

Dennis Murray called the meeting to order at 5 p.m. after a moment of silence for Charlie Singer, who worked for the City of Sandusky from 1978 – 1998, and for Lovey Leavell who served on the city's Fair Housing Board, and most recently, the merged ADA/Fair Housing Board; the Invocation, given by Naomi Twine; and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington.

Upon motion of Greg Lockhart and second of Dave Waddington, the commission voted to excuse Wes Poole. The President declared the motion passed.

City staff present: Aaron Klein – Public Works Director, John Orzech – Police Chief, Rick Wilcox – Fire Chief, Matt Lasko – Chief Development Officer, Angela Byington – Planning Director, Stuart Hamilton – IT Manager, Don Rumbutis – IT, Hank Solowiej – Finance Director, Justin Harris - Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the minutes of the January 22 meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, said the money for the crane and dump body (Item #7) is coming from Issue 8 infrastructure and thinks the city is stretching the definition of infrastructure too thin and if it keeps doing this, nothing will be left for our streets. Another example is the pathway at Cedar Point and the matching funds requested if the state approves it.

Tim Schwanger, 362 Sheffield Way, said the total project cost is \$179,000 with \$88,000 coming from grants and \$90,000 from the city (Item #10), but the supporting documentation did not break down the city's contribution. Tim Schwanger asked if Climb & Paddle and Adaptive Adventures are requiring the top three sites be part of this agreement or if their services go away should they not be created. These sites are demographically in the downtown area and said it is about time for the west side (Lions Park) be moved to the top of this grant and eliminate one of the locations downtown.

Tom Haley, 214 Shelby Street, said Lincoln Street is where the new main and fire hydrant is being installed (Item #4), yet the street rehabilitation has still not been completed and wondered why since it was started last fall. With regard to the city's infrastructure, motorized wheelchairs are not permitted to be on streets, but the sidewalks are in terrible shape and he just replaced eight wheels on his wife and son's wheelchairs at \$80 per wheel and the city needs to take care of the sidewalks.

#### **PRESENTATION**

Alexander Jones, Ohio Auditor of State Office, 1606 Central Avenue, said the city has put itself into a very select category. The Auditor's Office will conduct roughly 6,000 audits this year and of these, less than five percent will receive the Auditor of State Award. This award is a credit to the Commission, City Manager and the Finance Director, who have all set up a culture of proper accounting as well as teamwork. Congratulations to the Finance Director and his team for receiving the **Auditor of State Award** for filing a timely financial report (CAFR) free of any findings for recovery, material citations, material weaknesses, significant deficiencies, single audit findings or question about costs. The management letter also must contain: no comments referring to ethics referrals, questions about costs of less than \$10,000, lack of a timely report submission, reconciliations, failure to obtain timely single audits, findings for recovery for less than \$100 or public meetings or records concerns. Alexander Jones congratulated the City of Sandusky, specifically Hank Solowiej, for all of the hard work done to earn this Auditor of State award, with distinction. Dennis Murray said it is terribly important to note we do not disagree about the facts and the numbers and Hank Solowiej and his team does a great job and appreciates

it. Hank Solowiej said this is a team award and noted the diligent work of the Department Heads, the City Commissioners and the members of the Audit/Finance Committee who work hard year-round to preserve our financial integrity.

### **PROCLAMATION**

Dave Waddington presented a **Proclamation for the United Way's 2018 Give Where You Live Campaign**. John Lippus, Executive Director of the United Way of Erie County, said it is important to make sure the people of Sandusky understand when they make a contribution to the United Way of Erie County, their money stays here. People are bombarded on a daily basis with information from non-profits all over the world, but this money stays right here in Erie County.

### **CURRENT BUSINESS**

**Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept all communications. The President declared the motion passed.**

### **REGULAR AGENDA**

#### **1. Submitted by Aaron Klein, Director of Public Works**

##### **PAYMENT TO ERIE REGIONAL PLANNING COMMISSION FOR U.S. ROUTE 6 CORRIDOR STUDY**

**Budgetary Information:** The total project cost is \$250,000, of which \$200,000 will be paid with funds granted by ODOT to the Erie Regional Planning Commission with the city's cost being \$21,750 to be paid for with capital project funds (Issue 8). Remaining costs are being covered by the following entities: Erie County Regional Planning MPO - \$12,500; City of Huron/Huron Township - \$12,500; and Perkins Township - \$3,250.

**ORDINANCE NO. 18-024:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Erie Regional Planning Commission in the amount of \$21,750 for the Erie County U.S. 6 Corridor Planning study project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

#### **2. Submitted by Aaron Klein, Director of Public Works**

##### **CONSENT TO ODOT FOR COMPLETION OF BRIDGE DECK GRAVITY-FED RESIN REPAIRS**

**Budgetary Information:** No funds are required from the city. However, if the city requests to add construction items to the project, one hundred percent of those costs would be the responsibility of the city. The city does not anticipate requesting any additional items at this time.

**RESOLUTION NO. 006-18R:** It is requested a resolution be passed adopting the consent legislation submitted by the Director of the Ohio Department of Transportation for their bridge deck gravity-fed resin repairs project, PID No. 94444; authorizing and directing the City Manager to sign the consent legislation and to execute any necessary contracts with the Director of Transportation to complete the project; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Dennis Murray said we are not spending any money at this point in time but we may, depending on conditions in the field, likely expend money in the future. Aaron Klein said this (as well as Item #3) will allow ODOT to perform work in the city and if they encounter items needing to be done or perform work at the city's request, it would be done at our expense.

Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the resolution: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**3. Submitted by Aaron Klein, Director of Public Works**

**CONSENT TO ODOT FOR COMPLETION OF GUARDRAIL UPGRADES**

**Budgetary Information:** No funds are required from the city. However, if the city requests to add construction items to the project, one hundred percent of those costs would be the responsibility of the city. The city does not anticipate requesting any additional items at this time.

**RESOLUTION NO. 007-18R:** It is requested a resolution be passed adopting the consent legislation submitted by the Director of the Ohio Department of Transportation for their guardrail upgrades on U.S. Route 6 and U.S. Route 250 overpass project, PID No. 106418; authorizing and directing the City Manager to sign the consent legislation and to execute any necessary contracts with the Director of Transportation to complete the project; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the resolution: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**4. Submitted by Aaron Klein, Director of Public Works**

**MISCELLANEOUS PURCHASES FROM CORE & MAIN, LP FOR WATER MAIN REPAIRS**

**Budgetary Information:** The budgeted cost for Core & Main LP, as approved in the operating & maintenance and capital budgets is based on historic annual repairs in the field totaling \$525,000. This year's allocations are for hydrants (\$75,000), miscellaneous materials (\$100,000) and meters (\$350,000) to be split with sewer maintenance) and will be paid with water funds in the amount of \$350,000 and sewer funds in the amount of \$175,000. A portion has already been spent for recent water main breaks to purchase materials via the temporary appropriations. Purchases exceeding this amount from Core & Main, LP would require approval from the City Commission.

**ORDINANCE NO. 18-025:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Core & Main, LP, of Ashland, Ohio, for the purchase of materials and parts for in-house water main repairs; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**5. Submitted by Aaron Klein, Director of Public Works**

**CONTRACT EXTENSION WITH BROWNING FERRIS INDUSTRIES DBA REPUBLIC SERVICES FOR 2018 YARD WASTE COLLECTION SERVICES**

**Budgetary Information:** Based on service for a one day per week pickup at \$10.80 per customer per month and a contract for nine months, the estimated amount for 2018 yard waste collection service is \$62,694 based on last year's figures of 645 customers. This amount is subject to change due to additions and deletions of customers to the program. The cost of the service will be

charged back to the customers in addition to a charge of \$.50 per customer, per month, for administrative costs.

**ORDINANCE NO. 18-026:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a one year contract extension with Browning-Ferris Industries of Ohio, Inc., dba Republic Services of Sandusky Ohio, for yard waste collection service in calendar year 2018 which is available for the period of April 1, 2018 through December 31, 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Dick Brady said this legislation is self-explanatory; however, he asked if the city can spend money to advertise this service offered by the city. The 645 customers who took advantage of this program last year will automatically be opted in, but there may be many more people who may want to enroll who are not aware of the program.

**Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

#### **6. Submitted by Jane Cullen, Project Engineer**

#### **CONTRACT AWARD TO ABC PIPING CO. FOR VENICE ROAD PUMP STATION IMPROVEMENTS PROJECT**

**Budgetary Information:** The estimated cost of the project based on bids, including engineering, inspection, advertising and miscellaneous costs is \$1,045,507.10 and will be paid with sewer funds.

**ORDINANCE NO. 18-027:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with ABC Piping Co., of Brooklyn Heights, Ohio, for the Venice Road pump station improvements project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said lift stations throughout the city are being improved and we have done a lot of work through a long-term control plan to expand the Waste Water Treatment Plant, but the infrastructure/lift stations also need improvement. This lift station at Venice Road is an older lift station with older controls where a piece of equipment failed last year and was replaced. This work is to help the entire west end of the city concerning the sewers. There are 18 to 20 of these lift stations and we are putting in a couple more storm water lift stations to make improvements and will be in better shape with all of them city-wide. Dick Brady said it is important to point out these pumps have not been replaced and are beyond their useful life. We can expect less combined sewer overflows because of these improvements although this will not solve all of the flooding issues being experienced in the west end of town. Aaron Klein said this lift station currently operates around two million gallon per day (MGD) and will double after this improvement. We will continue to set up generators and do other work during times of high flow to make sure it is not being bypassed. This project will also include installation of a generator to help reduce our response time to other lift stations needing the backup generator.

**Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave**

**Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**7. Submitted by Todd Gibson, Properties & Facilities Superintendent**

**PURCHASE OF CRANE AND DUMP BODY FROM KALIDA TRUCKING**

**Budgetary Information:** The total cost for the purchase is \$50,000 and will be paid with capital projects funds. The project was made possible through Issue 8 funds.

**ORDINANCE NO. 18-028:** It is requested an ordinance be passed authorizing and directing the City Manager to expend the funds for the purchase and installation of a Ferrari 551R-A3 crane and Galion stainless steel dump body from Kalida Truck Equipment, Inc., of Walbridge, Ohio, for the Division of Forestry; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Hank Solowiej said infrastructure is a broad category but there are three accounts set up to track Issue 8 funding including one for blight and housing, a second for economic development and a third for a variety of things entitled 'infrastructure'. The infrastructure account includes \$1.5 million and will now be tracked in three sub-accounts for different purposes going forward because of the confusion it has caused. This will make it easier for the directors to track; this money is being spent for a proper public purpose as defined. Eric Wobser said the original estimates from the Issue 8 campaign called for setting aside about \$1 million dollars each year for infrastructure, but we currently have approximately \$1.5 million because revenues have come in above expectations. We have pushed as much of this as possible into the infrastructure fund and have also tripled what we had been spending for street resurfacing before Issue 8 while also creating programs for sidewalks and trees, park upgrades and filling the backlog of vehicles. We have done a good job in meeting the expectations set by the community and the commission through creation of these programs. We know our sidewalks and streets are not exactly where we want them to be, but we also know we are making much larger investments than the city has been able to make in decades and will do our best to find resources to spread this money as far as we can to make the biggest impact. Dennis Murray said he walks and bicycles around the city frequently and knows our sidewalks need work, but it has taken us about 35 years to get to the point where we were as we previously were not spending money on streets and sidewalks. We are getting better, but it will take us a couple of more years to get where we want to be. Greg Lockhart said the ADA/Fair Housing Committee meets to discuss issues like this and knows people who travel in wheelchairs have it more difficult and have addressed concerns about sidewalks; he encouraged Mr. Haley to attend and provide information to them.

**Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**8. Submitted by Rick Wilcox, Fire Chief**

**PURCHASE OF TURNOUT GEAR FROM WARREN FIRE EQUIPMENT, INC. FOR FIRE DEPARTMENT**

**Budgetary Information:** The total amount of this expenditure is \$15,155 with each set costing \$3,031. This purchase will be paid with monies from the EMS fund.

