



**NOTICE OF CODE VIOLATION
FOR TRIENNIAL RENTAL HOUSING INSPECTIONS**

OWNER:

DATE OF INSPECTION:

ADDRESS:

CODE ENFORCEMENT OFFICER: Dante' Shipp

PROPERTY ADDRESS:

PARCEL NO:

NUMBER OF UNITS:

UNIT NO:

PART 1: OWNER/OCCUPANT RESPONSIBILITIES

SANITARY CONDITIONS 1341.15

- (a): Owner – the dwelling contains 2 or more dwelling units and the common or public areas are not maintained in a clean and sanitary condition or the dwelling is vacant and the premises are not maintained in a clean and sanitary condition.
- (b): Occupant – that part of the dwelling or dwelling unit occupied and controlled by the occupant is not kept in a clean and sanitary condition and/or not kept in good repair.

Comments:

- In compliance
- Not in compliance

**RUBBISH AND GARBAGE DISPOSAL
1341.11(e), 1341.11(f) and 1341.15(c)**

- Owner – the dwelling contains more than 2 dwelling units and the dwelling units are not supplied with approved garbage/rubbish facilities or containers.
- Occupant - not disposing of garbage/rubbish in a clean and sanitary manner by placing it in approved garbage/rubbish facilities or containers.

Comments:

- In compliance
- Not in compliance

SCREENING 1341.12(g)

- Owner – All doorways, windows or other devices opening directly to outdoor space are not supplied with screens and/or self-closing devices during the portion of the year when protection is necessary against mosquitoes, flies or other insects.
- Occupant – not hanging screens, double or storm doors, and/or windows when owner has supplied them.

Comments:

- In compliance
- Not in compliance

PART 2: OWNER RESPONSIBILITIES

<p>RODENT PROTECTION 1341.12(h)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Every basement/cellar window or other opening used, designed or intended to be used for ventilation is not supplied with screens to effectively prevent rodent entry. 	<p>Comments:</p> <ul style="list-style-type: none"> <input type="checkbox"/> In compliance <input type="checkbox"/> Not in compliance
<p>OUTSIDE STAIR, PORCH OR APPURTENANCES THERETO 1341.13(b)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Not constructed as to be safe for use and not capable of supporting the load that normal use may cause to be placed thereon and/or not kept in sound condition and good repair. <input type="checkbox"/> Absence of hand rails creates a hazard and/or not installed in an approved manner. 	<p>Comments:</p> <ul style="list-style-type: none"> <input type="checkbox"/> In compliance <input type="checkbox"/> Not in compliance
<p>GENERAL MAINTENANCE 1341.13(a)</p> <ul style="list-style-type: none"> <input type="checkbox"/> (1) Foundation, floor, wall, ceiling, roof and/or eave not reasonably weathertight, watertight, rodent proof, or not in sound working condition and good repair. <input type="checkbox"/> (2) Downspouts and gutters are not properly installed in an approved manner and/or not in sound working condition and good repair. <input type="checkbox"/> (3) Window, door, basement and/or basement hatchway not reasonably weathertight, watertight, rodent proof and/or capable of providing privacy and security and/or not in sound working condition and good repair. <input type="checkbox"/> (4) Exterior surfaces of building are not clean and in good repair to provide protection of the structural surface underneath against deterioration with approved exterior grad waterproofing materials, and/or are not applied in an approved manner, of a uniform color and appearance to match or complement the other structural surfaces. <input type="checkbox"/> (5) Chimney, antenna and all parts thereof are not installed and maintained in a safe condition and good repair. <input type="checkbox"/> (6) Fence, retaining wall, walkway, sidewalk, and/or driveway not properly installed or maintained in a safe condition and in good repair. 	<p>Comments:</p> <ul style="list-style-type: none"> <input type="checkbox"/> In compliance <input type="checkbox"/> Not in compliance
<p>ELECTRIC REQUIREMENTS 1341.12(d)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Exterior wiring systems, outlets and fixtures are not properly installed or maintained in good working condition and/or are not connected to the source of electric power in a safe approved manner. 	<p>Comments:</p> <ul style="list-style-type: none"> <input type="checkbox"/> In compliance <input type="checkbox"/> Not in compliance

PART 3: NUISANCE CONDITIONS

<p>GARBAGE, JUNK AND OTHER DEBRIS 531.02</p> <p><input type="checkbox"/> Section 531.02(a)(1) Accumulation, storage and/or disposition of garbage, refuse, hazardous waste, infectious wastes and/or solid wastes.</p>	Comments:
<p><input type="checkbox"/> Section 531.02(a)(2) Accumulation and/or storage of junk at any place except in a wholly enclosed building or structure, or in a junkyard.</p>	Comments:
<p><input type="checkbox"/> 531.02(a)(3) Parking, storing or leaving, or permitting the parking, storing or leaving of any wrecked and/or inoperable trailer, recreational vehicle or watercraft of any kind, or any trailer, recreational vehicle or watercraft upon which evidence of current and effective registration as required by law is not displayed.</p>	Comments:
<p><input type="checkbox"/> 531.02(a)(4) Accumulation and/or storage of motor vehicle parts upon private property except in a wholly enclosed building or structure, or in a junkyard.</p>	Comments:
<p><input type="checkbox"/> 531.03(a) Placing, throwing, depositing or sweeping into or upon any street, sidewalk, alley, park, public ground or public building, or into or upon the property of another, any junk, garbage, refuse, or any other matter of an unsightly or unsanitary nature.</p>	Comments:
<p><input type="checkbox"/> 531.04(a) Placing or permitting to be placed on the property any paper, dirt, ashes, cartons, boxes, or any scrap or waste materials, so that the matter or materials could be blown onto any street, sidewalk, alley, park, public ground, or property of another.</p>	Comments:
<p><input type="checkbox"/> 531.14 Storing new or used tires for or from automobiles, trucks, tractors, recreational vehicles or trailers outside of a building unless the owner of the building operates a business therein dealing with the sale, repair, resale or installation of said tires.</p>	Comments:

<p>JUNK VEHICLES 531.15</p> <ul style="list-style-type: none"> <input type="checkbox"/> Parking or storing of any motor vehicle or any vehicle in a wrecked, junked, partially, dismantled, unlicensed, inoperative or abandoned condition, unless the same is completely enclosed within a building. <ul style="list-style-type: none"> <input type="checkbox"/> The vehicle is extremely damaged including but not limited to any of the following: missing wheels, tires, motors or transmissions. <input type="checkbox"/> The vehicle is apparently inoperable. <input type="checkbox"/> The vehicle does not have valid evidence of current registration affixed to it as required by applicable state 	<p>Comments:</p>
<p>WEEDS 531.07</p> <ul style="list-style-type: none"> <input type="checkbox"/> Noxious weeds, and grass of a height of eight inches (8") or higher: <ul style="list-style-type: none"> <input type="checkbox"/> On the property <input type="checkbox"/> On the adjoining alley or right of way area <input type="checkbox"/> On the tree lawn 	<p>Comments:</p>
<p>GARBAGE CONTAINER PLACEMENT 955.15</p> <ul style="list-style-type: none"> <input type="checkbox"/> Garbage and recyclable containers must not be placed at the curb earlier than 6:00 p.m. the day before the designated pick-up day, and must be removed from the curb no later than 8:00 p.m. on the designated pick-up day. <ul style="list-style-type: none"> <input type="checkbox"/> Zone 1 – Monday <input type="checkbox"/> Zone 2 – Tuesday <input type="checkbox"/> Zone 3 – Wednesday <input type="checkbox"/> Zone 4 – Thursday <input type="checkbox"/> Zone 5 – Friday 	<p>Comments:</p>
<p>ANIMAL WASTES 509.09</p> <ul style="list-style-type: none"> <input type="checkbox"/> Keeping or harboring any animal or fowl in the municipality so as to create noxious or offensive odors or unsanitary conditions which are a menace to the health, comfort or safety of the public. 	<p>Comments:</p>

I certify that I have inspected the aforementioned dwelling unit and have made the following determinations:

- There are no visible exterior violations of the Environmental Health Housing Code.
- The above noted exterior violations were visible and a Notice of Violations and Order to Repair shall be sent to the owner and/or occupant.

Code Enforcement Officer Signature