

The President called the meeting to order at 5 p.m. after the Invocation, given by Dave Waddington, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart.

City staff present: Aaron Klein – Public Works Director, John Orzech – Police Chief, Rick Wilcox – Fire Chief, Matt Lasko – Chief Development Officer, Stuart Hamilton – IT Director, Don Rumbutis – IT, Nicole DeFreitas – Transit Administrator, Hank Solowiej – Finance Director, Trevor Hayberger – Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

#### **APPROVAL OF MINUTES**

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the minutes of the November 26, 2018, meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

None.

#### **PRESENTATION**

Nicole DeFreitas, Sandusky Transit Administrator, said transit is one thing which directly impacts our residents' lives. It is a very important service for the community and she is proud to represent the system and try to make it better. This year the fixed routes provided rides to 82,332 passengers (265,146 miles) and the Dial-A-Ride service provided rides to 47,292 passengers (380,970 miles). The fixed route ridership increased from 2017 to 2018 by 70% (5,142 passengers) in October and by 42% (5,251 passengers) in November. The Dial-A-Ride ridership increased from 2017 to 2018 by 3.6% (4,791 passengers) in October and by 4.6% (3,941 passengers) in November. Some of the increase in ridership is because of the system re-branding itself and eliminating the SPARC routes because they were confusing. Some routes were changed and the brochures have been updated to reflect these changes. A downtown transit hub was kicked off on August 1 at Wayne Street and Washington Street and at the top of each hour, beginning at 6 a.m., all four fixed routes meet at this location which allow riders to hop on any of the routes to get around or transfer. The shelter was relocated from Buchanan Street as it was no longer in use at that location. New signage, trash cans, a bike rack and additional seating was added to the hub. Amenities were updated at eight locations including the Erie County Senior Center, the stop on Camp Street, the downtown hub on Washington Street, at Meigs and Monroe Streets, at Washington and Jackson Streets and at Cedar Point and River Road. New signage was erected on the vehicles and on street signage for the addition of the purple, red, green and blue lines to make the system easier for riders to use. Public relations have increased and included participating in the Wooley Bear Festival, the Hancock Street Block party and the Fall Youth Summit as well as speaking engagements at Harborview and Viewpoint Apartments, Genesis House, Vermilion Community Services, with State Representative Steve Arndt, Congresswoman Marcy Kaptur's office and free rides were provided on Election Day and on Veteran's Day. Marketing efforts were increased using Facebook, Twitter, local radio stations, the Serving Our Seniors magazine, brochures throughout the community, tote bags for OHgo and new bus advertising. New partnerships were formed and contracts were renewed or formed this year including with Kalahari, the Erie County Board of Developmental Disabilities, the Veterans Service Commission of Erie County, Serving Our Seniors, the Sandusky City Schools, Erie County Job & Family Services and the Sandusky Digital Academy. Nicole DeFreitas said she is most proud to announce confirmation of a partnership to take over employee transportation for Cedar Point in 2019. The Sandusky Transit System will be contracting with Cedar Point allowing employees to show their passes and obtain free rides; the contract will mean a \$150,000 partnership and will also be used as match dollars for the 5311 grant. With this additional revenue, we will be adding Sunday service on the blue line which travels S.R. 250 to Kalahari and adding a seasonal continuous express yellow line loop between SportsForce,