**ORDINANCE NO. 18-029:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase five Morning Pride TAILS turnout gear, fire coat and pant sets through the State of Ohio, Department of Administrative Services, cooperative purchasing program, from Warren Fire Equipment, Inc., of Warren, Ohio, for use in the Fire Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**9. Submitted by Rick Wilcox, Fire Chief**

**PURCHASE OF LUCAS CHEST COMPRESSION SYSTEM FROM PHYSIO-CONTROL, INC.**

**Budgetary Information:** The total amount for the Lucas 3.0 chest compression system purchase is \$15,451 through the Ohio cooperative purchasing program, State of Ohio schedule Contract No. 800252. The funds for this purchase will be paid out of the EMS account.

**ORDINANCE NO. 18-030:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase one Lucas 3.0 chest compression system from Physio Control, Inc. of Redmond, Washington, through the State of Ohio, Department of Administrative Services' cooperative purchasing program; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**10. Submitted by Victoria Schaefer, Recreation Superintendent & Jason Werling, Recreation Program Supervisor**

**RATIFICATION OF GRANT APPLICATION TO ODNR FOR NON-MOTORED BOATING ACCESS PROJECT**

**Budgetary Information:** The estimated cost of the project is \$179,173 of which \$88,750 will initially be paid with city funds and then reimbursed through the grant program and the remaining balance of \$90,423 will be paid with a collaboration of funds from the city, Paddle & Climb and Adaptive Adventures. A requirement of the grant is that the city provide at least a fifty percent match.

**RESOLUTION NO. 008-18R:** It is requested a resolution be passed approving and ratifying the submission of a grant application to the Ohio Department of Natural Resources, Office of Coastal Management for financial assistance through the FY 2019 Coastal Management Assistance grant program for the paddle Sandusky: Improving Non-motored boating access project for the Recreation Department; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

*Discussion:* Eric Wobser said this was an opportunity to apply for money because of an increased demand, on Sandusky Bay in particular, for kayaking, canoeing and stand-up paddling. Different local organizations have been working on a water trail allowing people to move along the Bay and go to shore/to water at different locations. Paddle & Climb and Adaptive Adventures stepped up and offered in-kind and direct financial support to offset the local match grant and the three locations were chosen because of the ability to be quickly adapted without a lot of physical construction other than installation of the launches themselves. These locations will all be publicly accessible and we look to bring the water trail to Lions Park although the shoreline will need a lot of work first. We hope these are the first of several installations.

Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Naomi Twine and Dave Waddington, 5. Abstain: Nikki Lloyd, 1. The President declared the motion passed. Roll call on the resolution: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Naomi Twine and Dave Waddington, 5. Abstain: Nikki Lloyd, 1. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**11. Submitted by Tim Bergeman, Transit Administrator**

**DISPOSAL OF VEHICLES NO LONGER IN SERVICE FOR SANDUSKY TRANSIT SYSTEM**

**Budgetary Information:** Proceeds from the sale of the items will go to the rural transit fund as non-transportation revenue which will be matching funds for the rural transit grant.

**ORDINANCE NO. 18-031:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of buses as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**12. Submitted by Angela Byington, Planning Director**

**PURCHASE OF TWO TRANSIT VEHICLES FROM BUS SERVICE, INC.**

**Budgetary Information:** The impact to the transportation capital replacement fund will be \$35,420 and will occur when the fund balance exceeds the proposed expenditure.

**ORDINANCE NO. 18-032:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase one light transit vehicle from Bus Service Inc., of Canal Winchester, Ohio, and one light transit low floor vehicle from American Bus and Accessories, Inc., of Cincinnati, Ohio, through the State of Ohio Department of Transportation cooperative purchasing program for the Sandusky Transit System; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**13. Submitted by Matt Lasko, Chief Development Officer**

**DEMOLITION & ASBESTOS ABATEMENT AT 3704 VENICE ROAD**

**Budgetary Information:** The total estimated cost for this project including advertising and miscellaneous expenses is anticipated to exceed \$10,000. After receipt and review of bids, staff will present to the City Commission in the future with a recommendation to enter into a contract with the firm that provided the lowest and best bid for the demolition and asbestos abatement. The proposed funding source for the demolition and asbestos abatement is the EMS fund.

**RESOLUTION NO. 009-18R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed demolition and asbestos abatement of 3704 Venice Road project; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Matt Lasko said the city does not own this property but after taking care of some larger commercial and noteworthy demolitions, we have turned our attention to look at the next tier of vacant, commercial and industrial properties in terms of scale and geographic location. Through the Fire Department's vacant and abandoned property list and our building inspections, we have a prioritized list of properties and this particular one fell into that category. The owners have been provided several notices and opportunities for appeal which have not been done and our next step is to demolish the structure. Dennis Murray asked if the property owner is also delinquent on its property taxes, but Matt Lasko said he is not certain of this. Regardless of the taxes owed, this is a severe nuisance needing to be addressed. Dennis Murray asked if we will place a lien on the property for these abatement costs and Matt Lasko said a bill will be sent to the property owner who will have 30 days to make payment. If not paid, the costs will be assessed to the real estate which ultimately may lead to foreclosure and the property will then be turned over to the city through its land bank program.

**Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the resolution: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**14. Submitted by Matt Lasko, Chief Development Officer**

**LEASE AGREEMENT WITH PEERLESS STOVE & MANUFACTURING COMPANY**

**Budgetary Information:** The city shall receive monthly rental payments of \$1,050.60 from lessee due on the first day of each month during the entire term of the lease. All revenues are to be deposited into the sewer fund.

**ORDINANCE NO. 18-033:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a lease agreement with Peerless Stove and Manufacturing Co., for the building and land located at 334 Harrison Street, Sandusky, Ohio; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Dennis Murray said it is good to see Peerless Stove remain in Sandusky as they have been here for a long time and is glad to support them.

**Roll call on the motion: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Dick Brady, Greg Lockhart, Dennis Murray, Nikki Lloyd, Naomi Twine and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**CITY MANAGER'S REPORT**

- Eric Wobser said city offices will be closed on Monday, February 19, in observance of President's Day.

- **Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept two donations for operation of the Sandusky Transit System for CY 2018 from:**

City of Vermilion	\$10,000.00
Vermilion Community Services, Inc.	\$7,500.00

*Discussion:* Dennis Murray said he appreciates these donations but pointed to the need for county-wide funding for transit services. With the upcoming race for the Erie County Commission, this is something we need to discuss to come up with a permanent solution. The city annually subsidizes the Sandusky Transit System to the tune of about \$300,000 in addition to its administrative staff, provides facilities, human resource and legal support and this is probably more in the neighborhood of \$450,000 or more considering these expenses which are borne entirely by the residents of the City of Sandusky. This is not fair and it is not sustainable; in the future, we need to bring this to the forum and this year is a good time to look for a cooperative solution. Most every other community with a county-wide transit system in Ohio has a portion of sales taxes, voted in by commissioners, for these services. This is one funding model available and is the most likely and the most common way to help fund.

**The President declared the motion passed.**

- The **Bicentennial Commission Marketing Committee** has been working with advertising partners, who will begin highlighting the Bicentennial in unique ways. The Sandusky Register will have a special section dedicated to the Bicentennial on the 18<sup>th</sup> of every month. Buckeye Broadband will attend events to highlight projects through video on their “Arts Now” series which plays every other Sunday. Radio interviews through BAS Broadcasting will occur more regularly featuring history segments and upcoming events.
- Residents and small business will soon be receiving a letter in reference to the **City of Sandusky’s electric aggregation** enrollment notification. This letter will be mailed on February 13 for the opt-out program so residents and small business do not have to do anything and they will be automatically enrolled in the program and benefit from the savings.
- A new **Police Department photo board** of officers, reserves and administrative staff has been placed in the lobby and thanks to Jason Werling for taking the photographs and Eva Olcott for arranging the layout of the board.
- Chief Wilcox participated in the **Opioid Listening Session presented by Congresswoman Marcy Kaptur** at the New Erie County Detoxification Center.
- Congratulations to Nicole Thomas and Jennifer Schonhardt who were **the winners of smoke detectors and their installation at the SCS Parent Summit**.
- The city is moving forward with the **online bill pay project for utility payments** with Invoice Cloud and Software Solutions. Since this is a service agreement with Invoice Cloud and there are no hardware or software costs, legislation will not be needed to implement this project.
- The next **Audit/ Finance Committee** meeting is Friday, February 23 at 7:45 a.m.
- **The Division of Forestry has fulfilled all service requests** planned for 2017 and is currently devising a service request plan for 2018.

- In a display of cross-departmental collaboration, the Division of Property & Grounds Maintenance will be assisting the Division of Code Enforcement with **boulevard abatements by collecting and disposing of items throughout the city this winter.**
- The Division of Streets and Traffic has acquired a new one-ton dump truck with a plow to aid in **snow removal and daily street maintenance operations.**
- **Environmental Design Group submitted a grant application on behalf of the city for the 2018 Ohio Department of Natural Resources Clean Ohio Trails Fund program for the first phase of the Landing Park project.** Cedar Fair would commit over \$700,000 for the park drive and trailhead, and the city would commit almost \$570,000 in Issue 8 funds currently allocated for the Sandusky Bay Pathway and in-kind construction administration services, if awarded. The total project cost is over \$580,000 and results will be known in late fall of this year. In the 2017 budget, a specific allocation of funds was designated each year for the Sandusky Bay Pathway and in addition to neighborhood infrastructure programs for streets, parks and sidewalks. During the 2015 Bicentennial visioning project, this project ranked highest among all new infrastructure opportunities and we will continue to invest in it as it will benefit the entire city. Dennis Murray said this is an enormous infrastructure project and is very much supported by the public. The possibilities for this area are tremendous and without proper planning, there is no point in spending millions of dollars and this is an excellent investment for the city to make long-term.
- The first **Community Development Block Grant 2018 Public Hearing** will be held on Monday, February 26 during the City Commission meeting. The purpose of the hearing is to obtain the views of the citizens in regard to the needs of the city and recommendations on CDBG expenditures for the next program year which runs July 1, 2018 to June 30, 2019.
- The **city was paid in full, including the final interest installment, for the loan made to Rick Semersky totaling \$101,750.** The repayment was made possible through the sale of 125 East Water Street, one of the three properties owned by him. As a result of being paid in full, the city has released mortgages on all three properties and the funds have been deposited back into the economic development capital projects account to be utilized for future development projects.
- The **Planning Commission meeting** is scheduled for Wednesday, February 28 at 4:30 p.m. in the first floor conference room.
- The **Landmark Commission meeting** is scheduled for Wednesday, February 28 immediately following the Planning Commission meeting.
- The regular **Board of Zoning Appeals meeting** will be held Thursday, February 15 at 4:30 p.m. in the first floor conference room.
- During the neighborhood initiative process, it was determined youth in the south side neighborhood **lacked a splash pad and a new Master Plan is being prepared for Churchwell Park.** In the interim, we have researched debuting a cool water feature this summer in Churchwell Park which will cost only a few thousand dollars. This will be a great option for a few years until such time a complete plan might come to fruition.
- Dennis Murray asked about the timeline for completion of the **improvements being made to Lincoln Street.** Aaron Klein said the contractor doing this work got tied up on another project last fall and although the underground work was completed, the asphalt plants closed prior to being able to complete the street work. As soon as the plants open this year, this work will be completed.

**OLD BUSINESS**

Dave Waddington thanked John Orzech and members of the Police Department for their \$505 **donation to Care & Share**. Over \$3,000 was raised in total last weekend in a two-hour period.

Dave Waddington said there are whispers out in the community about a city swimming pool and the possibility of a recreation center. The YMCA may possibly relocate to Cleveland Road in the future but the city went through conversations about building a recreation center before and this abruptly failed. Going forward, Dave Waddington said he would like to see if the city is clear of liability as it pertains to Showboat Robinson and the recreation center which had been proposed but abruptly failed as there is still some court action going on with it. Dick Brady said his recollection is pretty good regarding this issue and the previous commissioners sat through a presentation and had an obligation to be open-minded and listen, but the commission did not appropriate or approve any type of expenditure, nor did they encourage any individual to invest in it and would be very surprised if the city had an contingent liability on litigation going forward. We want to be certain there is nothing hiding behind the curtain. Dennis Murray said he does not know what has generated the current talk about a pool or recreation center but thinks if the YMCA is to be successful in building a pool, the transit service should be extended so all residents are able to take advantage of it. As a community, the rehabbed or new pool at SHS could have public hours available although the teams will take precedence. On the subject of a recreation center, Dennis Murray said he likes the idea but only if it has a dedicated source of funding and money is not coming out of the city's general fund. If the voters wish to add to property taxes or something similar, this would be okay. The problem with recreation centers in other states is that when there is an economic downturn, they end up getting closed.

Dick Brady said Talon Flohr, Neighborhood Outreach Coordinator, has been working on the **community warming center** and there was meeting of interested parties last week, and another is scheduled later this week to iron out how this would be staffed. New Jerusalem Church has offered use of their facility and these details are going to be worked out. We will be reaching out to local churches to find volunteers during evenings it will be open and we also need to determine what will trigger its opening.

**NEW BUSINESS**

Dennis Murray said there are many **events which the city tries to have representation at**, but sometimes this does not happen for important events. Kelly Kresser and Stuart Hamilton are working on a system to more easily coordinate calendar invitations to ensure the city is represented.

**Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to set a Public Hearing for March 26 at 5 p.m. regarding a proposed zone map amendment for property located at 301 Superior Street. The President declared the motion passed.**

**AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, asked about the breakdown for the three proposed kayak/windsurfing locations. Eric Wobser said he can provide follow-up information about this and this will be determined at a point when the city is notified of the award. Tim Schwanger said the city will be providing \$570,000 for the Landing Park project, is designating funds for the overall Sandusky Bay Pathway and motorized access boats and it seems like a lot of items which have been on the board since 2009 or before continue to take a back seat to new projects. There are SBP nodes and improvements which continue to get moved down the list. The Landing project will include parking lots, concessions and perhaps a restaurant and Cedar Point and residents from Huron will benefit the most from this project. There have been issues with the shoreline and there was an access for kayaks or windsurfing at the Pipe Creek wildlife area and Lions Park is taking a backseat to three proposed areas, two which are within walking distance of each other. We need to start having conversations about how to fix the shoreline at Lions Park and making this an access point for the second best area in Sandusky Bay. The power boating public will wreak havoc on kayakers and canoeists accessing the Shoreline Park access point. Greg Lockhart

said to this point, maybe the city can be thoughtful about liberally distributing these projects and making sure they are available for everyone in the city. He would like to see the west end developed more and would like the timeline of events communicated better to the public. Dennis Murray said the city has invested over \$2 million at Lions Park and the new pathway will extend all the way across Venice Heights and this is a very major investment. We have also cleaned up the former G & C Foundry property and the west end is one of the neighborhoods in our neighborhood initiative and evidence points toward the city having made investments. Eric Wobser said the two single biggest investments outside of water and sewer improvements in the last ten years are Lions Park and the West End overpass in addition to the G & C Foundry cleanup and the demolition on tonight's agenda and we are vested heavily in the west end and will continue to be. In addition, overall, the Sandusky Bay Pathway project is in the city's plan and Phase I was completed from Pipe Creek, heading east, and including the Landing project. This was funded by Cedar Point (one third), Erie MetroParks (one third) and the city, and there is an opportunity to receive a grant because of these investments. We believe we are investing heavily in the west end and Venice Road will be one of the first phases of the project completed and Shoreline Drive will be another. We are completing three signature investments spread throughout the city.

Sharon Johnson, 1139 Fifth Street, said a couple of summers ago, the city removed trees and replaced sidewalks in her neighborhood on Fourth Street between Ogontz and Ontario Streets. One big tree was left which has heaved the sidewalk and asked if the tree can be removed and the sidewalk replaced. Dennis Murray said Aaron Klein will follow up on this. The auditors are urging the city to replace their fleet vehicles and said this will get expensive and suggested creating something similar to the retirement stabilization fund for this purpose so it does not have to be taken from Issue 8 infrastructure.

**At 6:20 p.m., upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to adjourn. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission