

REQUEST FOR PROPOSALS
City of Sandusky
Water Tight Sealed Gate Container with Bowed Tarp System

Issued by:
The City of Sandusky, Ohio

Issued:
Thursday, September 14, 2017

Contact Person:
Aaron M. Klein, P.E.
c/o Department of Public Works
222 Meigs Street
Sandusky, OH 44870
Phone: (419) 627-5829
Fax: (419) 627-5933
email: mstookey@ci.sandusky.oh.us

Proposals Due:
September 26, 2017 by 11:00 a.m. (EST)



The City of Sandusky reserves the right to reject any or all Proposals, to waive informalities, or to accept any Proposal which it deems most favorable to the City of Sandusky

City of Sandusky
Water Tight Sealed Gate Container with Bowed Tarp System
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SECTION I. NOTICE TO PROPOSERS

LEGAL NOTICE

REQUEST FOR PROPOSALS

Proposals for the City of Sandusky "Water Tight Sealed Gate Container with Bowed Tarp System" must be received in the office of the Department of Public Works (formally Engineering Department), 222 Meigs Street, Sandusky, OH 44870, to the attention of Aaron M. Klein, P.E., no later than Tuesday, September 26, 2017 at 11:00am (EST).

Proposal packages shall be submitted with one original in sealed envelope labeled "Water Tight Sealed Gate Container with Bowed Tarp System". These Proposals are to be sent or delivered to:

Aaron M. Klein, P.E.
c/o Department of Public Works
222 Meigs Street
Sandusky, OH 44870
Phone: 419-627-5829
Fax: 419-627-5933
email: mstookey@ci.sandusky.oh.us

Correspondence shall include contact name, address, telephone, fax, and email information.

Copies for the Request for Proposals (RFP) can be downloaded from the City of Sandusky's web site at www.ci.sandusky.oh.us, or if you prefer a hard copy, please contact Megan Stookey, at mstookey@ci.sandusky.oh.us or (419) 627-5878.

All questions must be submitted in writing and may be emailed to: Jeff Meinert, jmeinert@ci.sandusky.oh.us. Any questions submitted and answers thereto, clarifications or Request for Proposals amendments shall be distributed to those parties that requested or have been sent an original RFP. Last day for questions shall be Friday, September 22, 2017 at 11:00am.

All proposals must be received on time and in full compliance with the instructions contained in the RFP. The City of Sandusky reserves the right to reject any and all Proposals, and to withdraw this solicitation at any time.

The City of Sandusky reserves the right to waive any informalities or irregularities in any of the Proposals received and to award to the offeror whose proposal best meet the needs of the City of Sandusky.

Please publish on: September 14 & 20, 2017

Approved by: Eric L. Wobser, City Manager

II. Procurement Process, Timeline and Deadlines

This Request for Proposals is being issued by the City of Sandusky. The primary contact for all communications regarding this Proposal shall be done through email with Jeff Meinert at jmeinert@ci.sandusky.oh.us, with a last day for questions being Friday, September 22, 2017 at 11:00 a.m.

All private, for-profit, non-profit and public entities shall be eligible to submit Proposals for this work.

The Request for Proposals shall be available upon September 14, 2017, and publicized as follows:

- On the City of Sandusky Website at <http://www.ci.sandusky.oh.us>
- Published as Legal Notice in the Sandusky Register September 14 & 20, 2017

The Request for Proposals shall be available upon request in the following formats: hard copy (paper) and electronic email (Adobe Acrobat *.PDF format). The Request for Proposals shall be distributed as requested by the aforementioned eligible Proposer/Contractors. Requests for the Request for Proposals shall be made to the Department of Public Works. All requests shall include the Request for Proposals format preference (hard copy or electronic email), complete contact information of person making the request, including email address and fax number.

The final date and time for inquiries regarding this Request for Proposals shall be Friday, September 22, 2017 at 11:00 a.m. (EST). The City of Sandusky shall issue responses to all inquiries to all entities that have requested or have been sent an original RFP.

The Proposals shall be due no later than 11:00 a.m. (EST) on Tuesday, September 26, 2017. Proposals received after that date and time will not be accepted. Cost Proposal packages shall be submitted as outlined in Section VI. Proposal Submittal and Format. The Proposals shall be sent to:

Aaron M. Klein, P.E.
c/o Department of Public Works
222 Meigs Street
Sandusky, OH 44870
Phone: (419) 627-5829
Fax: (419) 627-5933
email: mstookey@ci.sandusky.oh.us

Proposer/Contractor bears total responsibility for ensuring their proposal is complete and arrives on time.

Proposals received by Fax will not be considered.

Proposer/Contractor shall comply with each and every requirement of this RFP to be considered responsive.

The Proposals shall be reviewed by a committee following the Request for Proposals due date and time. The selected finalists shall be established based on the Rating Scale as defined in Section VII. Evaluation of Proposals.

Specific Project Timeline

September 14 & 20, 2017 Advertise in the Sandusky Register that the City of Sandusky is accepting Proposals and the Request for Proposals/Specifications packets are available. Document will be posted on the City's Website.

September 22, 2017 at 11:00 A.M. (EST) Last day to submit questions and clarifications regarding the Request for Proposals for the City of Sandusky Water Tight Sealed Gate Container with Bowed Tarp System.

September 26, 2017 at 11:00 A.M. (EST) Deadline for submittal of Proposals to the City of Sandusky.

September 26 – 29, 2017 Review and evaluate proposals to formulate the top three Proposer/Contractor. Demonstrations may be requested during this time.

October, 2017 Contract will go to City Commission for approval.

December 1, 2017 Product Delivery Deadline

III. OVERVIEW

The City of Sandusky desires to contract with a vendor to provide a Water Tight Sealed Gate Container with Bowed Tarp System for purchase. The vendor shall be a qualified individual or business that meets the minimum specifications set by the City. Questions in reference to proposals shall be directed to Jeff Meinert by email jmeinert@ci.sandusky.oh.us, last day for questions being September 22, 2017 at 11:00am.

Proposals shall be delivered to 222 Meigs Street, Sandusky, Ohio 44870. Materials shall be delivered to 304 Harrison Street, Sandusky, Ohio 44870.

The deadline for the submission of Proposals is 11:00 A.M. on Tuesday, September 26.

IV. SCOPE OF WORK

A. Delivery Date

The effective date of the Contract shall be within 60 days of award. The Proposer/Contractor shall be prepared to deliver the product no later than December 1, 2017, or as soon as possible.

B. City of Sandusky Obligations

- Have staff available the day of delivery.

C. Obligation of Vendor

Vendor shall further be obligated to:

- Deliver equipment to the Sandusky Wastewater Treatment Plant at 304 Harrison St, Sandusky, OH 44870

D. Liability and Insurance

Successful respondent shall be required to supply and keep in force during the contract period:

- Comprehensive public liability insurance against any liability for injury or death to persons and/or damage to property occurring in, on or about the premises in the amount of \$1,000,000.00 (combined single limit bodily injury and property damage). Policy shall list the City of Sandusky as an insured.
- Successful respondent shall hold the City of Sandusky harmless against damage done to the equipment, premises, or any municipal facilities due to the operation of the facility or acts of operator's agents or employees.

E. Background Check

Successful respondent shall be required to execute the proper authorization allowing the City to perform a complete criminal background check and credit history.

F. Billing

The Proposer/Contractor shall submit an invoice by the tenth (10th) day after delivery. The invoice should reflect the product details billed for. When there is a dispute to the amount owing with respect to any invoice for payment submitted, the amount in dispute shall, at the City's election, remain in or be placed in an interested-bearing account of the City's choice pending resolution of the disagreement. The Proposer/Contractor shall be paid any amounts due that are not in dispute within thirty (30) days from the close of the calendar month in which the invoice is submitted.

G. Implementation Timeline

Each Proposer/Contractor shall submit with its Proposal a proposed delivery date.

SECTION V. WATER TIGHT SEALED GATE CONTAINER WITH BOWED TARP SYSTEM SPECIFIC CONDITIONS

Minimum Requirements

The City of Sandusky is looking to purchase roughly 5 - 10 Water Tight Sealed Gate Container with Bowed Tarp System that are compatible with a **Steller Hook Lift Model No. 108-14-32K (61-3/4")** and meet the minimum requirements listed below:

Container Specifications

- 14 Yard Container, 48" High Walls – Primed and Painted Medium Green
- ¼" Floor with cross channels on 14" Centers, 7 Gauge sides
- 6" x 2" x ¼" Wall tube main rails
- 7 Gauge side posts on 24" centers
- 7 Gauge x 3 ½" x 9" wall end post
- 4" x 3" Top tube
- Dump truck style gate with full door seal
- Dump truck style gate with front left release
- 24" Splash guard at rear door
- Curved 8" front splash guard
- Bow holes in side top tubes
- Ratchet type latch system able to open
- 8" x 10" Heavy duty ground rollers front and back

Tarp Specifications

- Bowed side to side tarp system
- Heavy duty tarp cover with gromets
- Rubber two hook bungs for tarp hold down
- 7/8" Aluminum tarp bows with 12" rise

Supply a minimum 1 year material warranty.

Any additional cost such as shipping and freight charges should be included with the quote.

SECTION VI. PROPOSAL SUBMITTAL AND FORMAT

The Proposals shall be submitted in hard copy. Electronic copies via e-mail or on disk, and in Adobe Acrobat (*.PDF) format) may also accompany, but may not substitute for, the hard copy.

Proposer/Contractor bears total responsibility for ensuring their proposal is complete and arrives on time.

Proposals received by Fax will not be considered.

Proposer/Contractor shall comply with each and every requirement of this RFP to be considered responsive.

All original signatures shall be in BLUE OR BLACK ink. If space provided is insufficient for response, attach additional sheets to the forms, clearly referencing such sheets back to specific points addressed in the forms.

The contents of the Proposals shall not be altered or embellished by any Proposer/Contractor as the same bears on the submission of a full, complete, and responsive Proposal. The City may amend and correct the RFP before Proposals are due.

All Proposals are to be full and complete and reflect the specifications set forth in this RFP, as amended and corrected by the City, and shall include all required plans, programs and policies.

The City reserves the right to reject any or all Proposals, to waive informalities, or to accept any Proposal that is deemed most favorable to the City. The City reserves the right to extend the due date of the RFP should it become in the best interest of the City to do so.

The City reserves the right to reject any Proposal that exceeds the City's ability to fund the project. ***Unit costs are expected to be as low as possible and practical, and to reasonably reflect operating conditions in this part of Ohio.***

Sealed proposals may be withdrawn prior to the opening of the proposals in person by a Proposer/Contractor or his/her authorized representative, by signing a receipt for the proposal.

After the opening of proposals, a Proposer/Contractor may withdraw his/her proposal from consideration in accordance with Ohio Revised Code Section 9.31 if the price bid was substantially lower than other proposals, providing the proposal was submitted in good faith, and was due to a clerical mistake as opposed to a judgment mistake. Notice of a claim of right to withdraw proposal shall be made in writing and filed with the Department of Public Works within two (2) business days after the date of the opening of the proposals.

Sealed Proposals shall be opened publicly at 11:00 a.m. (EST) on September 26, 2017, in the Second Floor Conference located at City Hall, 222 Meigs Street, Sandusky, OH 44870.

The contract shall be awarded on the basis of lowest and best proposal as defined by Ohio Revised Code Section 721.15(B) that conforms to the specifications of this Request for Proposals.

The RFP and all proposals, documents and other information, unless confidential, proprietary or a trade secret, concerning the RFP process shall be open to public inspection upon award of a contract. Any requests by Proposer/Contractor for nondisclosure of confidential or proprietary information or trade secrets or assertions by Proposer/Contractor that information in its proposal, or the entire proposal, is confidential, proprietary or a trade secret shall be examined by the City to determine the validity of the request or assertion. Proposer/Contractor requests or assertions shall be in writing. If the parties do not agree, the Proposer/Contractor shall be informed in writing by the City regarding what portions of the proposal shall be disclosed. Proposer/Contractor may withdraw its proposal at any time prior to award of a contract.

Questions, Changes, and Clarifications

To facilitate the clarification of requirements, Proposer/Contractors are requested to submit questions in writing no later than September 22, 2017 at 11:00 am, to: Jeff Meinert, jmeinert@ci.sandusky.oh.us

If it becomes evident that the Request for Proposals must be amended, the City of Sandusky will issue a formal written amendment to all known prospective Proposer/Contractors.

The Request for Proposals, as amended and corrected, and the Proposals with incident and accompanying Proposals, as amended and corrected, shall constitute the entire agreement between the City and the successful Proposer. There shall be no verbal agreements.

Entire agreement: By submitting a Proposal, the Proposer/Contractor acknowledges that it has read the RFP, understands it, and agrees to be bound by its requirements, terms and conditions.

The Proposer/Contractor further agrees that the final contract entered into between the parties shall be, as outlined in this RFP, the complete and exclusive statement of the agreement between the parties and that it shall supersede all Proposals, oral or written, and all other communication between the parties in relation to the subject matter of the contract. The contract may be modified only in writing, signed by the Proposer/Contractor and City. The City reserves the right to disqualify any Proposals that take exception to or limit the rights of the City under the requirements, terms, and conditions of this RFP. Furthermore, by providing the City with a Proposal based on this

RFP, the Proposer/Contractor expressly warrants that the Proposer shall fulfill the requirements of this RFP.

The RFP, as amended and corrected, and the Proposal, as amended and corrected, shall constitute the entire agreement between the City and the successful Proposer/Contractor. There shall be no verbal agreements.

The intent of the RFP and the contract stemming therefrom is to include all items necessary for the proper execution and completion of the work by the successful Proposer/Contractor. The entire RFP and the contract stemming therefrom are complementary, and what is required by one shall be as binding as if required by all. Performance by the successful Proposer/Contractor shall be required only to the extent consistent with the RFP and the contract stemming therefrom and those obligations and requirements that may be reasonably inferred from them all as being necessary to produce the intended results.

Legal authority: Each Proposer/Contractor represents that it possesses the legal authority to enter into a contract with the City. Each Proposer/Contractor shall submit a resolution, motion or similar action that has been duly and properly adopted or passed as an official act of the Proposer/Contractor's governing body, authorizing the submission of the Proposal, and the execution of and entry into the contract as contemplated thereby, including all covenants, understandings and assurances herein contained, and directing and authorizing the person identified as the official representative of the Proposer/Contractor to act in connection with the RFP and the contract stemming therefrom and to provide such additional information as may be required by the City.

The Proposer/Contractor shall certify that pursuant to Ohio Revised Code Section 9.24, no unresolved finding for recovery issued by the auditor of state is pending against it.

VII. EVALUATION OF PROPOSALS

A selection committee will review and analyze each response. The Service Proposals will be opened first on September 26, 2017, and analyzed September 26 - 29.

A description of the evaluation criteria is below, and explains the basis for rating each Proposal. The Proposals shall be evaluated on a technical basis prior to being evaluated on a cost basis. The most technically qualified Proposer/Contractors shall be evaluated on a cost basis, with a decision on successful Proposer/Contractor being made no later than October 1, 2017.

The committee shall select no more than three Proposer/Contractors to demonstrate their products if the City deems necessary for demonstrations. Interviews and/or negotiations may be conducted with the top three Proposer/Contractors which meet the minimum requirements, and have the highest evaluation score. If demonstrations are requested, the City shall award a contract to the responsible Proposer/Contractor whose proposal is most advantageous to City of Sandusky Water Tight Sealed Gate Container with Bowed Tarp System with price and other factors considered. In determining which proposal is most advantageous, the City shall award to the Proposer/Contractor whose proposal offers the greatest business value to the City of Sandusky based upon an analysis of a tradeoff of qualitative technical factors and price/cost to derive which proposal represents the "best value" to the City of Sandusky.

Evaluation Procedures:

(A) The Contract will be awarded to the lowest and best Proposer/Contractor as determined in the discretion of the City or all proposals will be rejected in accordance with the following procedures:

1. In determining which Proposer/Contractor is the lowest, the City shall consider the Base Proposal and any Alternate or Alternates which the City determines to accept. Substitutions shall not be considered.
2. The total of the proposals for the accepted Alternate(s) shall be added to or deducted from the Base Bid, as applicable, for the purpose of determining the lowest Proposer/Contractor.

(B) A Proposer/Contractor for a Contract shall be considered responsive if the Proposer/Contractor's proposal to the Contract Documents in all material respects and contains no irregularities or deviations from the Contract Documents which would affect the amount of the proposal or otherwise give the Proposer/Contractor a competitive advantage.

1. A Proposer/Contractor shall be rejected as nonresponsive if the Proposer/Contractor's proposal contains a Bid Guarantee executed by a Surety not licensed in Ohio or a Bid Guarantee that is otherwise determined to be insufficient by the City.

2. A Proposer/Contractor may be rejected as nonresponsive if the Proposer/Contractor's proposal does not contain an executed Bidder's Affidavit and Non-Collusion Affidavit.
3. A Proposer/Contractor may be required to furnish samples and a complete statement of the origin, composition and manufacture of any or all materials to be used for the Work. A Proposer/Contractor may be rejected as nonresponsive for failure to provide requested samples or if samples fail to demonstrate that materials are of sufficient quality or fitness for the Work.
4. If the lowest Proposer/Contractor is not responsive, such Proposer/Contractor shall be notified in writing by certified mail of the finding and the reasons for the finding.

(C) In determining whether a Proposer/Contractor is best, factors to be considered include, without limitation:

1. Preferences required by law, where applicable;
2. The experience of the Proposer/Contractor;
3. The financial condition of the Proposer/Contractor;
4. Compliance by the Proposer/Contractor and related Persons with ethics laws;
5. The conduct and performance of the Proposer/Contractor on previous contracts, which shall include, without limitation, compliance with prevailing wage laws and equal opportunity requirements;
6. The facilities of the Proposer/Contractor;
7. The management skills of the Proposer/Contractor;
8. The ability of the Proposer/Contractor to execute the Contract properly;
9. The ability of the Proposer/Contractor to perform at least 51% of the Work with its own employees;
10. The evaluation of a proposal below the median of other bids.
11. The experience of the Proposer/Contractor;
12. The conduct and performance of the Proposer/Contractor on previous contracts, which shall include, without limitation, compliance with prevailing wage laws and equal opportunity requirements;
13. The management skills of the Proposer/Contractor;
14. The ability of the Proposer/Contractor to execute the Contract properly;
15. The evaluation of a proposal below the median of other bids.

Written notice of a contract award shall be provided to all Proposers and shall be made available to the public.

(D) The review committee shall obtain from the lowest and best Proposer/Contractor any information the Authorized Representative deems appropriate to the consideration of factors showing that such

Proposer/Contractor's proposal is best, including without limitation the following:

1. Overall experience of the Proposer/Contractor, including number of years in business under present and former business names;
2. Brief listing of ongoing and completed public and private service contracts of the Proposer/Contractor in the last three years, including the nature, status and value of each contract and a name, address, and phone number for a representative of the owner of each related project;
3. Complete list of all Subcontractors and Material Suppliers;
4. Current Ohio Workers' Compensation Certificate;

(E) If the lowest responsive Proposer/Contractor is best, the Contract shall be awarded to such Proposer/Contractor unless all bids are rejected.

(F) If the lowest responsive Proposer/Contractor is not best, and all proposals are not rejected, the City shall follow the procedures set forth in subparagraphs (C) above, with each next lowest responsive Proposer/Contractor until the Contract is awarded, all proposals are rejected or all responsive Proposer/Contractors are determined to be not best.

(G) The review committee may obtain the information described in subparagraph (D) from several Proposer/Contractors simultaneously, but shall review each Proposer/Contractor's information separately and not comparatively.

(H) Each Proposer/Contractor shall provide requested information within such time limits as the review committee shall establish.

Rejection of Proposal:

The City reserves the right to reject any and all proposals where the Proposer/Contractor takes exception to the terms and conditions of the RFP or fails to meet the terms and conditions, including but not limited to, standards, specifications, and requirements as specified in the RFP.

The City reserves the right to reject in whole or in part, any and all proposals where the City, taking into consideration factors including but not limited to, price and the results of the evaluation process, has determined that award of a contract would not be in the best interest of the City.

The RFP may be canceled and/or reissued by the City, in whole or in part, when:

1. The supplies and/or services offered are not in compliance with the requirements, specifications, and terms and conditions set forth in the RFP; or
2. Pricing offered is considered to be excessive in comparison with existing market conditions or exceeds the available funds of the City; or

3. It is determined that award of a contract would not be in the best interests of the City.

Written notice of a contract award shall be provided to all Proposers/Contractors and shall be made available to the public.

EVALUATION CRITERIA

Evaluation Factors	Max. Points	Score
Proposed Water Tight Sealed Gate Container with Bowed Tarp System (Ease of operation; the ability to meet City minimum requirements, other features.)	30	_____
Delivery Time (with similar services type; servicing, and installing new equipment; previous performance record.)	10	_____
Proposal & Qualifications (Proposal is organized and responsive to all areas contained in the RFP, Qualifications per section VIII)	10	_____
Budget & Warranty (Proposed budget appears complete, realistic, and cost effective, warranty coverage and length.)	50	_____
TOTAL	100	_____
<hr/>		
Total Possible Points	100	

SECTION VIII. QUALIFICATIONS OF PROPOSER

Proposer/Contractor may be private for-profit corporations, private non-profit corporations, or public bodies. A Proposer/Contractor may be one entity or a group of entities operating as a joint venture or in other appropriate legal form.

Proposer/Contractors shall discuss the background and history of their organization in operating postage machine and mailing services. This discussion shall focus on how long they have been in business, what type of machine/materials used, and a brief explanation of how the business operated.

Proposer/Contractors shall also discuss their understanding of and ability to:

- a) Provide, operate, and maintain efficient postage machine and mailing services
- b) Establish and maintain an excellent working relationship with the City;
- c) Meet the needs of the City of Sandusky Water Tight Sealed Gate Container with Bowed Tarp System;
- d) Operate efficiently and knowledgeably in the City of Sandusky, Ohio, and service areas, as the service required by the contract necessitates.

The Proposer/Contractors shall demonstrate that their business or organization is financially stable and well managed, and fiscally and technically capable of providing service to the City of Sandusky.

Proposer/Contractors shall state if the organization has ever defaulted on a contract and if there are any legal actions currently against them or anticipated to be against them.

Proposer/Contractors shall state the recent history (within the last three years) of service provided to other similar agencies or large businesses.

Proposer/Contractors shall describe the qualifications of their organization, including proposed project staffing, experience with similar projects, reference contacts, and all brief listing of their top (5) clients over the past three years.

Each Proposer/Contractor shall provide a resume/work history of key personnel who it is anticipated shall be assigned to the City of Sandusky Water Tight Sealed Gate Container with Bowed Tarp System.

Each Proposer/Contractor shall submit a list of references (roughly five or more).

IX. SUBMITTAL FORMS

The following forms must be completed and submitted to be considered responsive for the purposes of this RFP. While it is not necessary to use the forms provided, any substituted or attached additional sheets must contain the requested information and be clearly marked for easy reference by the evaluation committee.

Submittal Checklist

Prior to submitting a proposal, Respondent should use the following checklist to ensure completeness of the submission package.

- Proposal Form
- Original proposal in Sealed Envelope
- Organization Description, Experience History and Service References
- Completed "Waiver and Release" regarding Sandusky City Income Taxes
- Proof of Insurability
- Completed "Disclosure of Personal Property Taxes"
- Completed "Non-Collusion Affidavit"
- Completed "No Unresolved Finding of Recovery"
- Any additional information respondent deems necessary to include that would better enable the City to evaluate his/her proposal

Proposal Form

No alternatives, deletions or additions shall be made of this form as it may render the bid invalid. Alternative proposals can be submitted, where so designated within the bid proposal for review by the City, but of the understanding that the City of Sandusky has sole authority to consider or reject any alternative proposals.

Name of Organization: _____

Business Address: _____

Telephone Number

Other Phone

Other Phone

Fax

Email

Name and Title of Contact Individual for Further Information

Legal Status of Organization: (Check one)

For-profit corporation or joint venture corporation

For-profit partnership or sole proprietorship

Non-profit corporation Public agency Other (identify)

Non-profit corporation Private agency Other (identify)

Attach your proposal with any additional information that you feel necessary to help in the City's evaluation of your qualifications and proposed operation of the facilities.

Organization History

Provide a brief description of the major business functions, history, and organizational structure of the Respondent Organization. Attach additional info as felt necessary.

Has Respondent, or any officer or partner of respondent, failed to complete a contract?
Yes ____ No ____ . If yes, give details on separate sheet.

Is any litigation pending against Respondent or any officer or partner of Respondent's organization? Yes____ No____. If yes, give details on separate sheet.

Experience History

List the names of all businesses with which you have a current or have had a recent contract for similar services. Indicate current or recent, along with a contact person and phone number. If no, so state. Attach extra page(s) if necessary.

Municipality

Current or Recent

Contact Person/Phone No.

Have you ever had a contract canceled? Yes____ No____

If YES, explain in full detail, giving the name of the employer, name of responsible official, title and telephone number who can be contacted regarding this cancellation. Attach extra page(s) if necessary.

Service References

Tell us about up to three similar contracts which the Respondent Organization has provided service under. Provide complete contact information. Attach additional sheets as necessary

Waiver and Release Form

In consideration of the review by the City of Sandusky, Ohio, of a contract proposal and bid submitted by the undersigned, and as a condition precedent thereto, the undersigned does hereby authorize and direct the release to administrative officers of the City of any and all information related to the current obligations of the undersigned to the City, including, but not by way of limitation, obligations under the City's income tax, hereby waiving any privilege, statutory or otherwise, as to the same, and releasing the City of Sandusky, Ohio, its officers, agents, and employees from any liability in relation thereto.

BY: _____

DATE: _____

SIGNED IN THE PRESENCE OF:

Proof of Insurability:

Required to supply and keep in force during the contract period:

- Comprehensive public liability insurance against any liability for injury or death to persons and/or damage to property occurring in, on or about the premises in the amount of \$1,000,000.00 (combined single limit bodily injury and property damage). Policy shall list the City of Sandusky as an insured.
- Successful respondent shall hold the City of Sandusky harmless against damage done to the equipment, premises, or any municipal facilities due to the operation of the facility or acts of the operator's agents or employees.

DISCLOSURE OF PERSONAL PROPERTY TAXES

STATE OF OHIO

)
) SS:
)

COUNTY OF

The undersigned being first duly cautioned and sworn says that he is the

_____ of _____ who made a bid for an improvement project or for the purchase of services and supplies for the City of Sandusky, Ohio, involving the competitive bid process;

That Affiant says that he is familiar with Section 5719.042 of the Ohio Revised Code and that he submits to the City of Sandusky Finance Director as the Taxing District Fiscal Officer this statement affirmed under oath that as the person with whom the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of any county in which the taxing district shown as the City of Sandusky has territory or that such person was charged with delinquent personal property taxes on any such tax list;

(Strike out if not applicable) This statement sets forth in full, the amount of such due and unpaid delinquent taxes and any due and unpaid delinquent taxes and any due and unpaid penalties and interest thereon as specified by Section 5719.042 by Exhibit "A" which is attached hereto and made a part hereof this Affidavit as if fully rewritten and is incorporated by reference;

The Affiant says that if this statement indicates that the taxpayer was charged with any such taxes, a copy of the statement shall, with the permission of the taxpayer, which is hereby given, shall be transmitted by the Finance Director of the City of Sandusky to the County Treasurer within thirty (30) days of the date this statement is submitted.

Affiant further says that a copy of the statement shall also be incorporated into the contract with the City of Sandusky and agrees that no payment shall be made with respect to any contract to which Section 5719.042 Revised Code applies unless such statement has been so incorporated as a part thereof.

Affiant Signature

Sworn to and subscribed before me a Notary Public by _____ this _____ day of _____, 20____.

My commission expires: _____

Notary Public

NON-COLLUSION AFFIDAVIT

(This affidavit must be executed for proposal to be considered)

STATE OF OHIO

>SS

COUNTY OF

_____, being first duly sworn,
deposes and says that he is

(Sole owner, a partner, president, secretary, etc.)

of _____

the party making the foregoing proposal; that such proposal is genuine and not collusive or sham; that said proposer is not financially interested in, or otherwise affiliated in a business way with any other proposer on the same contract; that said proposer has not colluded, conspired, connived, or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal, or that such other person shall refrain from submitting a proposal, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication on conference, with any person, to fix the proposal price of affiant or any other proposer, or to fix and overhead, profit or cost elements of said proposal price, or that of any other proposer, or to secure an advantage against the City, or any person or persons interested in the proposed contract and that all statements contained in said proposal are true; and further, that such proposer has not, directly or indirectly submitted said proposal, or the contents thereof, or divulged information or data relative thereto to any association or to any member or agent thereof.

_____Affiant

Sworn to and subscribed before me a Notary Public by _____
this _____ day of _____, 20____.

My commission expires: _____

Notary Public Signature

SEAL:

OHIO REVISED CODE SECTION 9.24 – NO UNRESOLVED FINDING OF RECOVERY ISSUED BY THE AUDITOR OF THE STATE OF OHIO

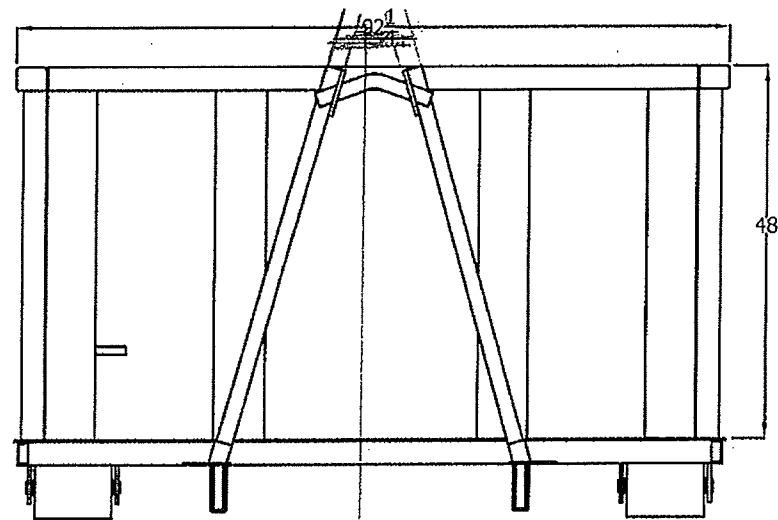
The UNDERSIGNED PROPOSER/CONTRACTOR certifies, to the best of his or her knowledge and belief, pursuant to Ohio Revised Code Section 9.24, there is no unresolved finding of recovery issued by the auditor of the State of Ohio Pending against it.

Date: _____

Signature: _____

Company Name: _____

Title: _____



TOP OF PIN
66"



Sandusky Waste Water Treatment Plant
 14 yard Sludge Container
 Tailgate Style Door with Seal
 Door operating ratchet at front of container
 1/4" Floor with 7ga. Sides
 Roll-Tarp Assembly installed (not shown)