Castaway Bay, the Cedar Point dorms and downtown. In the next two weeks, all of the transit maps will be launched on Google Maps where people can use their phones to figure out their routes, times and transfers. This will be especially important for international students and visitors to the area. These maps will also be synced with the Amtrak and Greyhound routes. Dennis Murray said he is impressed and Nicole DeFreitas has taken something the city has struggled at times to keep running because of the deficits and supercharged it. In a relatively good economy, we are still seeing increases in ridership and this is a testament to what we are doing right as well as the ability to partner with Cedar Point and the stability of the system. He is grateful Commissioner-Elect Steve Shoffner is here tonight and looks forward to partnering with Erie County as additional opportunities present themselves and find ways to keep the STS running and strong. This is something which serves the entirety of Erie County and we are always looking for additional ways to expand our service and its stability. Greg Lockhart said overall from where we were, he likes where we are going. Moving forward, he asked for an analysis of who our riders are and where they are from as this would be good to know. It was once said the Dial-A-Ride system ridership was going down, but this is an opportunity for us to do more business. Greg Lockhart said he noticed there are elderly persons waiting at the transit stops on Venice Road and asked if we could place shelters and/or benches at some of these locations. Nicole DeFreitas said they have put money into the 2019 budget for this purpose and will look to how they can be best leveraged. Greg Lockhart said the addition of service for Cedar Point employees is awesome and asked if this will increase run time(s). Nicole DeFreitas said the goal is to keep increasing numbers and revenue and expand the service as much as possible. Wes Poole said he is excited and has always been supportive of the Sandusky Transit System and this is a very important service for the community. The Sunday service will also be very helpful, especially for those who are traveling to jobs on SR 250. Kalahari is excited they will be able to increase the number of passes they can sell to their employees which is more revenue for the system.

#### **CURRENT BUSINESS**

**Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept all communications. The President declared the motion passed.**

#### **REGULAR AGENDA**

##### **ITEM #1**

##### **APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH FRATERNAL ORDER OF POLICE**

**ORDINANCE NO. 18-232**: It is requested an ordinance be passed ratifying, accepting and approving a Collective Bargaining agreement between the City of Sandusky, an Ohio Charter Municipal Corporation and the Fraternal Order of Police, Ohio Labor Council, Inc., the collective bargaining unit for certain employees of the Sandusky Police Department, for the period January 1, 2019, through December 31, 2021; a copy of which is attached to this ordinance; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Wes Poole congratulated the staff and members of the Police Department for coming to agreement as quickly as they did. It appears because of how rapidly this was completed, the members of the Department are happy and satisfied with working here and means we have decent relations with them. Dennis Murray said Trevor Hayberger handled this in-house and we continue to realize substantial savings in our Law Department through the abilities he has and looks forward to continuing on this path.

**Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg**

**Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #2 - Submitted by Aaron Klein, Director of Public Works**

**PURCHASE OF FERROUS CHLORIDE SOLUTION FROM KEMIRA WATER SOLUTIONS FOR WASTE WATER TREATMENT PLANT**

**Budgetary Information:** Funds for the purchase of this chemical will be included in the 2019 operating budget for the sewer plant.

**ORDINANCE NO. 18-233:** It is requested an ordinance be passed amending Ordinance 18-211, passed on November 13, 2018; authorizing and directing the City Manager to purchase 350,000 pounds, more or less, of ferrous chloride solution for use at the Waste Water Treatment Plant during the calendar year 2019; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**Item #3 - Submitted by Aaron Klein, Director of Public Works**

**PURCHASE OF UV BULBS FOR WASTE WATER TREATMENT PLANT**

**Budgetary Information:** The total amount of \$81,069.24 shall be paid with sewer funds and has been appropriated for the operating and maintenance budget for 2019.

**ORDINANCE NO. 18-234:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase one hundred and twelve 24" and forty eight 28" lamps for the Trojan UV 4000 systems at the Waste Water Treatment Plant from Pelton Environmental Products, Inc., of Lewis Center, Ohio; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Dick Brady said these bulbs are used to kill bacteria and the process is a state of the art method but the bulbs are very expensive. These were competitively bid and these are good numbers. Dennis Murray said although these are expensive, we only have to purchase them every three years. We are required to do our part by the Ohio EPA and we are direct beneficiaries of the health of Lake Erie. Wes Poole said there is no place for saving money when it comes to regard for water quality. We have to have the highest quality of water and assumes we want to keep it this way.

**Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #4 - Submitted by Matt Lasko, Chief Development Officer**

**SALE OF PROPERTY LOCATED AT 1215 MILAN ROAD**

**Budgetary Information:** The initial purchase of the properties was paid for utilizing the neighborhood initiative fund. Upon sale, the sales proceeds will replenish the neighborhood initiative fund. The shortfall between the cost to purchase the properties and the net sales proceeds of 1215 Milan Road will be paid for by the neighborhood initiative fund.

**ORDINANCE NO. 18-235:** It is requested an ordinance be passed declaring that certain real property owned by the city located at 1215 Milan Road, Sandusky, and identified as Parcel #57-01857.000, is no longer needed for any municipal purpose and authorizing and directing the City Manager to enter into an agreement to sell the designated real property to Michelle Williams; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Dennis Murray said this is for the property in front of Jaycee Park and is what Matt Lasko had promised would happen when the decision was made to acquire this parcel. We will be providing signage so people know they are entering the park. We are happy to have a new homeowner in Sandusky as well. Dennis Murray congratulated Michelle Williams on being a new homeowner and thanked her for being here tonight.

**Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #5 - Submitted by Scott Thom, Chief Building Official**

**CONTRACT WITH JOHN A. FEICK FOR ALTERNATE MASTER PLANS EXAMINER AND ALTERNATE BUILDING OFFICIAL**

**Budgetary Information:** Mr. Feick will be paid at the rate of \$55 per hour for work performed up to a maximum of \$7,500. The cost of this contract will be paid with the Building Division's operating budget. The plan review expense will be paid by the collection of plan review fees by the Building Division. This contract can be terminated at any time; by either party, with a thirty day notice to the other party.

**ORDINANCE NO. 18-236:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a consulting contract with John A. Feick for CY 2019; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Dick Brady said Items #5, #6 and #7 are all tied together and we are setting aside dollars for plans review and examination. In a small city like Sandusky, sometimes there are conflicts of interest because an architect may work on a project who is unable to also be the Plans Examiner. It is his recollection these numbers are going down; Matt Lasko said the contract amounts for George Poulos and John Feick are identical to last year and construction has increased tremendously; we were up thirty percent in 2017. We did bring in Robert Stadler who is new because of the increased construction activity and the expenses for all three contracts are covered by permit revenue. Wes Poole said John Feick and George Poulos have provided this service for many years and it is worth noting their commitment to the community and the fact they have not asked for more money. There are many people who live here and do things for us and both of these gentleman have their own jobs, yet they make arrangements to complete our things and we appreciate this.

**Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg**

Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #6 - Submitted by Scott Thom, Chief Building Official**

**CONTRACT WITH GEORGE J. POULOS FOR PRIMARY ALTERNATE MASTER PLANS EXAMINER AND BACK-UP BUILDING OFFICIAL**

**Budgetary Information:** Mr. Poulos will be paid at the rate of \$2,000 per month for work performed for a total of \$24,000. The cost of this contract will be paid with the Building Division's operating budget. The plan review expense will be paid by the collection of plan review fees by the Building Division. This contract can be terminated at any time, by either party, with a thirty day notice to the other party.

**ORDINANCE NO: 18-237:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a consulting contract with George J. Poulos for CY 2019; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #7 - Submitted by Scott Thom, Chief Building Official**

**CONTRACT WITH ROBERT G. STADLER FOR ALTERNATE MASTER PLANS EXAMINER AND ALTERNATE BUILDING OFFICIAL**

**Budgetary Information:** Mr. Stadler will be paid at the rate of \$55 per hour for work performed up to a maximum of \$2,000. The cost of this contract will be paid with the Building Division's operating budget. The plan review expense will be paid by the collection of plan review fees by the Building Division. This contract can be terminated at any time, by either party, with a thirty-day notice to the other party.

**ORDINANCE NO. 18-238:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a consulting contract with Robert G. Stadler for CY 2019; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**CITY MANAGER'S REPORT**

- Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept the donation of a \$500 Kroger gift card from an anonymous donor for Community Impact Officers to purchase gifts for children for Christmas. The President declared the motion passed.
- Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a \$200 donation from an anonymous donor to spread cheer for the holidays; members of the Police Department will utilize this donation to help children in need. The President declared the motion passed.

- **Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to accept a \$25 donation to the city's greenhouse from Trinity United Methodist Church. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Dick Brady, the commission voted to accept the donation of a book entitled *Always Cedar Point* written by John Hildebrandt from Dave Waddington for placement in the time capsule to be placed at the new City Hall (\$25 value). The President declared the motion passed.**
- The IT Department will be working to issue a RFP/competitive bid for **new fiber internet access circuits and phone service** in the near future. We are currently out of contract on our existing circuits so we will replace them and add a new one for City Hall.
- **Upon motion of Naomi Twine and second of Nikki Lloyd, the commission concurred with Eric Wobser reappointing Dave Miller, Bill Semans and Mike Zuilhof to the Bayfront Corridor Committee for terms ending December 31, 2021.**

*Discussion:* Wes Poole said these appointments are fine, but has a concern about those who were removed from the Bayfront Corridor Committee (BCC). As a general rule, the commission should know about members being removed because we do not care for what they say at the meetings and this is not a good process. The ideas - whether good, bad or indifferent - should be part of our committee structure. Dennis Murray said the only observation he would make is this was part of an effort over the past year or so to bring boards and commissions into uniformity in terms of having staggered terms. The BCC has become an oddity in the sense people got on it but never left, and the decision was made to limit the number of folks involved to make it a more normally-sized committee and thinks reducing it over time was an expected part of the legislation as he understood it. Wes Poole said the commission agreed, suggested or discussed reducing this committee through attrition as opposed to people being removed and that is the difference in this case. The committee is now at nine members rather than ten and this is not a good place for us to be. Eric Wobser said there will be ten voting members and the way the legislation reads, there are to be no more than ten members by January, 2020, and the reduction is to be accomplished by reappointment of only three community members after expiration of terms in 2017, three reappointments after expiration of terms in 2018 and reappointment of only four members in December, 2019. Two members were to be eliminated each year (2017 and 2018) and one additional member next year (2019). The choices to eliminate two members were difficult but were not intentional and not made because people disagreed with the city, but because of statements thought to be beyond disagreement. Wes Poole said he perhaps did not read the fine print in the legislation but pointed out the assignment of three-year and two-year appointments and which expired first were totally at the discretion of the folks in charge of the committee. Although it is impossible to prove, an individual who represents a segment of the community who continuously has differences of opinion with the organization being the first person thrown off is also the one who attends the most meetings. We have people on this committee who attend one or two meetings each year and this gentleman has missed only one meeting this year and accepts we found a technical reason to pull this off. Doing away with political enemies by administrative moves is not good for a small community. Nikki Lloyd said she thinks it is a good idea we are changing some committee members up and bringing in fresh ideas. These meetings are public so anyone is welcome to attend and provide their input and is not sure this should be such a hot topic right now. We should welcome all residents and anyone who wants to be a part of our community may come to these meetings and share their thoughts and input about what they would like to see.

**Roll call on the motion: Yeas: Dave Waddington, Naomi Twine, Nikki Lloyd, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed.**

- Eric Wobser said the Erie County Commission amended the **four percent hotel lodging tax regulation effective January 1, 2019. This regulation includes all hotels and rentals for less than thirty days with one or more rooms. The city piggybacked on this with a three percent municipal tax to be paid on rooms for one or more for less than thirty days.** Erie County will be having two sessions on December 12 at 10 a.m. or 2 p.m. to learn more about the process for collecting these taxes. The city will be mailing guidance and forms to all registered transient rental homeowners on how to remit their taxes.
- The snow has started to fly already and Eric Wobser reminded all residents **Emergency Snow routes** are designated throughout the city. If snow fall exceeds two inches on these streets, vehicles should be moved to allow snow plows and emergency responders room to operate. If a snow ban goes into effect, vehicles could be ticketed and/or towed.
- Members of the Sandusky Fire Department who participated in **“no shave November”** will be allowed to continue through December 31 by donating to a charity once a week.
- **Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to allow Sandusky Fire Department staff to apply for the Assistance to Fire Fighters grant for fire safety materials.**

*Discussion:* Eric Wobser said if received, these monies will be used to offset the cost of fire safety materials such as coloring books, fire helmets and other items. The grant will not exceed \$24,999 and the fire prevention and safety grants are part of the Assistance to Fire Fighters program which supports programs to enhance safety for the public, fire fighters and related hazards. The primary goal is to reduce injury and death among populations. In 2005, Congress authorized funding for eligible uses of funds to include fire fighter safety, research and development.

**The President declared the motion passed.**

- It is recommended the **water be turned off in dwellings expected to remain vacant and unoccupied during the winter months** and residents may contact the Customer Accounting Office to have their water turned off. This will help prevent water lines from freezing and breaking which would lead to costly repairs for property owners. The Customer Accounting Office number is 419.627.5893.
- **Water and sewer rates will increase** with the January, 2019 bill. Information regarding the annual rate increases through 2021 is available on the city’s website.
- The **groundbreaking for Jackson Street Pier and Shoreline Drive projects** will take place near the entrance to the Jackson Street Pier on Friday, December 21 at 1:30 p.m. and a reception will follow at City Hall.
- Eric Wobser **welcomed Logan Barton who joined the Division of Streets and Traffic as a full-time Maintenance II.** Logan previously worked as a seasonal employee in Code Enforcement.

- Because the **cost of road salt increased so dramatically for 2019**, staff has stockpiled as much material as possible at 2018 prices. Dennis Murray gave a shout-out to Jack Farschman, Erie County Engineer, who for several years has taken advantage of a rather unusual clause in the salt contract through a cooperative purchasing program. We purchase as much salt as we are able to stockpile at the old price and save a great deal of money.
- Due to the arrival of inclement weather and colder temperatures, Eric Wobser reminded residents of a few extra precautionary steps to take to **avoid frozen water lines inside and outside their homes** including setting thermostats at a minimum of 55 degrees, insulating exposed pipes and letting cold water trickle continuously during extreme cold weather.
- **Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to approve the satisfaction of mortgage with Peter and Joan Knef for 3328 West Monroe Street.**

*Discussion:* Eric Wobser said the Knef's are requesting a satisfaction of mortgage for their 2007 CDBG exterior rehabilitation loan in the amount of \$6,000. They are unable to afford the cost of their home and are selling the property at a short sale. The mortgage company has agreed to accept the short sale as long as the city's lien is satisfied and we will be forgiving \$5,000 to \$6,000 of their funds as well. City staff is recommending approval of the satisfaction in order to allow the short sale to take place and so the property does not go into foreclosure. Dennis Murray asked if this requires commission approval or if staff simply wants commission approval. Trevor Hayberger said he does not think this is something which would require commission approval but ten years from now, if someone goes back through the records, it would be nice to see the commission approved it rather than someone doing it on their own. Wes Poole said he would like to see where staff gets to forgive loans and Dennis Murray asked Trevor Hayberger to follow up with the commission.

**The President declared the motion passed.**

- The city has completed its **acquisition and subsequent sale of 1524 Forest Drive** to the Erie County Land Reutilization Corporation (ECLRC) for this property. The ECLRC will soon commence asbestos survey activities on the property and will complete the demolition in the upcoming weeks.
- The regular **Planning Commission** meeting will be held on December 19 at 4:30 p.m. in the first floor conference room.
- The regular **Board of Zoning Appeals** meeting will be held on December 20 at 4:30 p.m. in the first floor conference room.
- A **Landmark Commission** meeting is tentatively scheduled for December 19 at 3:30 p.m. in the first floor conference room.

### **OLD BUSINESS**

Dennis Murray said he has heard more complaints from a west end resident about **trains becoming a problem once again, especially on Edgewater Drive and King Street**. The railroad worked with us the last time this was an issue and asked if we can reach out again since whatever we did the last time worked. As a body, Dennis Murray said he would like to entertain the option for the commissioners to send a letter to our federal legislators about this. The local community needs to be heard and this is not right. The federal government has complete authority over the railroads but then say it is an entirely different problem.



**NEW BUSINESS**

Greg Lockhart said he would like to **recognize the fire fighters for the great job they did at the fire on Hancock Street.** This was a total burn-through and a lot of fire fighters were there, including mutual aid departments. It just so happened there was not anyone off that day; they did an excellent job and he is proud of them. Everyone in the home got out safe and no fire fighters were harmed. This underscores our department and making sure we are staffed at the proper level.

**AUDIENCE PARTICIPATION**

None.

**At 5:59 p.m., upon motion of Dick Brady and second of Dave Waddington, the commission voted to adjourn. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission