). There will be no impact on the general fund.

**ACTION REQUESTED:** Approval of the subject contract by the passage of legislation under Section 14 of the City Charter in order to execute the contract as soon as possible as the prior contract will expire on December 31, 2011.

---

Carrie R. Handy  
Chief Planner

---

Todd Roth, Director  
Planning, Engineering & Development

I concur with this recommendation:

---

Donald C. Icsman, Acting City Manager

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A CONSULTING CONTRACT WITH GREGORY E. SHERMAN FOR CY 2012, A COPY OF WHICH IS ATTACHED TO THIS ORDINANCE; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the City desires to continue to utilize the services of Gregory E. Sherman to carry out certain activities related to the administration of the City's Revolving Loan Fund Program, Community Reinvestment Area Program, Enterprise Zone Program and other designated economic development projects for the Department of Planning, Engineering and Development and the City; and

WHEREAS, this contract will allow the City of Sandusky to comply with the State of Ohio Department of Development and HUD reporting and feasibility analysis requirements pertaining to the above-referenced state regulated economic development programs; and

WHEREAS, Gregory E. Sherman has performed these services for the City since 1992 and is well qualified to do so; and

WHEREAS, the cost of this contract is covered by administrative dollars allocated in the Revolving Loan Fund Program and monitoring fees collected by the Enterprise Zone Program, together with administrative dollars received in conjunction with the Community Development Block Grant (CDBG) funding; and

WHEREAS, this legislation should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the contract as soon as possible as the prior contract will expire on December 31, 2011; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Planning, Engineering and Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this Ordinance be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager of the City of Sandusky, Ohio, be and hereby is authorized and directed to enter into a Consulting Contract with Gregory E. Sherman for CY 2012, substantially in the same form as Exhibit "A" which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: December 27, 2011

## AGREEMENT FOR SERVICES OF CONSULTANT

This Agreement made on and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2011, between the City of Sandusky, Ohio, a Municipal Corporation of the State of Ohio, located in the County of Erie, herein referred to as "City," and Gregory E. Sherman herein referred to as "Consultant."

In consideration of the mutual promises herein set out, the parties agree as follows:

### **I. RECITALS**

The City desires to contract with the Consultant to provide financial underwriting services and other forms of professional assistance with economic development programs in order to assist the City of Sandusky.

The Consultant acknowledges that he currently has the necessary education and experience to provide the services required by this agreement.

### **II. SCOPE OF SERVICES/NON-ASSIGNMENT**

The Consultant agrees to personally furnish professional assistance at the request of the City Manager or designee, which includes but is not necessarily limited to the following:

- a. The City of Sandusky Revolving Loan Program and the State of Ohio CDBG ED Loan Program:

Consultant shall provide an underwriting review of financial documents and project budgets for applications to the City of Sandusky Revolving Loan (RLF) Program, prepare legally binding documents for RLF Loans and CDBG ED Loans, receive Law Director's approval of such, oversee execution of loan documents, and

file documents as required under the Revolving Loan Fund (RLF) Program and as required by the State of Ohio, Department of Development.

Consultant shall also review invoices for payment eligibility under the RLF and CDBG ED Loan Programs, and assist the City with the filing of State of Ohio, Department of Development Status Reports.

b. City of Sandusky Enterprise Zone Program:

Consultant shall develop spreadsheets detailing both real estate and personal property tax projections under multiple assumptions for applications to the City of Sandusky's Enterprise Zone Program, prepare and oversee execution of Enterprise Zone Agreements, and monitor Enterprise Zone Agreements on an annual basis as required by the State of Ohio, Department of Development.

c. City of Sandusky Tax Incentive Programs:

Consultant shall assist in oversight of the City's Tax Incentive Programs which include both Community Reinvestment Area agreements and Tax Increment Financing agreements.

Consultant shall perform the duties under this agreement personally and shall not assign or delegate the performance of those duties to any other person.

III. **INDEPENDENT CONTRACTOR**

Consultant acknowledges that he is an independent contractor while performing the services required in this agreement. The City is contracting with Consultant for the services described within the body of this agreement and Consultant reserves the right to determine the method and manner by which the

services will be performed subject to any timelines of certain services which is or may be required by the Governing Laws and Procedures. The City acknowledges that Consultant has other clients and offers services to the general public and that the order or sequence in which Consultant performs the services to the City is under the Consultant's control subject to the time devoted by Consultant necessary to comply with any applicable time requirements.

**IV. INSURANCE**

Consultant agrees to indemnify and hold the City harmless from any and all claims arising from any negligent act or omission committed by the Consultant during the performance of the services required by this agreement. Consultant agrees to maintain a business liability insurance policy.

**V. CONFIDENTIALITY**

Consultant agrees that any information communicated in any manner to the Consultant during the performance of the services required by this agreement, which concerns confidential personal, financial or other affairs of the City or the public shall be treated by the Consultant as confidential and shall not be revealed or discussed unless specifically authorized in writing by the City to do so.

**VI. COMPENSATION**

Consultant shall be paid at the rate of Forty and 00/100 Dollars (\$40.00) per hour for work performed in accordance with this agreement. Consultant agrees to timely submit monthly invoices to the Department of Development of the City representing services rendered for the previous 30 day period. The City agrees to

make timely payment to Consultant within 30 days after receipt of the monthly invoice from Consultant.

**VII. TERM AND TERMINATION**

This agreement will begin January 1, 2012, and will terminate December 31, 2012.

Either party may terminate this agreement by giving 30 days written notice to the other party by certified mail, return receipt requested, to Consultant at 3105 James Avenue, Huron, Ohio 44839 and to the City at 222 Meigs Street, Sandusky, Ohio 44870-2632, Attention: City Manager.

The notice of termination is deemed to be effective upon receipt by the other party. Upon termination of this agreement, Consultant shall have no further obligation to provide services to the City and the City shall have no further obligation to pay compensation beyond that for services rendered before the notice of termination is received or December 31, 2012, whichever occurs first.

**VIII. PARTIES BOUND**

This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

**IX. ENTIRE AGREEMENT**

This Agreement sets forth the entire Agreement between the parties with regard to the subject matter of the Agreement. No other agreements, representations or warranties have been made by either party to the other with respect to the subject matter of this Agreement.

**X. SEVERABILITY**

If any of the provisions of this Agreement are found or deemed by a Court of competent jurisdiction to be invalid or unenforceable, they shall be considered severable from the remainder of this Agreement and shall not cause the remainder to be invalid or unenforceable.

**XI. AMENDMENTS**

This Agreement may be amended by the parties only by a written agreement signed by both parties.

**WITNESSES:**

**CITY OF SANDUSKY:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Donald C. Icsman  
Acting City Manager

**WITNESSES:**

**CONSULTANT:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Gregory E. Sherman

Approved as to Form:

\_\_\_\_\_  
Donald C. Icsman  
Ohio Supreme Court #0021435  
Law Director, City of Sandusky

**CERTIFICATE OF DIRECTOR OF FINANCE**

The undersigned, fiscal officer of the City of Sandusky, hereby certifies that the moneys required to meet the obligations of the City during the year 2012 under the Agreement have been lawfully appropriated by the Commission of the City for such purposes and are in the treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

\_\_\_\_\_

Date

\_\_\_\_\_

Hank Solowiej  
Director of Finance

\_\_\_\_\_

Account Number



---

## DEPARTMENT OF INFORMATION TECHNOLOGY

Tom Whitted, Manager

222 Meigs Street [twitted@ci.sandusky.oh.us](mailto:twitted@ci.sandusky.oh.us)  
Sandusky, OH 44870  
419-627-5969  
[www.ci.sandusky.oh.us](http://www.ci.sandusky.oh.us)

To: Donald C. Icsman, Acting City Manager  
From: Tom Whitted, Communications Systems / IT Manager  
Date: December 13, 2011  
Subject: Commission Agenda Item

**ITEM FOR CONSIDERATION:** Legislation requesting the City Manager to enter into an agreement with MT Business Technologies, Inc. of Avon Lake, Ohio for Managed Print Services for all City Buildings for a 5-year period.

**BACKGROUND INFORMATION:** The City's Information Technology Department completed an audit of the city's printing devices and determined the City could potentially save on printing services by contracting with a vendor to converge and service the City's existing copiers and printers throughout the City offices.

Currently each City department purchases their own printer hardware and supplies. Currently there are 84 devices throughout the City buildings, each using different cartridges, toners and software. Whenever there are issues with a printer, IT Dept has to troubleshoot 84 different devices. This is time consuming and requires a different skill set for each device as well as a new learning curve each time. Also, when a device is deemed not repairable, the departments buy what ever is available to them which may take a different type of a print cartridge. This leaves many new, but unusable, print cartridges being stored because the printer is un-repairable which is a waste of money. Also, most devices use print cartridges which are not efficient.

A request for proposals (RFP) for managed print services was issued on August 24, 2011. Three (3) proposals were received and reviewed by a committee comprised of City Staff. After review, the proposals were scored using an evaluation worksheet for the selection process and proposers were notified of the City's intent to enter into an agreement with MT Business Technologies. After a recommendation from the City Commission, the proposers with the highest scoring proposals were given an opportunity to make presentations to the Committee and Commissioners Cole & Farrar. Presentations from MT Business Technologies and RS Business Solutions were given on December 2, 2011.

It has been determined by the Committee, based upon the evaluation process and scoring, that MT Technologies, Inc., was the lowest and best proposal and therefore it is recommended to enter into a five (5) year agreement with MT Technologies, Inc. to provide managed print services for the City.

**BUDGETARY INFORMATION:** The cost for Citywide managed print services will be reduced from approximately \$3,226.78 to an estimated \$1,809.00 (fixed cost of \$762.04 per month for rent, maintenance and supplies plus costs per page for prints and copies) for an estimated savings of approximately \$1,417.78 per month. There may be additional savings from converting from single-sided to duplex printing. This is not an expenditure of any NEW funds. It will be consolidating and reducing current operating expenses City wide.

**ACTION REQUESTED:** Approval for the City Manager to enter into a 5-year agreement with MT Business Technologies, Inc., of Avon Lake, Ohio for Managed Print Services for all City Buildings. It is further requested that this legislation be passed under suspension of the rules in full accordance with Section 14 of the City Charter in order to enter into an agreement with MT Business Technologies as soon as possible to allow them to begin their implementation process and provide managed print services to realize the cost savings at the earliest opportunity.

I concur with this recommendation:

\_\_\_\_\_  
Donald C. Icsman, Acting City Manager

cc: Kelly Kresser, City Commission Clerk  
Hank Solowiej, Finance Director

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A FIVE (5) YEAR AGREEMENT WITH MT BUSINESS TECHNOLOGIES, INC., OF AVON LAKE, OHIO, FOR MANAGED PRINT SERVICES; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the City's Information Technology Department completed a audit of the City's printing devices and determined the City could potentially save on printing services by contracting with a vendor to converge and service the City's existing copiers and printers throughout the City offices; and

WHEREAS, a request for proposals (RFP) was issued on August 24, 2011, in which three (3) proposals were received and reviewed by a Committee comprised of City Staff and after scoring the proposals using an evaluation worksheet for the selection process, it was determined the proposal from MT Business Technologies, Inc., was the lowest and best proposal; and

WHEREAS, this legislation should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to enter into an agreement with MT Business Technologies, Inc. soon as possible to allow MT Business Technologies to begin their implementation process and provide managed print services to realize the cost savings at the earliest opportunity; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Information Technology Department of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this Ordinance be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into a five (5) year agreement with MT Business Technologies, Inc, of Avon Lake, Ohio, for managed print services, consistent with the proposal submitted by MT Business Technologies, Inc., of Avon Lake, Ohio, currently on file in the office of the Manager of Information Technology, and as approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions

were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: December 27, 2011

December 20, 2011

MEMORANDUM

TO: Donald C. Icsman, Acting City Manager  
FROM: Paul E. Ricci, Fire Chief  
RE: Commission Agenda Item

**ITEM FOR CONSIDERATION:** Legislation authorizing the City Manager to enter into an agreement between the City of Sandusky and the Erie County Sheriff's Department for the Provision of Dispatching Services for the City of Sandusky Police, Fire, and Service Departments commencing on January 15, 2012.

**BACKGROUND INFORMATION:** Since 2007, the City of Sandusky has researched and studied the concept of public safety regional communications. Through the development of a regional communications ad-hoc committee and their recommendations, the City of Sandusky co-located its public safety dispatch services in 2009 with the Erie County Sheriff's Office. This co-location was undertaken with the understanding that a plan for regional communications would develop over the next two years. In 2011, plans were developed to bring Sandusky Public Safety Dispatchers under the employment and supervision of the Erie County Sheriffs Office in 2012. This one year contractual period is a transition step toward a consolidated regional dispatching approach in 2013.

**BUDGETARY INFORMATION:** The city agrees to reimburse the Erie County Sheriff's Department for the actual cost of wages and benefits for the employment of five (5) dispatchers at a cost not to exceed \$319,219.45 of which \$35,114.13 (11%) will be taken from the 2012 Fire Department Proposed Budget (110-1310) and \$284,105.32 (89%) will be taken from the 2012 Police Department Proposed Budget, (110-1020).

**ACTION REQUESTED:** It is requested that the proper legislation be prepared authorizing the City Manager to enter into an agreement with the Erie County Sheriff's Department for the Provision of Dispatching Services for the City of Sandusky, Police, Fire, and Service Departments. It is further requested that this legislation take immediate effect in full accordance with Section 14 of the City Charter as the contract is due to take effect January 15, 2012.

Approved:

I concur with this recommendation:

---

Paul E. Ricci, Fire Chief

---

Donald C. Icsman, Acting City Manager

Cc: Hank Solowiej, Finance Director

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE ERIE COUNTY SHERIFF FOR THE PROVISION OF DISPATCHING SERVICES FOR THE CITY OF SANDUSKY POLICE, FIRE AND SERVICE DEPARTMENTS COMMENCING ON JANUARY 15, 2012; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, since 2007, the City of Sandusky has researched and studied the concept of public safety regional communications and upon the development and recommendation of a regional communications adhoc committee, the City co-located its public safety dispatch services to the Erie County Sheriff's Office in 2009; and

WHEREAS, the co-location was undertaken with the understanding that a plan would be developed for regional communications and in 2011 plans were developed to bring the Sandusky Public Safety Dispatchers under the employment and supervision of the Erie County Sheriff's Office; and

WHEREAS, the City agrees to reimburse the Erie County Sheriff's Department for the actual cost of wages and benefits for the employment of five (5) dispatchers at a cost not to exceed \$319,219.45 of which \$35,114.13 (11%) will be paid with funds from the Fire Department's 2012 proposed budget and \$284,105.32 (89%) will be paid with funds from the Police Department's 2012 proposed budget; and

WHEREAS, this legislation should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the agreement with the Erie County Sheriff for the provision of dispatching services for the City's Police, Fire and Service Departments prior to the commencement date of January 15, 2012; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Police and Fire Departments, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this Ordinance be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into an Agreement with the Erie County Sheriff for the Provision of Dispatching Services for the City's Police, Fire and Service Departments commencing on January 15, 2012, substantially in the same form as Exhibit "1", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction,

such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DANIEL J. KAMAN  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: December 27, 2011

Contract between the City of Sandusky, Ohio  
and the  
Erie County, Ohio Sheriff  
For the Provision of Dispatching Services for the City of Sandusky Police, Fire,  
and Service Departments.

Page 1 of 2  
January 15, 2012

This contract is entered into by and between the City of Sandusky (City) and the Erie County Sheriff (Sheriff), pursuant to Ohio Revised Code Section 311.29.

1. Commencing on January 15, 2012 at 12:01 A.M., the Sheriff will furnish personnel for the operation of a 24-hour telephone and radio dispatching service for the City of Sandusky Police, Fire, and Service Departments; and
2. The City acknowledges that, to provide for this dispatching service, it will be necessary for the Sheriff to employ five additional full-time dispatchers. The City agrees to reimburse the Sheriff for the actual costs of wages and benefits for the employment of those five dispatchers at a cost not to exceed \$ 319,219.45. (see Attachment A) and
3. The Erie County Sheriff agrees to assume all costs for part-time staffing for the contract period.
4. To fill those five additional full-time dispatcher vacancies, the Sheriff agrees to give first consideration for employment to the full-time dispatchers employed by the Sandusky Police Department immediately prior to the effective date of this contract. First consideration does not mean a guarantee of employment by the Sheriff, but does mean that the Sheriff will consider the qualifications of those dispatchers—including record of prior discipline—prior to considering any other applicants for those five vacancies; and
4. As of the effective date of this agreement, the Sheriff agrees to appoint the chiefs of the Sandusky Police Department and the Sandusky Fire Department to the Erie County Sheriff's Dispatch Advisory Board. The Erie County Sheriff's Dispatch Advisory Board is comprised of one representative of each of the public safety agencies contracting with the Sheriff for dispatching services. Said advisory board exists to provide dispatch policy input and guidance to the Sheriff, to select a dispatch supervisor, by simple majority vote, to provide for the master planning of communication facilities, to provide for the selection of Computer Aided Dispatch Hardware and Software, to provide for the development of a cost analysis and assessment for contracted participants and to oversee the operation of the Sheriff's dispatch center. Sheriff agrees to abide by the recommendation of the Advisory Board concerning the selection or discharge of said supervisor, who shall be named as a fiduciary employee of the Sheriff; and

Contract between the City of Sandusky, Ohio  
and the  
Erie County, Ohio Sheriff  
For the Provision of Dispatching Services for the City of Sandusky Police, Fire,  
and Service Departments.

Page 2 of 2  
January 15, 2012

5. The City of Sandusky agrees to maintain all communications, computer, and records management hardware and software currently owned by the city and utilized by its current dispatchers during the life of the contract, utilizing City of Sandusky Information Technology support staff or, at the discretion of the Sheriff, an outside vendor if the City's Information Technology Support Staff is unable to provide necessary repair(s) or suitable resolution(s) to any equipment malfunction(s).
6. An audit of Sandusky Police Department records and records entry procedures was recently completed by Ohio LEADS (Law Enforcement Automated Data System). The City agrees to ensure that any deficiencies noted in that audit are corrected prior to the implementation of this contract.
7. This contract shall remain in effect until 12:00 midnight on December 31, 2012; and the parties may extend this contract for an additional 12 month period from December 31, 2012 by mutual written agreement; and
8. Either party may cancel this agreement at any time upon 180 days advance written notice to the other party; and
9. Each party acknowledges and agrees that each party possesses liability insurance to cover the acts of its employees, agency, and elected officials, and therefore will not indemnify or name the other as an insured within its own liability coverage; and
10. This constitutes the entire contract between the parties and is subject to Interpretation in accordance with the laws of the State of Ohio.

For the Sheriff:

For the City:

\_\_\_\_\_  
Sheriff Terry M. Lyons

**ATTACHMENT A**

**2012 BUDGETARY ESTIMATES FOR PROVIDING DISPATCHING SERVICES TO CITY OF SANDUSKY:**

1.) Wages and Benefits for the three (3) existing dispatchers who have accepted the offer of employment:

**\$ 198,415.54** (see detailed employee compensation forms)

2.) Wages and benefits for two (2) probationary employees:

**\$ 91,783.96** (see detailed employee compensation forms)

3.) Total wages and benefits: **\$290,199.50**

4.) Ten percent (10%) for estimated overtime: **\$29,019.95**

**TOTAL COSTS FOR 2012 NOT TO EXCEED: \$ 319,219.45**

**ERIE COUNTY EMPLOYEE COMPENSATION  
FOR 2012**

Employee: Angie Barrett (On night shift)

Department: Sheriff's Office

Gross Salary (Does not include overtime)	\$21.75	\$45,240.00
Night Shift Premium ( .50 cents)		\$1,040.00
P.E.R.S. Contribution - 14%		\$6,479.20
Workers' Compensation - 1.7%		\$786.76
Medicare Premium (Hired after 3/31/86) 1.45%		\$671.06
Health Insurance Premium (Family 934.00 x 12 Month)	Family	\$11,208.00
Life Insurance Premium		\$87.00
Uniforms		\$500.00
Other		
Lump sum longevity pay at year end		\$0.00
Lump sum holiday pay at year end		\$1,958.00
OPERS, WC, & Medicare on holiday pay		\$335.80
		<hr/>
<b>TOTAL COST WITH FAMILY INSURANCE</b>		<b>\$68,305.82</b>

**COMPENSATION ALLOWED FOR NON-PRODUCTIVE TIME**

Holiday Pay                      88 Hours Included Above

Sick Pay

Bereavement Pay

Vacation Pay

Personal Days

Total Hours

**TOTAL COST OF NON-PRODUCTIVE TIME**

**ERIE COUNTY EMPLOYEE COMPENSATION  
FOR 2012**

**Employee: Nakia Stookey (On afternoon shift)**  
**Department: Sheriff's Office**

Gross Salary (Does not include overtime)	\$19.84	\$41,267.20
Afternoon Shift Premium ( .35 cents)		\$728.00
P.E.R.S. Contribution - 14%		\$5,879.33
Workers' Compensation - 1.7%		\$713.92
Medicare Premium (Hired after 3/31/86) 1.45%		\$608.93
Health Insurance Premium (Family 934.00 x 12 Month)	Family	\$11,208.00
Life Insurance Premium		\$87.00
Uniforms		\$500.00
Other		
Lump sum longevity pay at year end		\$0.00
Lump sum holiday pay at year end		\$1,776.72
OPERS, WC, & Medicare on holiday pay		\$304.71
		<hr/>
<b>TOTAL COST WITH FAMILY INSURANCE</b>		<b>\$63,073.81</b>

**COMPENSATION ALLOWED FOR NON-PRODUCTIVE TIME**

Holiday Pay                      88 Hours Included Above

Sick Pay

Bereavement Pay

Vacation Pay

Personal Days

Total Hours

**TOTAL COST OF NON-PRODUCTIVE TIME**

**ERIE COUNTY EMPLOYEE COMPENSATION  
FOR 2012**

**Employee: Joe Price (On day shift)  
Department: Sheriff's Office**

Gross Salary (Does not include overtime)	\$21.75	\$45,240.00
P.E.R.S. Contribution - 14%		\$6,333.60
Workers' Compensation - 1.7%		\$769.08
Medicare Premium (Hired after 3/31/86) 1.45%		\$655.98
Health Insurance Premium (Family 934.00 x 12 Month)	Family	\$11,208.00
Life Insurance Premium		\$87.00
Uniforms		\$500.00
Other		
Lump sum longevity pay at year end		\$0.00
Lump sum holiday pay at year end		\$1,914.00
OPERS, WC, & Medicare on holiday pay		\$328.25
		<hr/>
<b>TOTAL COST WITH FAMILY INSURANCE</b>		<b>\$67,035.91</b>

**COMPENSATION ALLOWED FOR NON-PRODUCTIVE TIME**

Holiday Pay                      88 Hours Included Above

Sick Pay

Bereavement Pay

Vacation Pay

Personal Days

Total Hours

**TOTAL COST OF NON-PRODUCTIVE TIME**

**ERIE COUNTY EMPLOYEE COMPENSATION  
FOR 2012**

**Employee: Probationary Dispatcher (On nights)**  
**Department: Sheriff's Office**

Gross Salary (Does not include overtime)	\$13.50	\$28,080.00
P.E.R.S. Contribution - 14%		\$3,931.20
Workers' Compensation - 1.7%		\$477.36
Medicare Premium (Hired after 3/31/86) 1.45%		\$407.16
Health Insurance Premium (Family 934.00 x 12 Month)	Family	\$11,208.00
Life Insurance Premium		\$87.00
Uniforms		\$500.00
Other		
Lump sum longevity pay at year end		\$0.00
Lump sum holiday pay at year end		\$1,188.00
OPERS, WC, & Medicare on holiday pay		\$203.74
		<hr/>
<b>TOTAL COST WITH FAMILY INSURANCE</b>		<b>\$46,082.46</b>

**COMPENSATION ALLOWED FOR NON-PRODUCTIVE TIME**

Holiday Pay                      88 Hours Included Above

Sick Pay

Bereavement Pay

Vacation Pay

Personal Days

Total Hours

**TOTAL COST OF NON-PRODUCTIVE TIME**

**ERIE COUNTY EMPLOYEE COMPENSATION  
FOR 2012**

**Employee: Probationary Dispatcher (On afternoons)  
Department: Sheriff's Office**

Gross Salary (Does not include overtime)	\$13.35	\$27,768.00
P.E.R.S. Contribution - 14%		\$3,887.52
Workers' Compensation - 1.7%		\$472.06
Medicare Premium (Hired after 3/31/86) 1.45%		\$402.64
Health Insurance Premium (Family 934.00 x 12 Month)	Family	\$11,208.00
Life Insurance Premium		\$87.00
Uniforms		\$500.00
Other		
Lump sum longevity pay at year end		\$0.00
Lump sum holiday pay at year end		\$1,174.80
OPERS, WC, & Medicare on holiday pay		\$201.48
		<hr/>
<b>TOTAL COST WITH FAMILY INSURANCE</b>		<b>\$45,701.50</b>

**COMPENSATION ALLOWED FOR NON-PRODUCTIVE TIME**

Holiday Pay                      88 Hours Included Above

Sick Pay

Bereavement Pay

Vacation Pay

Personal Days

Total Hours

**TOTAL COST OF NON-PRODUCTIVE TIME**