

**The President called the meeting to order at 5 p.m. after the Invocation, given by Naomi Twine, and the Pledge of Allegiance.**

**The Clerk called the roll and the following Commissioners responded: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine.**

**Upon motion of Naomi Twine and second of Wes Poole, the commission voted to excuse Nikki Lloyd. The President declared the motion passed.**

**City staff present: Aaron Klein – Director of Public Works, John Orzech – Police Chief, Rick Wilcox – Fire Chief, Matt Lasko – Chief Development Officer, Angela Byington – Director of Planning, Don Rumbutis – IT, Stuart Hamilton – IT Manager, Hank Solowiej – Finance Director, Trevor Hayberger – Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.**

#### **APPROVAL OF MINUTES**

**Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the minutes of the April 22, 2019, meeting and suspend the formal reading. The President declared the motion passed.**

#### **AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, asked the amount of the payment for the Chesapeake Lofts submerged lands lease and how this lease works. The general fund budget was passed in March after a Public Hearing and a first and second reading, but he is concerned the Capital Improvement Plan is not being subject to the same criteria from the public. Tim Schwanger asked if more money has been allocated for streets in 2019 versus 2018 and if new street dollars only go toward streets or if it includes the sidewalk and tree programs. Tim Schwanger asked about the changes proposed for the public vendor licenses. It looks as if city crews are only paving three streets in 2019 and asked how many blocks of street will actually be paved; we should be doing more.

#### **SWEARING-IN/PROMOTION**

**Fire Fighter Andrew Pettay, who began working for the Sandusky Fire Department on April 18, 2019, was sworn in by Eric Wobser.**

**Newly promoted Captain Matt Cox with the Sandusky Fire Department was sworn in by Eric Wobser. This promotion became effective on May 2, 2019.**

#### **PRESENTATIONS**

Dennis Murray introduced **members of the Sandusky High School Gentlemen's Club** including Derrick Borzan, Ethan Brown, Trey Burris, Jaxson Cramer, Kamron Delpercio, Joseph Didion, Evan Erney, Jude Gribben, Braylon Harris, Hunter Hayberger, Max Hecht, Ethan Hoffman, Dante Jones, Jordan Lawrence, Isaac Roop, Braden Sartor, Zach Sennish, Ian VanScoy and Jayden Willis. Dave Waddington read and presented Proclamations and city seal lapel pins to each of the students. Dennis Murray said these students brought the muscle to the city's recent clean-up day and worked very hard while being conscientious to the residents and we would not have been successful without their assistance.

Talon Flohr, Neighborhood Outreach Coordinator, introduced a few members of the **2018 – 2019 Sandusky Youth Commission (SYC)**, and said he is very excited about the work they have done. The SYC consists of nine students from Sandusky and Sandusky Central Catholic High Schools who live in the city. When the SYC was created last year, students

participated in tours of various institutions and Q & A sessions with local leaders. This program gave the students an opportunity to learn how to operate in the public. The Sandusky Register provided a lot of coverage and was impressed with the students' articulation and how they acted under pressure when being interviewed by the media. This was a great opportunity for young folks to get involved in the community and tackle some issues; for example, Cecilia Yeckley wrote a column in the newspaper about choosing the right college.

Tyler Franklin, SYC Member, said it has been a very exciting year for members as well as for the city as a whole which is sweeping through change and progress. There are nine SYC members who started meeting in October and decided on a "Go Green" initiative because it is a national and international issue. We can always strive to make our environment better by recognizing and living up to this. Before embracing their project, they held sessions with local business and community leaders to immerse themselves in the progress happening here and learning about what makes change, what makes the community work, what needs to be done, what different local organizations do and what it takes to keep a community thriving. The year wrapped up by determining a call to action project is needed to help the environment through a mural project.

Cecilia Yeckley, SYC Member, said they wanted a project which would apply to current youth as well as going forward for future descendants. They talked about the pollution in Lake Erie, the sediment, runoff and other environmental pollutants. There had to be a call to action and they thought art was a great thing to use to influence people, especially children, and decided they wanted to paint a mural focusing on the good parts of the environmental movement and what it could bring about. They want to show if we do not act now, and soon, it could be extremely bad. A & B Hobbies and Cycles generously donated their property for the mural and the SYC members are currently fundraising for the project.

Jai' Shanti Hicks, SYC Member, said their fundraiser, the Greendusky Grill-out, will be at Lions Park on June 15 from 2 p.m. to 5 p.m. The purpose is to get everyone who impacts our community to meet together for free food to share the mural project; they will have bio-degradable balloons for water balloon fights and other activities for the youth.

Talon Flohr said the city is looking for five new Youth Commission members for next school year to join the existing junior members. A selection panel will choose these new students early in the new school year. He is appreciative of the work done thus far by the students who will continue their fundraising efforts throughout the summer for this vibrant new mural.

Naomi Twine thanked all of the members of the SYC and said it is great to see them get involved, take initiative, push forward and walk through the obstacles without giving up. They are the city's future leaders and she wishes them the best in all of their future endeavors. Dave Waddington thanked Talon Flohr for taking this on and doing a great job and said this is very impressive. Dick Brady thanked Talon for spearheading this and said they could not have chosen a better topic than pairing art with going green which is a very timely issue and is meaningful to all of us. The City Commissioners are paying attention to these voices and the SYC members are the reason the commissions are trying to provide the community with a better society. He asked all of the members to continue to be engaged in what they do in the future and to carry on with their enthusiasm into college and life because they make a difference for all of us. Dennis Murray said he is glad none of them were discouraged by some initial failures as this is part of leadership. As Teddy Roosevelt said, "it does not matter how many times you may fall down, what

matters is getting back up and fighting again". These students do this for the right cause and with integrity. In addition to Talon Flohr, Dennis Murray thanked Dave Waddington for providing the initiative to revisit the Youth Commission ordinance which previously did not work the way everyone hoped it would have. He also thanked the current SYC members for setting the tone and the pace for future Youth Commissions. If they had gotten off on the wrong foot, there would not have been so much enthusiasm about next year. We hear in the news about a body of esteemed scientists who said just last week we are looking at losing millions of resources in ten years and this has enormous negative consequences for us if this comes to pass. There are people in leadership in this country who believe climate change to not be true, but we cannot afford to have this view. It is real and he knows these students believe the science and said we are appreciative. Eric Wobser said we are still working through the details, but as a measure of our appreciation, the city hopes to provide a \$500 scholarship to each of the graduating seniors. This is a testament to the work done this year and hopes to carry this forward in future years.

### **PROCLAMATION**

Naomi Twine presented a **Proclamation for the 2019 Click It or Ticket campaign**. Dennis Murray said most accidents occur within five miles of a persons' home and asked people to use their seat belts and noted this is especially a moral obligation for parents.

### **PUBLIC HEARING**

**Dennis Murray announced the opening of a Public Hearing regarding the proposed vacation of a 20' alley north of Cleveland Road (Regular Item #4 below).**

Greg Voltz, Planner, said the proposed vacation is between 1625 Cleveland Road and 1631 Cleveland Road. The vacation is divided between the two adjacent property owners. The property to the east is a gas station and the one to the west is a mostly vacant parcel. The Planning Commission has recommended approval of the request to the City Commission.

**Dennis Murray asked if there were any comments regarding this proposed vacation. There being no comments, the President announced the Public Hearing is closed.**

### **CURRENT BUSINESS**

**Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept all communications. The President declared the motion passed.**

**Dennis Murray asked if anyone wished to remove any items from the Consent Agenda. Greg Lockhart requested Consent Items C (Regular Item #1 below), F (Regular Item #2 below) and H (Regular Item #3) be removed and placed on the Regular Agenda.**

### **CONSENT AGENDA ITEMS**

**A. Submitted by Kelly Kresser, Commission Clerk**

**LIQUOR PERMIT TRANSFER FOR KRAV FOODTRUCK, LLC DBA SORTINO'S RESTAURANT**  
**A request has been received from the Ohio Division of Liquor Control for the transfer of D1 (beer only for on premises consumption or in original sealed containers for carryout only until 1 a.m.), D2 (wine and mixed beverages for on premises consumption or in original sealed containers for carryout only until 1 a.m.), D3 (spirituous liquor for on premises consumption only until 1 a.m.), and D3A (extended issue permit privileges until 2:30 a.m.) liquor permits from Sortino Enterprises Ltd. & Patio & Garden, 1220 Sycamore Line to Krav Foodtruck LLC dba Sortino's Restaurant & Patio & Garden, 1220 Sycamore Line. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter.**

**B. Submitted by Kelly Kresser, Commission Clerk****TREX LIQUOR PERMIT TRANSFER FOR BEER, BAIT AND MOOR, LLC**

A request has been received from the Ohio Division of Liquor Control for the transfer of **C1** (*beer only in original sealed container for carryout only*), **C2** (*wine and mixed beverages in sealed containers for carry out*) and **D6** (*sale of intoxicating liquor on Sunday between the hours of 10 a.m. or 11 a.m. and midnight*) TREX liquor permits from Riser Foods Co. dba GetGo #3329 in Cleveland, Ohio, to Beer, Bait & Moore, LLC, 1319 First Street. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter.

**C. Submitted by Debi Eversole, Housing Development Specialist****PURCHASE AND SALE AGREEMENTS FOR TWO PARCELS ON RANSOM STREET THROUGH LAND BANK PROGRAM**

**Budgetary Information:** The cost associated with these purchase agreements is the total amount of the title examination, recording and transfer fees, survey and deed preparation. Any such costs shall be recouped by the city from the nonrefundable earnest money deposits required to be paid by purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately \$360 per year.

**ORDINANCE NO. 19-074:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel Nos. 58-01344.000 and 58-01345.000, located on Ransom Street, Sandusky, are no longer needed for any municipal purpose and authorizing the execution of purchase and sale agreements with respect to the real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**D. Submitted by Debi Eversole, Housing Development Specialist****PURCHASE AND SALE AGREEMENTS FOR PARCELS LOCATED AT 829 JACKSON STREET EXTENSION THROUGH LAND BANK PROGRAM**

**Budgetary Information:** The cost associated with these purchase agreements is the total amount of the title examination, recording and transfer fees and survey and deed preparation. Any such costs shall be recouped by the city from the nonrefundable earnest money deposits required to be paid by purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately \$688 per year.

**ORDINANCE NO. 19-075:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel No. 58-01623.000, located at 829 Jackson Street Extension, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of purchase and sale agreements with respect to the real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**E. Submitted by Hank Solowiej, Finance Director****PAYMENT TO ODNR FOR CHESAPEAKE LOFTS SUBMERGED LANDS LEASE**

**Budgetary Information:** This submerged lands lease is payable by the City of Sandusky as the lease holder. The Chesapeake Lofts Condo Association will reimburse the city for the cost of the lease. ODNR does not allow a sub-leaseholder to make a submerged lands lease payment on the city's behalf. Ordinance No. 18-065 was passed by the City Commission on March 26, 2018, approving payment for the period of April 1, 2018 to March 31, 2019.

**ORDINANCE NO. 19-076:** It is requested an ordinance be passed authorizing and directing the City Manager to make payment to the Ohio Department of Natural Resources, Office of Coastal Management for rental payment on submerged lands lease File No. SUB-

2119B-ER for the period of April 1, 2019, through March 31, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**F. Submitted by Stuart Hamilton, IT Manager**

**SUPPORT AND MAINTENANCE PAYMENT TO WONDERWARE NORTH FOR WASTE WATER TREATMENT PLANT SCADA SYSTEM**

Budgetary Information: The cost for this support and maintenance agreement for a 12-month period will be \$12,730 and will be paid with funds from the sewer operating budget.

ORDINANCE NO. 19-077: It is requested an ordinance be passed authorizing and directing payment to Wonderware North (Q-Mation) of Horsham, Pennsylvania, for the renewal of the customer first support program for the supervisory control and data acquisition software at the Waste Water Treatment Plant for the period of May 23, 2019, through May 22, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dick Brady, the Commission voted to accept the Consent Agenda and declare all ordinances as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances whether it be in full accordance with Section 13 or Section 14 of the City Charter.**

*Discussion*: Dennis Murray said because the land for the submerged lands lease is owned by the city (Item E), we make the payment to the state and are then reimbursed by Chesapeake Lofts. Hank Solowiej said we eventually receive half of this money back from the ODNR. This is for the same amount which was approved last year: \$13,764.34.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinances: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinances contained in the Consent Agenda passed in full accordance with the City Charter.**

**REGULAR AGENDA ITEMS**

**Item #1 - Submitted by Debi Eversole, Housing Development Specialist**

**PURCHASE AND SALE AGREEMENT FOR 936 WEST MARKET STREET THROUGH LAND BANK PROGRAM**

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title search, closing costs, deed preparation and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the sale. The taxing districts will begin collecting approximately \$205.86 per year in real estate taxes which will increase after the structure is built.

ORDINANCE NO. 19-078: It is requested an ordinance be passed repealing Ordinance No. 18-153 and declaring that certain real property owned by the city as part of land reutilization program identified as Parcel No. 59-00466.000, located at 936 West Market Street is no longer needed for any municipal purpose and authorizing the execution of a purchase agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Matt Lasko said the original sale of this property was approved in 2019 to Gary Neill through an application to the city's Land Bank Committee and was also approved by the City Commission. After approval, Mr. Neill approached staff requesting the property be titled to his daughter in order to construct a home. At that time, his daughter was not an applicant on the original application to the Land Bank so we had to bring the application back and put it in the daughter's name as this is the name which will eventually be on the deed.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**Item #2 - Submitted by Aaron Klein, Director of Public Works**

**AUTHORIZATION TO ACCEPT BIDS FOR RUNOFF REDUCTION THROUGH STRATEGIC TREE PLANTING PROJECT**

**Budgetary Information:** The engineer's estimate for the City of Sandusky runoff reduction through strategic tree planting project is \$125,000, of which \$100,000 will initially be paid with city funds and then reimbursed through the GLRI grant funded by the U.S. EPA and the remaining balance of \$25,000 will be paid with storm water funds from the sewer fund.

**RESOLUTION NO. 018-19R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed runoff reduction through strategic tree planting project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said last year the city applied for a grant through the Great Lakes Restoration Initiative to plant trees throughout the city for runoff reduction. We applied for \$100,000 which required a 25% match and this will come from our storm water fund. This grant was awarded and there were 270 trees planted at various locations, most of which are on city property including Oakland Cemetery, East Park West Park, Dorn Community Park, Foxborough Park, Lions Park, Jaycee Park, Amvets Park, the Shelby Street Boat Launch facility and in several right-of-way areas along East Market Street, Central Avenue, Seneca Street, Huntington Avenue, Caldwell Street and Parish Street. We have maps with the locations. There is quite a bit of reporting necessary for this grant and we are catching up with removing dead trees. This is really the first big step in getting our urban forest reestablished in the city. Hopefully, this is just the start and we can apply for these grants on an annual basis and get our urban forest moving. This has been vetted through the Sandusky Tree Commission and the Greenhouse staff and the trees were chosen through their recommendations. Wes Poole said this is a great project and is glad to see the members of the Tree Commission were included. Going forward, things we do with trees should go through the Tree Commission and be part of the communication. Dick Brady said Sandusky is the beneficiary of some very significant grants from the Great Lakes Restoration Initiative and knows the Jackson Street parking lot benefitted from their funding and also Lions Park. Dick Brady thanked Aaron Klein and the Engineering staff for continuing to seek funding; this is not exactly free money as it comes through taxes. We



all benefit from this initiative and hopes it continues in the future. Dennis Murray said this has a great benefit for reducing storm water runoff, cooling temperatures and increasing property values.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the resolution: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**Item #3 - Submitted by Nicole DeFreitas, Transit Administrator**

**LEASE AGREEMENT WITH FIRST TRANSIT, INC. FOR FOUR TRANSIT BUSES**

**Budgetary Information:** The total cost of the vehicles for a 24-month lease would not exceed \$67,200 to be paid with rural grant funds received by the U.S. Department of Transportation Federal Transit Administration through the Ohio Department of Transportation.

**ORDINANCE NO. 19-079:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a vehicle lease agreement with First Transit, Inc., of Cincinnati, Ohio, for the purpose of leasing two 2007 Eldorado National buses and two 2014 Glaval entourage buses for the Sandusky Transit System; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Nicole DeFreitas said we lease two large Eldorado buses from First Transit and are looking to add two additional 30-passenger buses into our fleet. The lease for the Eldorado's is \$2,800 each month and the additional two buses will not change the price; we will be getting all four buses for the same cost. Greg Lockhart said ridership is up and Nicole DeFreitas said we are adding these two 30-passenger buses primarily for use on the Blue Line which has seen a 150% increase on these fixed routes. We are sending 16 passenger buses for this route during lunchtime. Drivers of these large buses do not require having a CDL which is good when First Transit is short on CDL drivers. This is due in large part because of adding Kalahari and this will add with some of the congestion we are having. Greg Lockhart said he is happy the STS numbers are up and said we have to provide more shelters/seats. In traveling through the city in the last month or two, more and more people are standing while waiting for transit and there is a certain amount of dignity that goes along with ridership. It is imperative, now more than ever, we have a seat for someone to use while waiting for the transit. He has spoken with senior citizens and others who have asked about this because standing up for 30 minutes for some is difficult. Nicole DeFreitas said Perkins Township has stepped up and will be placing three shelters on Route 250 and on Columbus Avenue and we are appreciative to them for adding these. A couple of community groups are also interested in helping us to place more shelters and we have money budgeted for benches this year and will make sure this is moved up on our priority list to expedite. Dennis Murray said it is important to provide these shelters and to have partnerships. We are doing good work and moving forward and appreciates this very much. Wes Poole thanked Nicole DeFreitas for doing an excellent job tailoring the expenditures we have added as the ridership has increased and said we have responded accordingly which easily justifies the money we are spending. With the small amount of money it takes to put seats at these locations and a 150% increase in ridership, we need to move this forward and with a \$24 million budget, we can figure this out.

Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

#### FIRST READING

ITEM #4 – Submitted by Greg Voltz, Planner

#### VACATION OF 20' ALLEY LOCATED BETWEEN 1625 AND 1631 CLEVELAND ROAD

**Budgetary Information:** There is no impact to the general fund.

**PASSED AT FIRST READING:** It is requested an ordinance be passed vacating an alley located North of Cleveland Road between 1625 and 1631 Cleveland Road, within the city, as set forth on the vacation plat, a copy of which is marked Exhibit A-2, attached to this ordinance and incorporated herein.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance at first reading. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed at first reading.

ITEM #5 – Submitted by Aaron Klein, Director of Public Works

#### AGREEMENT WITH RICHARD L. BOWEN & ASSOCIATES, INC. FOR DESIGN OF THE JUSTICE CENTER

**Budgetary Information:** The not to exceed cost for Phase I of the professional design services is \$91,483 to be split evenly between the Court's capital account and the city's capital projects fund.

**ORDINANCE NO. 19-080:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional design services with Richard L. Bowen & Associates, Inc., of Cleveland, Ohio, for the Justice Center design project, Phase I; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

*Discussion:* Aaron Klein said this is the first time something for the new Justice Center is being brought for a vote after having gone through several iterations internally and apologized if there is a lack of information. After the site selection process and settling on the former American Crayon site, an RFQ was issued and several packages were received from architectural firms. We narrowed them down and interviewed a few of the firms and settled on Richard L. Bowen & Associates. City staff members, the municipal judge and recreation staff looked at the site from various angles for future recreational activities as well. Now we are in the process of developing an agreement with them and fully expected to receive a design cost, but they proposed doing this in two phases. The first phase is for an evaluation or needs assessment so they know exactly what is being designed to allow them to sit down with each department and some of the work has already been vetted. This will allow them to zero in on exactly what is needed and develop a second phase with a final design budget based on the concepts. This will save the city quite a bit of money in the long run because a budget did not have to be fluffed to cover all of their costs. The architect anticipates three to four months before completing the first phase and after that, they anticipate another eight to twelve months until getting to final design drawings. The first phase is \$91,483 to look at the entire site, provide



conceptual layouts and prepare the preliminary budgetary costs to figure out where we need to go from there. Looking at the budget, we have had several discussions with Judge O'Brien to make sure it is considered. The Judge has agreed to pay half the cost for Phase I and the other portion will be paid with the city's capital projects funds. Wes Poole asked if the commissioners will provide approval after the completion of Phase I and Aaron Klein said they will definitely have the commission look at the conceptual layout before proceeding to Phase II. Wes Poole suggested the commission look at Phase I to see what the plans are; the taxpayers are going to pay for this and the commissioners should look at it and he is not sure if there will be issues for the Planning Commission or others. Dennis Murray said this is a needs assessment and does not get into the appearance or specific layout although it may show the orientation on the property. We are not yet looking at design details, this is to understand what our real needs are so we can come up with a budget designed for our real needs. Aaron Klein said this will not be for final renderings - it is for conceptual site layouts plus ideas on how the building might look and function. Wes Poole said an understanding of the needs is pretty difficult if it is not presented. The commissioners are responsible, ultimately, for what happens in Phase II which is tied to Phase I. This is important and needs to be designed for the commission to understand. Dennis Murray said his understanding is when Phase I is completed, the results will come back to the commission and they will be asked to consider Phase II.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #6 – Submitted by Aaron Klein, Director of Public Works**

**APPROVAL OF 2019 FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

**Budgetary Information:** There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

**ORDINANCE NO. 19-081:** It is requested an ordinance be passed approving and adopting the 2019 five-year Capital Improvement Plan for the City of Sandusky; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Dennis Murray said there is a difference between the operating budget and the capital budget. The city has only had a capital budget for three years and previously did not operate with one at all. We are doing a better job nowadays because we have the capacity to do so and are able to look at projects several years out. When the city approves the operating budget, those amounts are approved. When we approve the capital budget, this is conceptual in nature and the expenditures over \$10,000 will have to come back for commission approval after Q & A. There are four seasons of city government: 1) potholes; 2) weeds; 3) leaves; and 4) salt, and we are still in the season of streets and potholes. These are legitimate and important concerns and when traveling around the State of Ohio, we have fine streets compared to many communities our age and is appreciative of what our Public Works Department does. Aaron Klein said since this

plan came to fruition in 2016, we have allocated \$1.4 million for it. Streets are referred to in one section under the heading of “roads, traffic, right-of-way and forestry” because when the plan was created, every project had to fall under a designation. For instance, the West Side connectivity projects include water, sewer, bike path and streets so it cannot logically be placed under all four categories. We have the \$1.4 million for right-of-way items which included forestry and walkability, but we have consistently had \$100,000 in sidewalks and \$75,000 in trees with the remaining \$2.25 for streets and corridors. This category includes not only physical resurfacing, but also the design pieces associated with it. It also could include the striping and replacement of signals and other safety features. On an annual basis, we are prioritizing the resurfacing over a lot of these other items and safety measures are also a top priority. As to the question about what streets we will be doing if we have more money, we have looked at the state gas tax increase but it will not show up this year; rather, some of this money is in the plan for 2020. We do not know exactly when we will receive it, but it is estimated to be \$500,000 to \$550,000. We started to discuss what types of projects we want to look at and will need to figure out what fund this money will go into and how we show it in our capital planning documents. This year, we have several street projects including Pierce Street and Buchanan Street, and we have been resurfacing with our own equipment which is much smaller than what a contractor has. We have been budgeting \$75,000 to \$125,000 each year. This year we had about \$105,000 for street resurfacing and one of the streets we are planning to do is Follett Street which is an old brick street and will need a lot of asphalt; materials alone will be around \$75,000. We also have three blocks of Sherman Street which will use about \$20,000. We have about \$10,000 to spend on Monroe Street for the tires lanes, but he does not want people to be frustrated when they see us repairing Monroe Street. We did receive funding through the Metropolitan Planning Organization to do a full repair in 2022. We are looking to patch and do needed upfront repairs so the trucks can keep using this truck route. Wes Poole asked what the debt service is on the public financing for the loans. Hank Solowiej said we will not know until we go out to market for this. Aaron Klein said most of the district public financing category refers to the Tax Incremental Financing (TIF) dollars and other types of funding sources for different projects. Dennis Murray said these are not general obligation bonds of the city and the repayment is tied to the revenues received from the TIF. Hank Solowiej said the plan is to have legislation come soon for that specific project. Wes Poole said he goes along with the concept, but is trying to get a feel for where we are now and where we are going to be. There was a time in early 2000 when we ended up laying people off because the economy changed and this economy will. Looking at these raw numbers, he wants to step up and say he ran some numbers and prepared this at various rates to show where we will be. Wes Poole said the question is whether or not we are going to be able to afford all of this in the long-term. We have projected many, many things over the next five years and there has been no public input. He has listened to the explanation why, but without taking public input, priorities are being set by a very small group of people and with very little explanation for the public. At the end of the day, as bond prices go up, the public is going to have to do without as we did when the economy turned down before without input of their priorities. There are large debt projects prescribed by a small group of people and we are all going to suffer because of things we do not have money for. This is what he wants to know and he wants to feel comfortable someone has looked at this and dialed in multiple scenarios which indicate we will be fine. He is not opposed to much of what is proposed; he is not comfortable we can make it all happen and is also concerned we did not get public input and said there are too many unknowns. Dennis Murray said this Capital Improvement Plan is modeled off of the Bicentennial Plan and seeks to implement what the commission has said based upon an extraordinary amount of input as compared to any other public process he has seen in terms of what the public wants. Ultimately, it is up to the commission to shape exactly how this is going to look

and they vote on legislation to do so. This Plan has been prepared with Hank Solowiej's input and if he (Hank) thought we were spending recklessly, he would have raised his hand a long time ago since he is a CPA and they are among the most conservative people he has ever met. It is his (Hank) job to tap the brakes when they need to be tapped. If we had a great recession like we did in 2007 – 2009, a lot of this would not happen as we would then have to spend our dollars on other things. Also of note, a great deal of this financing has nothing to do with the general budget. Water and sewer improvements, which are among the very largest items in the plan, are all rate-funded, are EPA-mandated and many are financed with low interest or zero interest loans and TIF financed projects are much the same. He looks to the general obligation debt and how this plays out. We have looked at these fairly recently in terms of layering them. When these roll off and we know what the total interest and capital payments could be in the future, his understanding is we are still on track to, over time, have a reduced set of obligations because some of the huge investments made by past commissions are rolling off (including the Central Fire Station and the City Service Center). Wes Poole said he did not mention water and sewer and is aware of these being separate; the other considerations mentioned have not been presented to the commission. This is simply the numbers and his vote is tied to what he actually knows and has seen presented. Dennis Murray said when taking a look at the City Hall improvements and where we be long-term will be with our overall debt and our debt payments is where he gains comfort in terms of our future direction. Hank Solowiej said as of December 31, 2018, the city had approximately \$50 million of debt; of this \$50 million, eighty percent is related to water and sewer which supports the comments stated about our obligations which has continually been shrinking. As a further perspective, out of this \$50 million, there is about \$6.3 million in general obligation debt. Additionally, four years ago, our total debt service was \$62 million and the general obligation debt has gone from \$11.9 million to \$6.3 million. As far as being able to afford things, Hank Solowiej said this is what he looks at and over a period of time. We have been able to demonstrate we were able to pay down our debt service and also have looked ahead and know we still have future investment we are undertaking to make sure we can sustain these changes and afford them over time. Anyone could run debt service numbers on anything, but we would never know the terms and conditions until we go to the table to borrow. Eric Wobser said we have been very careful to balance the amount of debt the city takes on over time for every single project and for every funding source. We do have a lot of capital debt rolling off between 2019 to 2026. On a project-by-project basis, we have an understanding of how to keep the city in line in a fiscally responsible way. As to the comment regarding the public not being allowed to speak on this, we made specific commitments to the public in 2014 about what Issue 8 dollars would go toward. He recently attended a roundtable of smaller cities in Warren, Ohio, and they were very impressed as some had tax increases without making specific commitments to the public as to where these dollars were going to go. There was frustration from some of the civic groups since promises were not made. We then had no transparent process or Strategic Plan to know the city's goals, and had a Comprehensive Plan which was, at that time, 15 or 16 years old and had not guided any funding decisions for quite a while. We then went through a year-long planning process in which over 2,000 residents participated which led to the adoption of a Strategic Plan and a Comprehensive Plan for the city. We had no five-year capital budget before the passage of Issue 8 or before the creation of the Bicentennial Vision or the Comprehensive Plan which was tied to it. We are now in our third year of forecasting these out over a five-year period. The Bicentennial Vision Plan and the Comprehensive Plan drive what goes into the Capital Plan document and also drives the programs from trees to sidewalks and streets. This document also specifically outlines everything we have done over the last three years. Every bit of this will have to come back before this commission for items which will have expenditures over \$10,000. Eric Wobser said he does not know where

the idea comes from this city administration or city commission is less transparent. We have been fully transparent with the public and we are doing our best to serve in strategic ways. We pride ourselves in our transparency and will continue to be transparent in the years to come. Greg Lockhart said Aaron Klein mentioned taking out loans for contractors versus using equipment we have currently for resurfacing and thinks how much we can mill limits our ability for internal resurfacing. Greg Lockhart asked how long we will use contractors versus purchasing equipment on a larger scale so we can be more self-reliant. Aaron Klein said we will never be able to do this as we would probably have to hire another 20 to 30 persons with special crews for striping, milling and paving and they would only have to have these specialties for a certain amount of time and all of the equipment would be sitting for half of the year as well. It would not make sense for us to say we would do one hundred percent of our resurfacing in-house; a mix of the two is the best situation. We have pretty much maxed out staffing levels right now in the street department with all of the resurfacing, leaf collection, signage improvements, alley improvements and everything else we have been doing throughout the city on an annual basis. Without hiring more staff which would be about \$100,000 per person on an annual basis, it would cost quite a bit of money to take on this endeavor. Wes Poole said what we have done in the past through the years is what we have done. What is happening in other communities has nothing to do with what he addressed about being transparent. Adding all of this to the conversation does not change his opinion nor including all of the 2,000 people we had at meetings before the city approved a nice wish list which said all of the nice things we would like to see happen in our community. This is what they approved; what is here tonight is without a Public Hearing to start the conversation, no prioritization with input from the community of what we should do first, how much we should do today, how much debt we should take on to accomplish certain things, or any kind of estimates from the people who are supposed to know where the economy is going. There has not been any conversation about how much debt we should take on today, next week or in the next five years or what adjustments we might make. This is what he said, he did not say we were not being transparent or that no one had any input into the plan. He is talking specifically here about intentions to put sidewalks in certain places or bicycle paths in various locations, or prioritizing them because when the money is spent and there is a downturn, it will be gone and we will have to drop everything else. There has been no input from the public about what they would like to see to ensure what gets done now or what we are going to wait for. All of what is in the Capital Plan would be wonderful if we win the lottery next week and every bit of it gets done. Dennis Murray said as the prelude in the document indicated, the first year is the most certain for these expenditures and after that, it is aspirational planning. One of the things he takes comfort in is we have professionals who are taking a look out over several years and asking what the most cost effective order is in which to make certain improvements. If we need to replace a sewer or water line or put in a pathway, we must ask what the most logical order is in which to do it. The public input is valuable and we get it every day. He had to go to Menard's today to get a new sump pump and shop vac because of having water in his basement and ran into three people who gave him great input about what is going on in the city. We all face this and we also get complaints and encouragement and value this input. Greg Lockhart asked how many streets we anticipate doing this year and Aaron Klein said streets on the list for this year include McCartney Road, Church Street, Warren Street, Niagara Street, Shoreline Drive, Pierce Street, Buchanan Street, Monroe Street, Sherman Street and a portion of Thorpe Drive. The timing for Buchanan Street however may be at the beginning of 2020. We are also working on the design for Meigs Street and safety improvements for Hayes Avenue. Greg Lockhart said this is a good list, especially Pierce and Buchanan Streets, because he hears a lot of complaints about them. He asked if this list of streets could be published in some form or fashion so folks know when they

will have some relief. This is one of the biggest things we can improve upon as far as communicating with the public so they know what is coming rather than being in the dark.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Dennis Murray, Dick Brady and Naomi Twine, 5. Nays: Wes Poole, 1. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Dennis Murray, Dick Brady and Naomi Twine, 5. Nays: Wes Poole, 1. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

#### **FIRST READING**

**ITEM #7 – Submitted by Greg Voltz, Planner**

#### **AMENDMENTS TO PUBLIC VENDING LEGISLATION**

**Budgetary Information:** There is no impact to the general fund.

**PASSED AT FIRST READING:** It is requested an ordinance be passed amending Part Seven (Business Regulation Code), Chapter 735 (Public Vendors) of the Codified ordinances of the City of Sandusky, in the manner and way specifically set forth hereinbelow.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Greg Voltz said this will bring the current legislation up to modern standards because of the explosion of food trucks and public vendors throughout the country. The big changes are expanding areas where a vendor can operate, primarily onto streets. We are allowing different hours of operation, restricting the size of the amount of ancillary equipment the food truck may have as well as restricting the ability for vendors to utilize city utilities when on public property and requiring vendors to leave public property on a daily basis. For most existing vendors, they will be able to operate as is with our current ordinance. Greg Voltz said the largest change they would like to see is similar to Walnut Wednesday in downtown Cleveland where a food truck can come up onto a street sidewalk during the day and vend during lunchtime hours which our current ordinance does not allow. This would allow for a more regulated manner and is more appropriate. Vendors would not be permitted to hook up to public utilities since they cannot keep track of usage. Greg Voltz said he understood there were going to be outlets along Shoreline Drive when this was discussed and asked what we would do for food trucks in the future if we do not allow it now. Greg Voltz said they will still be allowed to plug into utilities because they will pay a fee, especially during special events. During times other than special events, they would vend as set forth in the legislation. Greg Lockhart said in Cleveland they allow food trucks on sidewalks during lunch hour and also have Edgewater Live where 30 or 40 food trucks pull up and use public utilities. Shoreline Drive is a natural boardwalk and encouraging food trucks along here seems like the thing we want to do. In the future, it seems like it would be more beneficial to allow vendors to connect to public utilities with some type of rate charge and he is not sold on eliminating this. Greg Voltz said we also have to keep into account the amount of investment taken by private property owners on the other side of the sidewalk and this is a balance between the two; we are trying to meet this balance through this legislation. Greg Lockhart said there are a lot of changes here and asked what the 'balance' is. Some of these vendors have been here for some time, have purchased food trucks in excess of \$40,000 and asked if we are now going to limit what they are doing. Greg Voltz said those who currently have vendor permits have a two-year grandfather period and will operate 'as is' and they do operate under these new rules and nobody is being directly affect by the changes. Greg Lockhart asked what the balance is between the food trucks and Greg Voltz said it would be between the private property owners and restaurants/business owners. Greg Lockhart

asked what is being balanced when dealing with use of electricity. Greg Voltz said hours of operation are primarily the way the balance comes into play. Providing the ability for trucks to pull up for lunchtime hours - or all day long - is the balance, whereas a restaurant has a lot of buildout involved in their building and they own the property. Being able to meet the needs of those on the sidewalk at that time is a balance between competition on-street versus the private property owners. On a private property, these vendors can continue to operate under the current ordinances. Dick Brady said he believes the point trying to be made is in any community there are people with brick and mortar restaurants who have invested hundreds of thousands of dollars with their own utilities and mortgages. The balance is some type of a level playing field as you cannot just allow the food truck to show up between 11 a.m. and 1 p.m. and swipe all of the business from the guy who has spent \$200,000 to \$500,000 trying to build a business; he understands this and this legislation provides this balance. Wes Poole said he thought the conversation was about providing utilities and a meter would fix this. We have no obligation for someone who is trying to sell hot dogs out of a truck because someone chooses to open a business inside a building. He can see providing free utilities is unbalanced, but just because someone invested more in a business does not make his finger go either way. It sounds as if Dick Brady is suggesting the city has some obligation because one person may have a lot of money and can afford a fancier building, we somehow or another owe them an advantage over people who decide to work out of a food truck. Eric Wobser said what we are talking about is someone who has made a bricks and mortar investment which is fixed and cannot be picked up at 4 p.m. and taken to Huron, Milan or Cleveland and then never come back to Sandusky. Those who have made fixed investments in buildings which have existed for over 100 years and will be for another 100 years need to be taken into consideration. Also, those businesses, in addition to not asking the city to pay for their utilities, are also not asking to use our public right-of-way where they could otherwise have to park cars. This is public space being dedicated not for a public use, but rather for private use, and we want to encourage this private use but have to do so with some standards in place for a variety of reasons. What has happened in the past is folks have set up camp, they have tapped into our utilities and have physically lived in our public right-of-way all summer long. When food trucks became very popular in the United States between 2007 and 2009, no one knew exactly how this would play out for local restaurants. Most cities have said this is an activity they really want, but have moved toward the model of being event-based. Folks will be able to pay a fee to tap into our utilities, they just cannot own the utilities or the space for a period of time or for longer than the legislation sets out. The good news is we are trying to find that balance. When these types of businesses were thriving, they were in areas having a hard time providing a brick and mortar alternative. As our downtown has continued to have these alternatives which is supplemental to the downtown, they not should come in and undercut, or alternatively, displace the brick and mortar investments. The city does not make grants to mobile businesses and has restrictions in place for making grants because they can (literally) drive right out of the city. Wes Poole said he agrees with what is trying to be accomplished but as he listens to what is being said, he is trying to tie what it actually does with what he is saying. He asked if this is being controlled in some way by numbers in various areas as this is reasonable. Greg Voltz said in the past with the previous ordinance, we set a limit for certain areas of the city such as Lions Park where two permits were allowed and it has been a steady standard for the last few years. Wes Poole asked if the limits are written somewhere so people applying understand this. Greg Voltz said every year, the Planning Department creates a new map based on the previous year's feedback. This year we will take what our current ordinance states to create a new map. Right now we have two permits for Lions Park but none have been taken so far, so this might be reduced to one for 2020 and this is a balance each year. Wes Poole said he read this and would like the commission to consider allowing vendors during special events.



People who have operated in a fixed location for the whole summer in the past should not be excluded from special events. Greg Voltz said the intention is for an event producer who may charge for a space within their event area to pay a fee. This is meant to clarify the person with the vendor's license does not automatically gain access to the event on the site. Wes Poole said brick and mortar businesses and temporary businesses should be able to continue and event organizers need to take this into consideration. We already limit the number of temporary vendors and their livelihood is tied to this. Eric Wobser said the challenge the Planning staff was trying to respond to is something which could be revisited. A complicated factor for a lot of our events is, as an example, a large part of Ohio Bike Week's operating model is they use the entire public realm of an event area from the city and a significant portion of their revenue is directed for entertainment which vendors or sponsors pay to be near. This is probably the most significant factor to the bottom line of a large event and the entertainment could not be underwritten to attract an audience but for the ability to do businesses with these vendors. There has to be a balance between the number of events we do, but if we want to continue to do events like this, we have to have some exception which allows us to let them control this space for a short period of time during the events. Wes Poole said he understands the concept but finds it difficult to accept this because it would be like telling a particular venue (brick and mortar) downtown they cannot have a band during Bike Week. He fully realizes we should not be issuing permits to folks showing up just for events, but a one-time guy coming in for an event needs to work around a vendor who has paid the city a fee for their permit and are routinely established at a specific location; he does not agree on this part. Eric Wobser said one distinction he would make between the private business not being able to have a band during Bike Week is this is a private space and sometimes Bike Week does come into conflict with the interest of the private businesses, but they cannot control it. The distinction here is the vending, like the entertainment, is taking place in the public realm on public property and so we have made a decision, through the commission's policy and leadership, to have a vending ordinance which dictates when someone can be in the public right-of-way on a day-to-day basis with a food truck. We also make a policy decision from time to time, in a very limited way, to allow another event bringing entertainment or has an economic impact to downtown to be able to utilize this public right-of-way in a way they can charge for it to justify the cost of putting on an event. This commission could certainly make a decision to limit the amount and times we could do that or that it is justifiable, but would caution if the commission were to amend this in this way, it could greatly jeopardize the ability to do an event like Ohio Bike Week. Greg Lockhart said we are trying to limit the ability of the food trucks based on brick and mortar, but some of these food trucks were here before the brick and mortar stores and have made limited investments. In Cleveland, there is a Greek guy who sells hot dogs and probably has been there for 30+ years. He is next to all of the restaurants now who were not there previously, is allowed to operate every day and has made a good living at it. This contributes to the city and those around him because it is not a brick and mortar store. We are looking at the free market in a capitalist society and agrees the city is here to facilitate public space, but we are not here to control or dictate how they do it. This legislation is troubling and it is premature to bring it here without more vetting. Greg Lockhart asked why we are limiting the accessories. Naomi Twine said we are getting off track on this. Some people are looking at this as limiting some of our food truck vendors, but she sees this as an opportunity for the city staff to take into consideration what we have done with food trucks in the past and what the brick and mortar restaurants and other establishments have done in the past. We cannot limit or restrict someone who wants to use the city public right-of-way as explained and need to have opportunities for those types of events to take place. There is not anything preventing a food truck vendor from contacting the coordinator of Bike Week to ask them for space. There is still opportunity for everything to happen, but we do need to put in some parameters or limits

and agrees with this legislation. Dick Brady asked if an amendment to this legislation to permit vendors to move into public space and sell during an event like Bike Week would be a violation of our contract and Trevor Hayberger said he would think so. Greg Lockhart asked what the purpose is of limiting their equipment. Greg Voltz said this does not limit their ability to use equipment; this restricts the amount of equipment they are allowed to have onsite.

**Upon motion of Dave Waddington and second of Dick Brady, the commission voted to call for the question.**

*Discussion:* Wes Poole said we cannot call for the question simply to end or cut off his conversation. There is a reason to call for the question and said it is only used when the discussion is done and the President cannot run him over. Dennis Murray asked Trevor Hayberger if he is now obligated, by the rules, to call for a vote. Trevor Hayberger said there is a motion and second for the motion to call for the question so there should be a roll call vote; the result of this (five votes required) determines whether or not there is additional discussion.

**Roll call on the motion to call for the question: Yeas: Dave Waddington, Dennis Murray, Dick Brady and Naomi Twine, 4. Nays: Greg Lockhart and Wes Poole, 2. The President declared the motion failed.**

*Discussion:* Greg Lockhart asked if we would not permit a vendor if they have to have an accessory trailer for their mobile business and a small refrigeration unit. Greg Voltz said every person who currently has a vendor's license can operate "as is". An example would be at Cedar Point where there is a barbeque stand on the midway which is fully within the food truck and they are able to do everything they have to do within that food truck. Even their smoking equipment is attached as a single piece to the food truck. Dennis Murray said the inquiry from Greg Lockhart is asking about why non-grandfathered vehicles would have limitations on the amount of equipment a single food truck would have. Greg Lockhart said the purpose is there could be a lot of equipment placed onsite. Dennis Murray said this will reduce clutter on the street and allow for other vehicles to be on the street. Wes Poole said he is not familiar with how food trucks are put together. This ordinance essentially says they cannot plug in and cannot bring in outside generators and is what it sounds like or is the intent. He asked if the food truck business is self-contained and Dennis Murray said they either have to have a generator or they have to plug in. Wes Poole said he has to make sure we have not just eliminated a whole group of peoples' opportunity. Greg Voltz said he previously worked as a health inspector at the Erie County Health Department and inspected a lot of food trucks. A lot of these updates were put together using his past experience. They usually do have an exterior generator which is attached to the vehicle, typically on the back or on the sides. Some use propane or another natural gas or electricity. They are either all contained on the side of the vehicle or via an extension from the backside of the vehicle. Wes Poole asked, with regard to where vending is permitted, if a ten-year old is allowed to sell Kool-Aid in the front yard. They have had this problem in other communities and it can get ugly and he wants to know what we are going to do with this; Dennis Murray said this does not apply to lemonade stands. Wes Poole asked what soliciting or conducting business from a motor vehicle means and if this means in traffic as opposed to being parked somewhere. Greg Voltz said the intention is to not allow a drive-through window serving directly into a vehicle. Wes Poole asked if we can put an amendment stating this and Dennis Murray said he thinks this would be a good amendment to bring to the next meeting. Wes Poole said he feels strongly we need to deal with vendors who are already here and in a regular location. Greg Lockhart said with regard to accessories, vehicles may be self-contained so

a generator would be an accessory and asked if they could then not have a generator and also cannot plug-in. He asked if there will be places to plug in along Shoreline Drive. Angela Byington said the plans are to have outlets along Shoreline Drive although she does not know the exact number because the design is still being worked on. These will be for vendors and made available for special events.

**Upon motion of Wes Poole and second of Dennis Murray, the commission voted to amend the ordinance to add language to Section J indicating a financial review of the financial impact for vendors who are in a regular location staying in the same location during special events.**

*Discussion:* Wes Poole said this needs to be tied to a significant financial burden for the event person. Dennis Murray said he supports this to provide a level of flexibility and appreciates the points made. Naomi Twine asked what a significant financial burden is and Wes Poole said staff can come back and tell the commission what they think.

**Roll call on the motion to amend: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray and Naomi Twine, 5. Nays: Dick Brady, 1. The President declared the motion passed.**

**Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 5. Nays: Greg Lockhart, 1. The President declared the ordinance passed at first reading.**

**ITEM #8 – Submitted by Nicole DeFreitas, Transit Administrator**

**ADVERTISING SERVICES AGREEMENT WITH MARK ADVERTISING AGENCY FOR STS VEHICLES**

**Budgetary Information:** Mark Advertising Agency, Inc. shall pay to the Sandusky Transit System an amount equal to 60% of the gross revenue received from the advertisers during the term of the agreement. Mark Advertising Agency, Inc. are guaranteeing the following revenues:

- CY 2019 - Minimum of \$45,000
- CY 2020 - Minimum of \$65,000
- CY 2021 - Minimum of \$75,000

These funds shall then be deposited into the transit fund.

**ORDINANCE NO. 19-082:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Mark Advertising Agency, Inc., of Sandusky, Ohio, for advertising services for the Sandusky Transit System; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Greg Lockhart said this is an excellent idea to add onto our transit services.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #9 – Submitted by Matt Lasko, Chief Development Officer****CONTRACT WITH GARZA DIRTWORKS, LLC FOR PHASE II DEMOLITION AT 1610 CAMPBELL STREET (FORMER WISTERIA FACILITY)**

**Budgetary Information:** The total cost for this project including advertising and miscellaneous expenses is \$90,349.80 (\$349.80 for advertising). The project will be paid for from the EMS fund.

**ORDINANCE NO. 19-083:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Garza Dirtworks, LLC, of Clyde, Ohio, for the Phase 2 demolition of the former Wisteria Farms project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Matt Lasko said this has been a long time coming and could be labeled as the third phase since we did an emergency demolition of the front building a few years ago. The first phase demolition was done in 2017 and entailed demolishing the above-ground garages, brick piles and removal of asbestos within the piles. This is the second and final phase after about 1½ years of environmental due diligence and exploration of underground storage tanks throughout the site. Ultimately we found, through this analysis, there is a contaminated portion closer to Boalt Street which we will be pulling out, testing and remediating throughout the process. This will bring the site to two acres of greenspace once demolition is complete. This will take out all of the hardscape and the contaminated portion of soil in the eastern corner of the site. For the foreseeable future, the site will remain with the State of Ohio; the city does not own it. Given the time it has been blighted, we want to finish the remediation and clean-up. What we are undertaking in the scope of work has been provided and developed by our Phase II environmental consultants, Mannik & Smith, who drafted a remedial action plan to appropriately remediate the site. This should be the last phase of cleaning up this site for the community along Camp Street and other adjoining streets. Dennis Murray apologized to the neighbors in this community; the world is complex and it takes a long time to work through these things with the various EPA requirements. We moved as quickly as we could, but this is just how this has worked out and he appreciates their patience. Dennis Murray said he would also like to use this as an opportunity to explain why code enforcement is so terribly important. We cannot continue to allow ourselves to be saddled by prior property owners who have not taken care of their property and we find ourselves again and again tearing down properties to eliminate blight because property owners did not maintain them. This unfairly shifts this burden to the rest of the community. This is why the regulations we have, including Code Enforcement, new water testing and all the other things we do are so terribly important. This preserves the assets of this community so we can use them for citizens' priorities instead of having to use them by looking backward and cleaning up messes other people left or should have cleaned up before skipping town.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #10 – Submitted by Matt Lasko, Chief Development Officer  
DEMOLITION OF SEVEN PROPERTIES FOR CDBG FY 2019 (#1)**

**Budgetary Information:** The total estimated cost for this project including advertising and miscellaneous expenses will exceed \$10,000. The cost for all seven of the demolitions will be paid with FY 2019 CDBG funds. A tax lien will be placed upon the properties for the costs of asbestos abatement and demolition.

**RESOLUTION NO. 019-19R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed CDBG FY 2019 demolition project #1; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Dick Brady, the Commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Matt Lasko said this is our most recent batch of residential properties being taken down through the CDBG fund which was made possible, in part, with the substantial amendment passed by the commission one or two months ago. We are fortunate this will allow us to do some additional residential demolition as part of FY 2019. One of the things which distinguishes this batch from the Erie County Land Bank is those are restricted within the geographies upon which they can demolish. They are also restricted in that the Erie County Land Bank must have ownership of the property. The city's demolitions are the most troubled properties because of title issues, etc., but we do have CDBG funds to tear these down. These are all over fifty percent deteriorated and we are working on our next batch for commission approval. Dennis Murray said code enforcement is the flipside of the coin because doing it upfront is a lot cheaper on the back end and appreciates seeing the new wrappers on Code Compliance vehicles. These bring an enhanced level of professionalism to the staff and increase visibility. We do not want enforcement, we want compliance, and this is the best thing for all of us. Wes Poole said the rest of the city vehicles do not need to be wrapped, but thinks it would be of value if all of the vehicles are identified by department.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the resolution: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #11 – Submitted by Jane Cullen, Assistant City Engineer**

**AGREEMENT WITH QUALITY CONTROL INSPECTION, INC. FOR PIER TRACK AND FARWELL PUMP STATIONS IMPROVEMENT PROJECTS**

**Budgetary Information:** The estimated amount of the consultant fee for contract administration and inspection services is not to exceed \$251,880 and will be paid with sewer funds.

**ORDINANCE NO. 19-084:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional services with Quality Control Inspection, Inc. of Bedford, Ohio, for construction administration and inspection services for the Pier Track pump station and Farwell pump station improvements project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart,**

**Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #12 – Submitted by Aaron Klein, Director of Public Works**

**PURCHASE OF ASPHALT AND PAVING MATERIALS FROM ERIE MATERIALS**

**Budgetary Information:** The budgeted costs for asphalt materials for 2019 as approved in the operating and maintenance and capital budgets are split between the various funds accordingly. Final expenditures will be based on actual repairs in the field:

Capital via Issue 8	\$105,000.00
Sewer maintenance operating & maintenance	\$10,000.00
Water Distribution operating & maintenance	\$35,000.00
Street Division operating and maintenance	\$30,000.00
Sandusky neighborhood initiative	<u>\$45,000.00</u>
<b>TOTAL</b>	<b>\$225,000.00</b>

A portion of the operating and maintenance budgets has already been expended to purchase maintenance materials via the temporary appropriations. Additional purchases from Erie Materials, Inc. would require additional approval from the City Commission.

**ORDINANCE NO. 19-085:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Erie Materials, Inc., of Sandusky, Ohio, for asphalt and paving material to be supplied for in-house street repairs and projects in calendar year 2019; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #13 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor**

**PURCHASE OF 2019 DODGE GRAND CARAVAN FROM GREVE CHRYSLER JEEP DODGE FOR BIG ISLAND WATER WORKS**

**Budgetary Information:** The total cost of the 2019 Dodge Caravan is \$22,229 and will be paid from water funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

**ORDINANCE NO. 19-086:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase a 2019 Dodge Grand Caravan from Greve Chrysler Jeep Dodge of Van Wert, Ohio, through the State of Ohio Cooperative purchasing program for the Big Island Water Works plant; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**



**ITEM #14 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor  
PURCHASE OF 2019 F450 WITH DUMP BODY FROM LEBANON FORD COMMERCIAL FOR  
SEWER MAINTENANCE**

**Budgetary Information:** The total cost of the 2019 F450 4 x 4 regular chassis cab, dual rear wheel truck with dump body and plow is \$57,715 and will be paid from sewer funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

**ORDINANCE NO. 19-087:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase a 2019 Ford F450 4 x 4 regular chassis cab truck with dump body and plow from Lebanon Ford Commercial of Lebanon, Ohio, through the State of Ohio Department of Administrative Services cooperative purchasing program for the Sewer Maintenance Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #15 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor  
PURCHASE OF 2020 FREIGHTLINER FROM VALLEY FREIGHTLINER & WESTERN STAR, INC.  
FOR STREET & TRAFFIC DIVISION**

**Budgetary Information:** The cost of each 2020 Freightliner M2-106 conventional cab and chassis is \$81,068 with a total cost of \$162,136. \$65,000 will be paid from capital project Issue 8 funds and the remaining \$97,136 will be paid from the Street capital projects fund.

**ORDINANCE NO. 19-088:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase two 2020 Freightliner M2-106 conventional cab & chassis trucks from Valley Freightliner & Western Star, Inc., of Parma, Ohio, through the State of Ohio Department of Transportation cooperative purchasing program for the Streets & Traffic Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #16 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor  
PURCHASE OF CAT TIRE LIFT TRUCK FROM TOWLIFT, INC. FOR WASTE WATER  
TREATMENT PLANT**

**Budgetary Information:** The total cost of the CAT 12,000 lb. capacity LP Pneumatic tire lift truck is \$66,347.88 and will be paid from sewer funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

**ORDINANCE NO. 19-089:** It is requested an ordinance be passed declaring a 1973 Caterpillar tow motor as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the City Manager to purchase a CAT Pneumatic tire lift truck from Towlift, Inc., of Cleveland, Ohio, through the Sourcewell cooperative

purchasing program for the Waste Water Treatment plant; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Dick Brady asked if this is actually a tire lift truck or a tow lift truck. It is not strictly for tires, it is a tow motor. Dick Brady said he has quite a bit of experience with tow lifts and rarely lifted tires with it.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #17 – Submitted by Aaron Klein, Director of Public Works**

**CONTRACT WITH SMITH PAVING & EXCAVATING, INC. FOR 2019 SIDEWALK REPAIR & REPLACEMENT PROJECT**

**Budgetary Information:** The estimated cost of the project based on bids including legal advertisement and recording fee is \$70,915.60 and will be paid with Issue 8 funds from the capital projects fund.

**ORDINANCE NO. 19-090:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Smith Paving & Excavating, Inc., of Norwalk, Ohio, for the 2019 sidewalk repair and replacement project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Greg Lockhart, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said this is our sidewalk program we have been doing over the past three or four years. The money comes from the passage of Issue 8. We did get amazing prices this year from Smith Paving which came in \$20,000 under the Engineer's estimate which had been based on last year's numbers. We have several locations and a list is attached to the communication. We are also planning on doing one quadrant of Washington Park. We have \$100,000 in the budget to cover this. Wes Poole said he is always in favor of sidewalk repair which has a major impact on livability for neighborhoods. We need people who want to move here and is always in favor of spending money on things that help drive people's decisions about this being a good place to come to.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #18 – Submitted by Stuart Hamilton, IT Manager**

**PURCHASE OF DELL TABLETS FROM DELL MARKETING FOR CODE ENFORCEMENT, BUILDING AND ENGINEERING INSPECTORS**

**Budgetary Information:** The cost of the project is \$17,736.13 and will be expensed from the Code Enforcement Division's operating budget in the amount of \$7,736.13, from the

Building Division's operating budget in the amount of \$5,000, from the rental registration fund in the amount of \$2,500 and \$2,500 from the Engineering Division's operating budget.

**ORDINANCE NO. 19-091**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase seven Dell rugged tablets and associated docking hardware from Dell Marketing L.P. of Round Rock, Texas, through the State of Ohio Department of Administrative Services cooperative purchasing program to be used by Inspectors in the Divisions of Code Enforcement, Building and Engineering; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dick Brady and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Dennis Murray thanked staff for the code enforcement efforts and for putting this into play and said this will allow them to do their jobs so much better. This will speed up their work and make them more efficient and professional, thinks it is great and loves seeing cooperation across the departments.

**Roll call on the motion: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. Roll call on the ordinance: Yeas: Dave Waddington, Greg Lockhart, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

#### **CITY MANAGER'S REPORT**

- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation in the amount of \$25 from James and Barbara Thom for the K-9 Fund. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation in the amount of \$40 from an Anonymous donor for the Chapel at Oakland Cemetery and Memorial Park. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept an in-kind donation of two sets of flags (U.S. Air Force, POW, U.S. Army, U.S. Navy, U.S. Marine Corps, U.S. Coast Guard and United States) for Veterans Park from the Erie County Veterans Memorial Park Committee (\$380 in-kind value). The President declared the motion passed.**
- The results of the **USA Today Best Coastal Small Town award** will be announced on Friday, May 17. Eric Wobser thanked those in the community who voted and rallied behind Sandusky. He also thanked New Departure Films who shared the incredible drone photography we were able to use on social media as a means to generate the posts and our media partners, Shores & Islands and the **Sandusky Register**, both of whom put themselves into promoting this.
- The **20<sup>th</sup> annual Law Enforcement Memorial Ceremony** will be held on Sunday, May 19 at 2 p.m. at the Police Memorial site on the north lawn of

the Erie County Courthouse. The ceremony honors those law enforcement officers who have been killed in the line of duty in Erie County. The public is welcome and encouraged to attend.

- **The Sandusky Fire Department is active in the community by continuing to help with OHgo, will be participating in fun day at Head Start next week and will be participating in the Wightman-Wieber Kidsfest on May 18.**
- **Eric Wobser congratulated staff members who were promoted within the Division of Sewer Maintenance including Todd Gibson, Jr. who has moved from a Maintenance III to the position of Foreman; Jacob Lavey who has moved from a Maintenance II to a Maintenance III/Storm Water Technician - a new maintenance position specializing in green infrastructure including associated plant species.**
- **The 2019 Ohio Edison forestry program** is for trimming trees within the city limits starting August 1 and a map of affected areas is available on the city's website. Property owners are encouraged to contact Ohio Edison prior to making arrangements for any private tree services each year.
- Financial assistance for the city has been approved by Ohio Public Works Commission in the amount of \$175,000 for the **reconstruction of Buchanan Street between Hayes Avenue and Thomas Street** in 2020.
- The city will conduct a **public auction of surplus equipment** on Saturday, May 18 at 9 a.m. at the Service Center on Cement Avenue. For more information, please call 419.627.5884.
- The city received a letter from the Erie County Health Department informing us they will respond to all **standing water complaints by treating potentially problematic mosquito areas with larvicide**. Please call the Environmental Health Division at 419.626.5623 for additional information.
- As a friendly reminder, the **construction season has arrived** full force. Please respect the lives of construction workers trying to improve the infrastructure in our community and be mindful of work zones. A map of all road closures and detours is available on the city's website and is updated weekly.
- On May 9, the city officially transferred **250 East Market Street to Resort School, LLC** for \$250,000 with the net proceeds equaling \$243,570.75. Construction on the new 78,000 SF mixed-use facility for the Cedar Fair School of Resort Management of Bowling Green State University is anticipated to commence in the upcoming weeks.
- As a reminder, the city has fully committed all \$400,000 of the annual city-wide **Housing Development & Beautification program** dollars along with all \$600,000 of the one-time **neighborhood/model block program dollars**. The city will continue to work with property owners who have been awarded funds throughout the remainder of the year to ensure project completion and grant closeout. Funding still remains for the utilities health and safety program. A special thank you to Debi Eversole, Housing Development

Specialist, for all her past and current work administering the very successful and high volume program.

- A **neighborhood cleanup** is scheduled for May 18 at 9 a.m. starting at Farwell Park. The next cleanup is scheduled May 25 at 9 a.m. starting at Churchwell Park.
- Once again, the **Sandusky Transit System is seeing impressive increases in the fixed route ridership numbers**. April, 2018, ridership numbers were 6,551 while the April, 2019 ridership was 16,119.
- The **Planning Commission** meeting is May 22 at 4:30 p.m. in the first floor conference room.
- The **Board of Zoning Appeals** meeting is May 16 at 4:30 p.m. in the first floor conference room.
- The **Landmark Commission** meeting is May 15 at 4:30 p.m. in the first floor conference room.
- The **Public Arts and Culture Commission** meeting is May 21 at 5 p.m. in the first floor conference room.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, said there is a new transit stop at Fifth and Ontario Streets and said it would be nice for those waiting to have seats. A road has been paved for the boat companies on the Jackson Street Pier and asked how we will accommodate them and the bus traffic this year as well as how we will accommodate the U.S. Border Patrol to load vehicles. Aaron Klein said we are absolutely accommodating the boats, the passengers and the Department of Homeland Security and this is part of the contractor's agreement. Sharon Johnson said there is no turnaround and Dennis Murray said the commission is not involved in these operational details and has not received any indication of problems from any of these entities. Sharon Johnson it is great we are going to address this when the problem arises. Dennis Murray said we are required to work with the contractor about these operational questions and we are doing this through Public Works. Sharon Johnson asked how we are going to accommodate Bike Week with all of the construction going on downtown. We are partly into sidewalks and the street and bikes cannot go onto the Jackson Street Pier. Wes Poole asked when the commission will see the operation plan as to how Bike Week is going to take place. John Orzech said Jason Werling with the Recreation Department has been in touch with the organizers of Bike Week prior to this year and they are well aware of the construction issues and are planning the event around them. We have a final meeting on Monday with them to finalize all of the details. We have had several meetings throughout the year with them and they have not raised any issues or concerns. They are working through logistics and where they are putting people. Sharon Johnson said it looks nearly impossible to hold an event there with all of this going on and cannot imagine it. She is concerned about safety

of the passengers boarding with construction taking place a few feet away and hopes someone does not get hurt. Sharon Johnson asked about the possibility of a rec center on the former American Crayon site and said we better address our streets before we get a rec center. Streets should be a high priority and she is tired of driving drunk around these potholes, driving left of center, and one day she will be picked up by a cop. Dennis Murray said he would stack our streets up against any other community. There are streets which need work but overall, we are in a whole lot better shape than Huron, Fremont, Port Clinton or Norwalk. Sharon Johnson said it is disgraceful and embarrassing. Wes Poole said it is nice no one has said one way or the other and that we are still working on Bike Week, but thinks we have an obligation to the public, before Bike Week, to give them some idea how we are addressing this. Having a bunch of folks come downtown and suddenly stumble around does not do a good service to the community. We should be able to see a picture or indication of traffic flow, where there is parking, what to do with motorcycles and especially any changes which have been made as a result of all the construction. People have certain expectations and it would be reckless on our part to have thousands of people downtown with no notice whatsoever about the preparations we made. Dennis Murray said he recalls in years past we have issued a Press Release and a map indicating the traffic patterns which are altered during Bike Week and the Sandusky Register has been a great partner in publishing it. John Orzech said an email was written today to notify the media along with a map which will be circulated of the street closures and traffic patterns.

Greg Lockhart asked the status of the Jackson Street Pier project. Dennis Murray said Aaron Klein issued an update not too long ago noting we are working around the challenges presented by the high water. This is the beauty of the design/build process - we can adapt to conditions, but we are at historic high water levels and those are forecast to go up for another month or so. Aaron Klein said the contractor is fine-tuning their design to make sure they can do the project as efficiently and quickly as possible with the existing conditions of Sandusky Bay which are affecting their construction activities.

Tim Schwanger, 362 Sheffield Way, said he took a picture of the Pelee Islander ramp and the customs building on Sunday and noted they have had to cancel two of their trips because of high water. There were Ohio people stranded on Pelee Island who could not get back here because the dock was closed. By way of suggestion, Tim Schwanger said while we are waiting for the contractors to fine-tune whatever they are going to do on the east side, we should get them to the west side and do something about this situation. The water levels are not going down anytime soon. If anybody thinks there is no benefit to Sandusky of this boat going from Sandusky to Pelee Island, they are sadly mistaken. There are more benefits from our side than what there are on the Canadian side. Most of the people who go from here to Pelee Island take everything with them except the kitchen sink. They are buying stuff here, in our bars and restaurants and hotels. This situation needs to be put on the front burner as soon as possible because it is not going to get any better before August or September.

**At 7:43 p.m., upon motion of Naomi Twine and second of Wes Poole, the commission voted to adjourn. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission