

The President called the meeting to order at 5 p.m. after the Invocation, given by Greg Lockhart, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole.

The President acknowledged Commissioner-Elect Mike Meinzer and thanked him for being here. It has been a long tradition for Commissioners-Elect to participate in discussions although they cannot vote. Blake Harris is also looking forward to coming next month and congratulated him on his election. We have an onboarding process for new commissioners which provides opportunity for a refresher for all of the commissioners to tour facilities.

City staff present: Aaron Klein - Director of Public Works, John Orzech - Police Chief, Jim Green – Fire Captain, Angela Byington – Director of Planning, Matt Lasko – Chief Development Officer, Don Rumbutis - IT, Stuart Hamilton – IT Manager, Sally Martin – Interim Finance Director, Trevor Hayberger – Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Dave Waddington and second of Dick Brady, the commission voted to approve the Minutes of the November 12 meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, said the property to be conveyed to the city is actually on Sandusky Bay rather than lake front property (Item #1). He asked what and how much property will be conveyed through this project and asked how the city will maintain it in the future. It looks as if there will be a second traffic study and the expense will be shared with Cedar Point and the city. He asked if TIF money will pay for this and if the TIF taxes from Cedar Point will be going toward the widening of Cleveland Road.

#### **CURRENT BUSINESS**

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept all communications. The President declared the motion passed.

#### **CONSENT AGENDA ITEMS**

The President asked if any of the commissioners wished to remove items from the Consent Agenda. There were no requests to do so.

##### **A. Submitted by Aaron Klein, Director of Public Works**

##### **PURCHASE OF CHEMICALS FOR CY2020 FOR BIG ISLAND WATER WORKS & WASTE WATER TREATMENT PLANT**

**Budgetary Information:** Funds for the purchase of these items are routinely included in the operating budgets of the water and sewer plants.

**1. [ORDINANCE NO. 19-186](#):** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 550 wet tons, more or less, of aluminum sulfate polymer blend liquid from Applied Specialties, Inc., of Avon lake, Ohio, for use at the Big Island Water Works Plant during the calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**2. [ORDINANCE NO. 19-187](#):** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 17,000 gallons, more or less, of hydrofluosilicic

acid from PVS Nolwood Chemicals, Inc., of Detroit, Michigan, for use at the Big Island Water Works Plant during the calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**3. ORDINANCE NO. 19-188:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 50,000 gallons, more or less, of sodium hydroxide liquid from Brenntag Mid-South, Inc., of Hebron, Ohio, for use at the Big Island Water Works Plant during the calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**4. ORDINANCE NO. 19-189:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 123,000 pounds, more or less, of powdered activated carbon from Bonded Chemicals, Inc., of Columbus, Ohio, for use at the Big Island Water Works Plant during calendar year 2020 and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**5. ORDINANCE NO. 19-190:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 90,000 gallons, more or less, of sodium hypochlorite from Bonded Chemicals, Inc., of Columbus, Ohio, for use at the Big Island Water Works Plant during the calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**6. ORDINANCE NO. 19-191:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 12,000 gallons, more or less, of liquid sodium permanganate from Bonded Chemicals, Inc., of Columbus, Ohio, for use at the Big Island Water Works Plant during the calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**7. ORDINANCE NO. 19-192:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 350,000 pounds, more or less, of ferrous chloride solution from Kemira Water Solutions, Inc., of Lawrence, Kansas, for use at the Waste Water Treatment Plant during the calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**8. ORDINANCE NO. 19-193:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 60,000 pounds, more or less, of polymer liquid from SNF Polydyne, Inc., of Riceboro, Georgia, for use at the Waste Water Treatment Plant during the calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**B. Submitted by Sally Martin, Interim Finance Director**

**PAYMENT TO ARTHUR J. GALLAGHER & COMPANY FOR 2019 – 2020 PROPERTY, CASUALTY & LIABILITY INSURANCE**

**Budgetary Information:** The annual costs has become part of the annual operating budget and the City of Sandusky's total cost for 2019 – 2020 will be an amount not to exceed \$440,000. The insurance year is December 1, 2019 through December 1, 2020. Based on exposures, the cost will be distributed to the general fund (\$282,040), street fund (\$45,584), water fund (\$55,132) and sewer fund (\$57,244). The prior year ordinance was passed by the City Commission on November 13, 2018 by Ordinance No. 18-213 which covered the period of December 1, 2018 through November 30, 2019 for an amount of \$435,000.

**ORDINANCE NO. 19-194:** It is requested an ordinance be passed authorizing and directing the City Manager and/or Finance Director to make payment to Arthur J. Gallagher &

Company for property, casualty and liability insurance costs for the period of December 1, 2019, through November 30, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**C. Submitted by Nicole DeFreitas, Transit Administrator**

**RENEWAL OF TRANSPORTATION SERVICES AGREEMENT WITH ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES FOR SANDUSKY TRANSIT SYSTEM**

**Budgetary Information:** STS will bill for trips consumed by individuals who are enrolled with Erie County Board of Developmental Disabilities and eligible for transportation services. The revenue from this agreement will be used as matching grant funds for the Ohio Department of Transportation program grant. This contract is expected to provide approximately 10,500 trips and generate over \$200,000 in 2020.

**ORDINANCE NO. 19-195:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and the Erie County Board of Developmental Disabilities for the period of January 1, 2020, through December 31, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**D. Submitted by Nicole DeFreitas, Transit Administrator**

**RENEWAL OF TRANSPORTATION SERVICES AGREEMENT WITH CANCER SERVICES FOR SANDUSKY TRANSIT SYSTEM**

**Budgetary Information:** STS will receive \$8 each way, per passenger trip, from Cancer Services for the length of the proposed contract. This money collected will be used to offset the capital planning and operating expenses through the 2020 5311 rural grant program.

**ORDINANCE NO. 19-196:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and Cancer Services for the period of January 1, 2020, through December 31, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**E. Submitted by Debi Eversole, Housing Development Specialist**

**TRANSFER OF PROPERTY TO ERIE COUNTY LAND REUTILIZATION CORPORATION**

**Budgetary Information:** There will be no cost to the city's general fund as the Erie County Land Reutilization Corporation will pay for the deed preparation and transfer title.

**ORDINANCE NO. 19-197:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel No. 56-01275.000, located at 601 Hancock Street, Sandusky, is no longer needed for any municipal purpose and authorizing the transfer of said property to the Erie County Land Reutilization Corporation for the purpose of utilizing grant funding from the Ohio Housing Finance Agency for the Neighborhood Initiative program; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**F. Submitted by Matt Lasko, Chief Development Officer**

**RESOLUTION OF NECESSITY FOR PERMISSION TO BID CDBG FY 2019 DEMOLITION PROJECT #2**

**Budgetary Information:** The total estimated cost of this project including advertising and miscellaneous expenses will exceed \$10,000. The total cost for all seven of the demolitions will be paid with FY 2019 Community Development Block Grant funds. A tax lien will be placed upon the properties for the costs of asbestos abatement and demolition.

**RESOLUTION NO. 043-19R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed CDBG FY 2019 demolition project #2; and

directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances and/or resolutions whether they be in accordance with Section 13 or Section 14 of the City Charter.**

*Discussion:* Matt Lasko said the property being requested for transfer to the Erie County Land Reutilization Corporation was not sold at multiple Sheriff sales and was approved for acquisition by the city's Land Bank Committee (Item E). This will be acquired by the city and immediately transferred to Erie County for demolition. Although this is not a historic property, there are some details which make it stand out. This property was ordered down by our Chief Building Official based on the percentage of deterioration and had subsequently gone to Sheriff sale twice, but when both of the winning bidders had access to the property, they vacated their acquisition once they realized what was inside. Most recently, the property went back to Sheriff's sale a third time but no bids were received so it reverted to the city. We put in a lot of due diligence to save this property, but the ultimate decision was to push for demolition.

**Roll call on the motion: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. Roll call on the ordinances and/or resolutions: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the city charter.**

## **REGULAR AGENDA**

### **FIRST READING**

**ITEM #1 - Submitted by Matt Lasko, Chief Development Officer & Aaron Klein, Director of Public Works**

#### **PROJECT FUNDING AGREEMENT WITH CEDAR POINT PARK, LLC**

**Budgetary Information:** The city will be responsible for providing \$2,250,000 from the issuance of bonds or notes.

**PASSED AT FIRST READING:** It is requested an ordinance be passed approving a project funding agreement with Cedar Point Park, LLC relating to various development activities in connection with certain property located in the city.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance at first reading.**

*Discussion:* Eric Wobser said this legislation pertains to the Tax Incremental Financing (TIF) passed last year by the City Commission and supported by the Sandusky City Schools to make specific public improvements to parcels dedicated to the Cedar Point Sports Center and adjacent ancillary parcels. As part of the TIF, we have been in a long conversation with Cedar Fair about the specific opportunities and also the needs of the project itself. The Cedar Point indoor project is a large project and is a partnership between Erie County, Cedar Fair and Firelands Regional Medical Center. There are private dollars from FRMC and Cedar Fair as well as lodging tax dollars on a county-wide basis. They have identified a project gap for infrastructure and approached the city about whether the TIF could potentially fill some of this gap. This ultimately led to this \$2.25

million contribution to the project before the commission tonight. In addition to this contribution, we wanted to make sure there were assurances the city would be protected. Based on this project agreement, a baseline payment of a least \$550,000 in property taxes will be made annually by Cedar Fair as the owner of the property and go into a special TIF fund. Any existing tax dollars on the property before the improvements were made will still be paid by Cedar Fair, and will go to all of the entities who receive property taxes. We believe the overall amount going into this fund will be greater than \$550,000, but at no point would they pay less than this amount annually. This annual payment will go toward creating financing to pay back the \$2.25 million to the city for this initial upfront payment. In four years of a 30-year life payment, we will have collected enough money to offset this piece. This property is being donated to create The Landing Park which is a bay front park and will ultimately be linked back to the Sandusky Bay Pathway. This will allow future dollars collected in the TIF account to go toward construction of the pathway and The Landing Park itself. The city is in talks with Erie MetroParks about potentially taking on the long-term maintenance of the property and putting a plan together for this work in progress. We do not yet know exactly how the traffic study will be funded. Funding will not go toward Cleveland Road - it will go toward greenspace and pathway improvements. We are actively working with Erie County for improvements to Cleveland Road which we believe will be locally- and state-funded. In addition to the benefits of the improvements beyond the sports center or the tax base which will grow because of its existence, we are entering into a marketing partnership with Cedar Fair. This will allow us to be able to place ads on Cedar Point TV. Over the life of the agreement, this has a value in excess of hundreds of thousands of dollars. We will have both digital and static sign opportunities to market the rest of the city to the visitors this facility will bring in. This will increase economic development beyond what happens at the facility itself as well as the spending for lodging and restaurants which will take place because it exists. The benefits to the city, by far, outweigh the payments we will be making from the TIF agreement. Matt Lasko said when the TIF agreement passed in 2018, there was also a school compensation agreement and ten percent of the \$550,000 per year minimum payment will be returned back to the schools (approximately \$495,000 per year) and we believe the value will increase. We do not usually have the luxury of knowing what the minimum payments will be with a TIF agreement because a lot of times they are in place before the property is appraised. Unlike some of the other TIF agreements established, this one does not have boundaries. As an example, the TIF agreement for the Chesapeake property has a very finite boundary where improvements can be made. This one is more flexible, but does have to be used for public infrastructure anywhere within the city and to the benefit of the parcels in the TIF. The TIF agreement was put into place prior to construction and before the property was re-appraised and is what set the initial benchmark for the amount of the service payments. This is very unique and to our benefit because it creates a minimum, even if the property is devalued for any reason. Aaron Klein said as with any capital improvement project, connections must be made to the sanitary system and water lines. There will be quite a few new pieces of infrastructure which will be turned over to the city and others which will be turned over to Erie County. When the driveway was poured on the western side of the property, we had asked to improve it by bringing it to a roadway standard and with drive aprons to give the city the opportunity and ability to extend the roadway to The Landing Park in the future. We also asked them to extend the sewer and water lines to the northern property limit on the eastern side of the property so we could tie into them without having to tear up their new parking lot and extend these to The Landing. We made sure we were allowed to do our own inspections throughout the entire year as they were designed, constructed and done to our standards. There were a couple of times we asked them to dig a trench and uncover water lines because we wanted to make sure they were installed and had the appropriate backfill when we accepted them. There will be storm sewers, a culvert under the new

roadway, street lighting, curb and gutters, catch basins and green infrastructure in both the city's portion and in the ODOT road portions of the project. The original traffic study did not warrant a traffic signal, but this does not mean we do not want one. ODOT deferred to the city to make a decision about this and we wanted to make sure the traffic study is done to make this determination after The Landing project and both phases of the sports complex are completed. Cedar Fair installed all of the underground infrastructure and planned where potential future signals would go so the foundations could be placed and put signals up, if needed. It has been a great partnership and we have worked hand in hand with Cedar Fair. We are requesting the as-build information for all utilities and all of the roadway improvements and have been able to geo-locate with our GIS equipment as they were continuing through the project. We are looking to accept this donation and are working through The Landing project so the timing was a little different on this one. The property we will be accepting is around 30 acres and look for this donation agreement soon. This will extend from Cleveland Road on the western side of the property. Anything north in the wetlands area along the Bay will be the canopy walk, the extension and the pier. This has been surveyed by Environmental Design Group and they have also been heavily involved by making sure we did not have extra wetland delineations which would increase the cost of our project based on their design. Wes Poole asked what the marketing with Cedar Point TV will entail. Eric Wobser said wording in the agreement is written so it will be the city's prerogative as to what would go into the marketing. We would always have a rotating ad on Cedar Point TV valued in the several thousands of dollars range. It would be up to us what would be most appropriate to market and we will potentially work with Lake Erie Shores & Islands (LESI). The city would be responsible for production costs, but LESI's marketing and branding experience would help pay for some of the production value. After Sandusky won the 2019 Best Coastal Small City award by USA Today, the basic marketing was the Best Coastal Small City being right next to America's Best Amusement Park. When we do this marketing, it is important to note the audience will be customers of the Cedar Point Sports Center and of Cedar Point and we may market differently for a tourist as opposed to a local person. Dennis Murray said this represents a change between the city and Cedar Point. It was not so long ago Cedar Point remained on its island or peninsula and did not have a whole lot of interaction with the city and this was the business model they pursued at that time. About six years ago, they really changed their attitude under Matt Ouimet's leadership and he remains Chairman of the Cedar Fair Board. They saw an opportunity to assist the city while helping themselves at the same time and have long spoke of their desire to become a multi-day destination which helps sell additional tickets and hotel rooms. With the revitalization of the City of Sandusky, this has provided an opportunity for multi-generational families who are visiting the area to have different activities to meet their needs or wishes. The level of coordination and cooperation outlined tonight is extraordinary and this would not have been possible with Cedar Point six years ago. This relationship, trust and confidence means enormous economic development for our area. The ability to market all of Sandusky to three million visitors is extraordinary and the ability to do it for free is amazing. For a 201-year old city to develop a waterfront park is unusual, does not happen very often and is a very special thing; we are very appreciative of this. Dennis Murray thanked Matt Lasko for working through the complexities of the TIF agreement which is an important economic development tool taking former airport property which had been shut down and using it through much investment to benefit the public and the school system for years to come.

**Roll call on the ordinance: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. The President declared the ordinance passed at first reading.**

**ITEM #2 - Submitted by Josh Snyder, Assistant City Engineer****STORM SEWER EASEMENT WITH GRANT COLLIER & SARAH CULLEN FOR 5305 MCCARTNEY ROAD**

**Budgetary Information:** The city will pay to the property owners, Grant Collier and Sarah Cullen, an amount not to exceed \$9,950 which will be paid through the sewer fund. This agreed upon amount is fair, and is less than both appraisals by Mr. Collier's and the city's real estate appraisers.

**ORDINANCE NO. 19-198:** It is requested an ordinance be passed approving a perpetual easement granted to the city for a storm sewer for the McCartney Road reconstruction, storm sewer and storm pump station project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said we have been working through this project which started as a road resurfacing project and also became a utility project as it was very clear we needed to do a lot of work on our storm sewer system early on. Much of this was a legacy system brought in when properties were annexed and we had done some work in the past but it was not significant enough to handle all of the problems we had. As part of this project, we also wanted to make sure the recent issues with Sandusky Bay flowing back into the properties was addressed. We extended our scope northerly up to an outfall mixed ditch past Barrett Road, but could not go past the railroad. We will be doing a storm sewer for the majority of McCartney Road and extend the sewer up an outfall to the mixed ditch. At the northern end of the mixed ditch, we will put in a small storm sewer lift station to drain the ditches during high rain events. On the outlet of the storm lift station, we are going to put in backflow devices to make sure we can still pump out at the same time, even if the bay level is high. This is not going to solve every problem in this area, but we are doing everything we possibly can to resolve the flooding issues. Aaron Klein commended his staff including employees in the Sewer Department, Josh Snyder and Jeff Keefe (prior to leaving) from our Public Works office who all worked hand-in-hand with the property owners and folks farming the field to resolve the private issues. We also plan to do some ditch dredging and is why we need a storm sewer easement. This is a legacy outfall and will be going through some temporary easements which we obtained on adjacent lots to dredge the ditch as we move through it. In the end, we will also be resurfacing the entire length of McCartney Road. The OPWC funding will allow for resurfacing of Ward, Church and Niagara Streets as part of this overall project. The storm portion will be the largest portion of the project and will cost \$1.3 million. With all of the contingencies and OWDA administrative fees, the total OWDA loan will be around \$1.5 million. We will include \$175,000 from Issue 8 for the resurfacing and \$175,000 from OPWC for the remainder of the estimate for resurfacing. We are actually \$150,000 under the original engineer's estimate because of the time this was bid and hope the contractors will get their projects on the list for next year. Dave Waddington asked if this will alleviate some of the flooding at Providence Care Center and the lots which are farmed in this area. Aaron Klein said the farmer has done quite a bit of work on his own on his property and we are doing everything we can to increase capacity in our sewers where his under drains flow. This will not resolve the problem entirely, but it will significantly improve it. Our Engineering staff has been working as the mediator between the farmer and the property owners to see if swales, ditches or mounds can be built to make sure these are alleviated. We have narrowed down the exact problems and are still working through them. Since it is a private property issue, it is going a little bit slower, but it will be an improvement and will help with the situation. Dave Waddington asked if the same farmer owns all of the

land and Aaron Klein said the person who farms it leases the entire area. Dennis Murray said it is the private property owner's responsibility to deal with flooding on their property and is not a city or government responsibility unless we were causing it. This is a misconception which comes up from time to time. We have no obligation to mediate these disputes, but he is glad we have as it provides a level of objectivity and a way for folks to speak to each other while otherwise they may be very frustrated with each other.

**Roll call on the motion: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. Roll call on the ordinance: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #3 – Submitted by Josh Snyder, Assistant City Engineer**

**CONTRACT WITH GREAT LAKES DEMOLITION COMPANY, LLC FOR MCCARTNEY ROAD RECONSTRUCTION, STORM SEWER AND STORM PUMP STATION PROJECT**

**Budgetary Information:** The estimated cost of the project based on the construction bid, design, legal advertisement and miscellaneous expenses is \$1,680,739.15 which will be funded by \$175,000 to be paid with Issue 8 funds from the capital projects fund, \$175,000 to be paid with Ohio Public Works Commission loan funds, \$17,220.03 to be paid with sewer funds and a low interest Ohio Water Development Authority loan to fund the remaining balance of \$1,313,519.12 for the construction contract. Request for approval to apply for a low interest OWDA loan is in companion legislation (Item #4).

**ORDINANCE NO. 19-199:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Great Lakes Demolition Company, LLC, of Vickery, Ohio, for the McCartney Road reconstruction, storm sewer and storm pump station project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dick Brady, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. Roll call on the ordinance: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #4 – Submitted by Josh Snyder, Assistant City Engineer**

**LOAN AGREEMENT WITH OHIO WATER DEVELOPMENT AUTHORITY FOR MCCARTNEY ROAD RECONSTRUCTION, STORM SEWER & STORM PUMP STATION PROJECT**

**Budgetary Information:** The total cost of the loan will be as follows:

Construction	\$1,313,519.12
Contingency (10%)	144,783.01
OWDA Administrative Fee (0.35%)	5,104.00
Capitalized interest (1.85%)	<u>27,073.01</u>
<b>TOTAL</b>	<b>\$1,490,479.14</b>

**ORDINANCE NO. 19-200:** It is requested an ordinance be passed authorizing a cooperative agreement between the City of Sandusky and the Ohio Water Development Authority to finance the cost of construction for the McCartney Road reconstruction, storm sewer and storm pump station project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.



**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. Roll call on the ordinance: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #5 – Submitted by Jane Cullen, Assistant City Engineer**

**AUTHORIZATION TO ACCEPT BIDS FOR SAFE ROUTES TO SCHOOL PROJECT**

**Budgetary Information:** The Engineer's estimate for the construction costs is \$236,901.57 which will be 100% funded with Federal Highway Administration funds through the Ohio Department of Transportation.

**RESOLUTION NO. 044-19R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Safe Routes to School Sandusky Middle School project; approving the specifications and Engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Wes Poole, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said this project was initiated in 2016 when the Planning Department applied to ODOT for the Safe Routes to Schools projects. It was decided at that time to make as many improvements as we could west of Hayes Avenue near the high school. Overall, fourteen intersections were finalized for improvements which amounts to 51 curb ramps. We will also be doing about 2,700 linear ft. on the west side of Camp Street. There will be school flashers along Perkins Avenue and bicycle racks at the new middle school. This was planned before the middle school was going to be built here and this work was coupled with the resurfacing of Buchanan Street and the new sidewalks at the school along with the 2023 safety improvements along the Hayes Avenue corridor. The installation of ADA compliant curb ramps, stop bars and crosswalks at Hayes Avenue and Pierce Street has been eliminated from this project because we wanted to make sure it was put in at the same time as the Hayes Avenue improvement project. This will ensure it is improved so pedestrian flows are timed and coordinated properly. These projects are funded at one hundred percent through the Federal Highway Administration and will total just under \$240,000 worth of improvements. We hope to do more of these types of projects in the future with our mobility plan throughout the city-wide school zones. This project, along with the Buchanan Street project, is being timed so construction is completed when schools open in 2020.

**Roll call on the motion: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. Roll call on the resolution: Yeas: Dave Waddington, Dick Brady, Nikki Lloyd, Dennis Murray, Greg Lockhart, Naomi Twine and Wes Poole, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**CITY MANAGER'S REPORT**

- **Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept the use of a lift from Construction Equipment & Supply (\$1,300 value).**

*Discussion:* Eric Wobser thanked Construction Equipment & Supply for donating the use of this lift for the Division of Facilities & Properties to decorate for the holiday season.

**The President declared the motion passed.**

- **Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept a grant in the amount of \$4,000 from Erie MetroParks.**

*Discussion:* The Sandusky Recreation Department applied for and received a grant toward the purchase of a shelter for the new playground in Huron Park. This grant application was approved in March. The pad has been poured for the shelter and it will be installed once the weather breaks. The Erie MetroParks local park capital improvement program occurs annually and includes three levels of grant funding: 1) under \$1,000; 2) between \$1,000 to \$3,000; and 3) grant requests higher than \$3,000.

**The President declared the motion passed.**

- **Upon motion of Wes Poole and second of Naomi Twine, the commission voted to accept an in-kind donation of facility use at Halo Live for the Midtown Supper Club.**

*Discussion:* Eric Wobser said the Midtown Supper Club program is back for season two and Level I will return to Halo Live on Monday nights while Level II classes will be taught at Lea's Kitchen in downtown Sandusky.

**The President declared the motion passed.**

- **Upon motion of Naomi Twine and second of Wes Poole, the commission voted to accept an in-kind donation of facility use at Lea's Kitchen from For Love With Love for the Midtown Supper Club (\$835 value). The President declared the motion passed.**

- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to authorize the City Manager to sign off on a TRES transfer with the Ohio Division of Liquor Control, for Twisted 3, LLC.**

*Discussion:* Eric Wobser said the city is in receipt of an **Economic Development Transfer (TRES) on behalf of Twisted 3, LLC, 533 West Perkins Avenue**. The permit is coming from OSUWITT, LLC located in West Chester, Ohio. When completed, this Sandusky business will see an approximate \$70,000 investment, will create an estimated 12 to 22 new jobs and upward of \$29,000 in tax revenue annually. This proposed TRES transfer will come back to the City Commission one additional time in the near future (from the Division of Liquor Control) for one more step where the city will indicate whether a hearing is requested prior

to being transferred by the State. Eric Wobser said this is for the Orioles Club which is planning to relocate their current location.

**The President declared the motion passed.**

- Eric Wobser said we were recently notified **we did not receive the BUILD grant which we applied for to assist in Phase II of the Sandusky Bay Pathway project.** Unfortunately, no grant awards were made for pedestrian projects which is a change from past years. There was much more of a push to fund highway projects which is a poor departure from what the program was created for several years ago. Ultimately, we will continue to look for federal and state dollars to support construction of the pathway. This does not necessarily change anything we are doing with the pathway and we will look to other sources for this project.
- Congratulations to **Officer Evan Estep who graduated from the Supervisor Training and Education Program on November 13.** This training lays the foundation for Sergeants who are front-line supervisors is a critically important position within the department. Officer Estep will be promoted in early 2020. The transition, training and development of newly-promoted supervisors is of the utmost importance to any organization and this program fulfills that role in a truly significant way. Subject matter experts both within and outside of law enforcement cover nineteen modules of instruction critical to new supervisors.
- Eric Wobser **welcomed Alexandra Carter who was sworn in as a Reserve Officer** on November 18.
- Sandusky **Police will be passing out candy cane lights at the holiday lighting ceremony** on Friday, November 29.
- The Fire Department has made **emergency repairs to the generator at Station #1.** The generator's control panel broke and a new panel was obsolete. Ohio CAT had to manufacture an entire control panel to work with this generator which is vital in the Department's operations. The cost of this repair was \$14,759.55. Ohio CAT could not provide a quote due to the complexity and the labor intensive repairs. Legislation will be written and submitted for the December 9 commission meeting and payment for this repair will be made with funds from the EMS account.
- City staff from various departments has been hard at work **preparing for various holiday festivities taking place downtown** this week including the tree lighting ceremony scheduled for November 27 at 6:30 p.m. at Schade-Mylander Plaza, the Holiday Brrrzaar & Brew on November 27 from 2 p.m. to 5 p.m. at Schade-Mylander Plaza, and the Holiday Lighting Ceremony and arrival of Santa Claus in Washington Park on November 29 at 6 p.m. A free showing of *How the Grinch Stole Christmas* will be at the Sandusky State Theatre at 7 p.m.
- Despite inclement weather, the Division of Streets & Traffic has **successfully collected leaves from each zone in the city.** The second round of the program will begin this week. If residents cannot meet the schedule, there will be a drop-off area for bagged leaves near the Marquette Drive entrance to the Service Center seven days a week until January 6.

- To enhance pedestrian safety, **ADA-accessible sidewalk ramps and high visibility signage has been installed near Huron Park at Madison and Monroe Streets.**
- In the near future, **motorist feedback signs** making drivers aware of their speed will be posted on Fifth Street as a first step toward traffic calming measures.
- **Yearly and transient rental registration packets and invoices for the 2020 program** were sent out on November 20. Registrations and related fees are due to the city no later than January 1, 2020. Registrations were sent to over 3,000 properties totaling nearly 5,100 rental units. Questions regarding the registration and inspection process may be directed to Kelly Kromer in the Code Compliance Division at 419.627.5913.
- The **Planning Commission meeting** is November 26 at 5 p.m. in the Commission Chambers.
- The **Board of Zoning Appeals meeting** is December 19 at 4:30 p.m. in the Commission Chambers.
- The **Landmark Commission meeting** is December 18 at 4 p.m. in the Commission Chambers.
- The **Public Arts & Culture Commission** meeting is December 17 at 5 p.m. in the City Commission Chambers.
- **The Sandusky Transit System will host a public meeting on November 27 at 1 p.m. in the commission chambers** to discuss proposed changes to the fixed routes for 2020. These changes are possible because of a series of ODOT grants the STS received in October.
- The Sandusky Recreation Department has released the **2019 – 2020 Winter Fun Guide**. This lists annual events and camps like the Winter Break Camp and new additions including softball, pitching, color-me-pretty and adult tap classes. The guide is provided to each student attending local schools and can be found online: [www.cityofsandusky.com/Recreation](http://www.cityofsandusky.com/Recreation), or by stopping in the Recreation offices at 222 Meigs Street.
- There will be a **Tree Commission meeting** on November 26 at 4 p.m. at the Service Center.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, said in 2018, two votes were taken regarding the closure of Shoreline Drive between Franklin and Hancock Streets as part of the Shoreline Drive project. This appears to still be an option in the future and wonders if there is a plan to revisit this issue after the first of the year when two new commissioners are onboard.

He has noticed construction has stopped on Shoreline Drive at the point closest to Facer Park. We have a new operator at the Shelby Street boat launch facility who would like to operate the entire year, weather permitting. They asked the city to not pull the docks until after December 1 because there is a large walleye tournament going on and people use this ramp. The Public Works Department pulled these docks about two weeks ago and asked if we would consider keeping them in longer in future years. With two new commissioners coming onboard, one of the first orders of business should be an ethics and conflict of interest seminar which is put on frequently by the State of Ohio. Greg Lockhart asked about the boat launch facility and for an update on its resolution; Eric Wobser said there were emails about this and will forward these to the commissioners.

**Upon motion of Dick Brady and second of Dave Waddington, the commission voted to adjourn at 6:02 p.m. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission