

The President called the meeting to order at 5 p.m. after a moment of silence in honor and memory of John Farris who played an important role in many lives in our community, the Invocation, given by Blake Harris, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington.

City staff present: Aaron Klein - Director of Public Works, John Orzech - Police Chief, Rick Wilcox – Fire Chief, Angie Byington – Director of Planning, Matt Lasko – Chief Development Officer, Don Rumbutis - IT, Stuart Hamilton – IT Manager, Michelle Reeder–Finance Director, Trevor Hayberger – Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the Minutes of the January 13, 2020, meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, said we are hop-scotching all over the city with street resurfacing but when it comes to a downtown project, we do streets completely from east to west. She asked when Perkins Avenue resurfacing is scheduled. There are more change orders for the Jackson Street Pier and Shoreline Drive projects tonight bringing the total changes to about \$1.4 million. The improvements to the end of Shoreline Drive were not in the original project and the money for them was not included initially. Having a non-profit organization put in fifty percent of the money is not right.

Kathryn Carter, 5309 Columbus Avenue, said she got copies of records from the blueprints for the Shoreline Drive project and the east end of Shoreline Drive was in the plans, but does not know how it all of a sudden is not. Blocking the end of Shoreline Drive was discussed at a meeting and Wes Poole said he would not vote for this if it were a consideration.

#### **PRESENTATION**

Debi Eversole, Housing Development Specialist, said city grant funding is available for property owners to make exterior home repairs, make substantial redevelopment and to provide down payment assistance. The 2019 grant program was funded at \$400,000 for the program year with a carryover of \$14,538 from 2018. The 2018 money was all committed, but during the program year, several approved projects were not completed. During the program year, 168 applications were approved consisting of 22 for substantial redevelopment, 107 for exterior repair (14 landscape projects) and 39 for down payment assistance. The actual investment into the community was \$4,025,256 in new construction and improvements which is broken down into \$3,451,566 for substantial redevelopment projects and approximately \$573,690 for exterior repair and landscape projects. New acquisitions were funded at \$3,725,000 bringing the grand total to \$7.7 million. The grant awards were mapped to show locations of the projects. Over \$571,000 in grant funding was committed toward projects for the year. Of this, approximately \$445,000 was committed to repairs, improvements and development. Project costs were approximately \$4 million leveraging private funds 8.1 times. The down payment assistance program awarded almost \$127,000 for buyers purchasing homes in the city. The history of the program shows significant improvements from PY 2016 to PY 2019. The last of the model block funds have been committed so the numbers may taper off unless another funding source is secured. In 2016, 97 applications were approved while in 2019, 160 were approved. Of the 29 homes approved for down payment assistance, 33 were for first-time homebuyers, 18 were previously vacant homes and 15 were for new persons moving into the city. The average purchase price has increased to \$95,503. We anticipate our efforts with local realtors will help build this number back up in the future. The percentage of first time homebuyers remained steady for the last three years and occupation of previously-vacant homes has increased while percentages have stayed the same for the three-year period. The average purchase price of a home has decreased by about \$10,000. The city approved eight grants for newly-constructed homes including one Habitat for Humanity home in the First Street through Fifth Street

neighborhood. The applicant at 1133 Milan Road added windows and siding within our South of Kilbourne neighborhood district. This property had existing code violations and used the program to bring the home back into compliance and the total project was in excess of \$40,000. The applicant at 2106 Campbell Street added a new roof, siding and gutters and landscaped the home with costs totaling in excess of \$36,000. Siding, shutters and a porch were added to the house at 1101 West Market Street totaling approximately \$10,000. The guidelines and applications will be available February 3 on our website, the city's social media pages, or can be picked up at City Hall or emailed. The city hosted a realtor's seminar in March and formed many new relationships with local realtors. The intent was to expand these relationships giving them the necessary tools to assist in marketing Sandusky. We hope to encourage reutilization of our land bank inventory by educating surrounding neighbors of the available city incentives such as the mow-to-own program, grant funding and tax abatement incentives on new construction and rehabilitation. Since the expansion of the Community Reinvestment Area, we have submitted eight preliminary tax abatement applications with three going into effect this year from the 2019 tax year. We intend to increase these numbers by requesting notification of residential and newly-added construction when plans are submitted for building permits. We also plan to continue grants through the utilities health and safety grant program. These programs will be replenished and will provide \$200,000 in CY 2020 for repair and replacement of damaged water and sewer lines. The program began last year and the application process starts with scheduling a line inspection. There were 19 applications during 2019 in our first year. Repairs were made to three sewer lines totaling \$7,847; 16 water line repairs were made for assistance totaling \$25,761; the total invested, including private investment, was \$67,215. Efforts by the Public Works Department will include changing the amount available for sewer line repair to 75% (was 50%). An exception was added to the guidelines to not limit two properties with the same owner for lead line replacement. This means a single property owner can replace no more than two lead lines per year. Outreach efforts include distribution to licensed registered plumbers and our local realtors, and providing information to registered landlords. We are considering sharing grant information following major sewer and water projects. Contact for the Housing Development and Beautification grant program is Debi Eversole; Elisabeth Sowecke in the Public Works Department is the contact for the utilities health and safety grant program. Dave Waddington asked for a listing of the 2019 first time homebuyers who received grant awards. Dennis Murray said it is so important to continue this effort and we do recognize one of the legacy issues we have is our older housing stock. It is beautiful, but a lot of times it does not make sense for individual owners to invest when they do not have the resources. This is the reverse product of forty years of neglect of our neighborhoods. We have parks and we have our waterfront, but we have to have neighborhoods and good places for people to live. The process by which we are leveraging these dollars, in partnership with our residents, is not a common thing and we are well ahead of the curve. Dick Brady said one of the statistics Debi Eversole can be most proud of is how she deals with vacant homes. Every time we help put a person into a vacant home, the dynamic of the neighborhood changes and he is very appreciative of this as it raises the value of the neighborhood, brings families in who pay taxes, join our schools and our community and is very thankful for this. People have reached out to him regarding the down payment assistance program and asked if we have run out of applicants or money; Debi Eversole said we ran out of money in this category. When we open the program, it usually takes about 3 to 3½ months to fully commit our funding. Wes Poole asked to look at our other programs and move some of this money around to see if there is a reason one program might benefit with more funding because he recognizes we run out of money for the down payment assistance category.

#### **CURRENT BUSINESS**

**Upon motion of Dave Waddington and second of Dennis Murray, the commission voted to accept all communications. The President declared the motion passed.**

#### **CONSENT AGENDA ITEMS**

**The President asked if any of the commissioners wished to remove items from the Consent Agenda. There were no requests to do so.**

**A. Submitted by Nicole DeFreitas, Transit Administrator****DISPOSAL OF VEHICLES WITH SANDUSKY TRANSIT SYSTEM**

**Budgetary Information:** Proceeds from the scrapping of these items will go to the rural transit fund as non-transportation revenue which will be matching funds for the rural transit grant.

**ORDINANCE NO. 20-008:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of three transit vehicles as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**B. Submitted by Nicole DeFreitas, Transit Administrator****DISPOSAL OF TRUCK LIFT WITH SANDUSKY TRANSIT SYSTEM**

**Budgetary Information:** Proceeds from the scrapping of these items will go to the rural transit fund as non-transportation revenue which will be matching funds for the rural transit grant.

**ORDINANCE NO. 20-009:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of a Forward four-post truck lift as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**C. Submitted by Todd Gibson, Facilities & Properties Supervisor****DISPOSAL OF UNNEEDED FILING CABINETS**

**Budgetary Information:** Proceeds from the sale of the items will be placed into the city's general fund account.

**ORDINANCE NO. 20-010:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of filing cabinets as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**FIRST READING****D. Submitted by John Orzech, Police Chief****ANNUAL SUBSCRIPTION COST FOR LEXIPOL FOR SANDUSKY POLICE DEPARTMENT**

**Budgetary Information:** The total cost for the annual subscription costs with Lexipol is \$13,923. The cost of the annual subscription will be paid from the Police Department's operating budget.

**PASSED AT FIRST READING:** It is requested an ordinance be passed authorizing and directing payment to Lexipol, LLC of Frisco, Texas, for the annual subscription fee for policy manual updates and daily training bulletin services for the period of April 1, 2020 through March 31, 2021.

**E. Submitted by Aaron Klein, Director of Public Works****ANNUAL SLUDGE HAULING FOR WASTE WATER TREATMENT PLANT**

**Budgetary Information:** The estimated cost of disposal by the Waste Water Treatment Plant at the Erie County Sanitary Landfill for 2020 shall not exceed \$140,000 and will be paid out of the contractual services portion of the operation and maintenance budget through the sewer fund.

**ORDINANCE NO. 20-011:** It is requested an ordinance be passed appropriating funds for the dumping of Class B biosolids (aka sludge cake) and other dewatered and compressed solids from the Waste Water Treatment Plant at the Erie County Sanitary Landfill for CY 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**F. Submitted by Todd Gibson, Facilities & Properties Supervisor****VEHICLE MAINTENANCE AGREEMENTS WITH HURON AND MARGARETTA**

**Budgetary Information:** No general fund money will be required for this agreement. The City of Sandusky will charge the City of Huron and Margaretta Township \$80 per hour for labor in quarterly increments. Huron and Margaretta shall be charged a fourteen percent administration fee for all parts purchased and/or used by Sandusky in the repair of vehicles. This is a four percent increase from 2019 to cover inflation costs.

**1. ORDINANCE NO. 20-012:** It is requested an ordinance be passed approving and authorizing the execution of an intergovernmental agreement with the City of Huron to provide routine maintenance service and repairs for the City of Huron's Fire Department vehicles

beginning January 1, 2020, through December 31, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**2. [ORDINANCE NO. 20-013](#):** It is requested an ordinance be passed approving and authorizing the execution of an intergovernmental agreement with Margareta Township to provide routine maintenance service and repairs for Margareta Township's Fire Department vehicles beginning January 1, 2020, through December 31, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**G. Submitted by Jason Werling, Recreation Superintendent**

**AGREEMENT WITH GREAT WHITE NORTH COMMUNICATIONS FOR DRAGON BOAT RACES**

**Budgetary Information:** The amount payable by the City of Sandusky Recreation Division to GWN Communications, Ltd. under the agreement for the 2020 Dragons & Bacon Fest is \$16,268. A twenty five percent deposit totaling \$4,067 is due upon signing the agreement, on or before January 31, 2020. The City of Sandusky shall have the right to terminate the agreement due to the cancellation of the event or lack of team registrations, if written notice of cancellation is received before August 15, 2020, at which the 25% deposit will be refunded. If paid, the city will recoup these costs from the registration fees paid by the participants.

**[ORDINANCE NO. 20-014](#):** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a services agreement with Great White North Communications, Ltd., of Toronto, Ontario, for services related to the fourth annual Dragons & Bacon Festival for the Recreation Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances whether they be in accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinances: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinances contained in the Consent Agenda passed in full accordance with the city charter.**

**REGULAR AGENDA**

**ITEM #1 – DISCUSSED 1.13.20**

**ADOPTION OF RULES OF ORDER**

**[RESOLUTION NO. 003-20R](#):** It is requested a resolution be passed adopting the amended Rules of Order for the Sandusky City Commission; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the resolution: Yeas: Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 6. Nays: Wes Poole, 1. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #2 - Submitted by Josh Snyder, Assistant City Engineer**

**PERMISSION TO BID 2020 STREET RESURFACING PROGRAM**

**Budgetary Information:** The estimated cost of the project including engineering, inspection, advertising, construction and miscellaneous costs is \$1,050,000 paid with street funds in an amount of \$300,000 and the remaining \$750,000 will come from capital projects funds.

**[RESOLUTION NO. 004-20R](#):** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed 2020 local street resurfacing project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to

advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Dennis Murray said there is a difference between the list of streets being addressed and the map which was attached; the map was more inclusive of the monies being spent on individual sections of street. It may seem odd at first that we are skipping around the city, but there is a method to this madness. A street study was performed a few years ago and we continue to adhere to it so we are not playing favorites. We are using objective criteria which is exactly how anyone should like to see our public money spent. We are spending the money in the right place and a lot of thought goes into this by the Engineering Department. Aaron Klein said when we sit down and look at these things, we know we could jump onto Central Avenue and complete it from North to South, but we also know the condition rating analysis allows us to do the worst roads first. This is very important and this takes the politics out of paving and we are not picking favorites. We have not touched some streets in 20 to 40 years and unfortunately some are dead ends, but we are not looking at the maximum amount of traffic. For the local resurfacing this year, over 13 total miles of roadway is being resurfaced. Considering Sandusky has around 120 to 130 miles of road, we are going to be resurfacing about ten percent of the city starting this spring. Dave Waddington asked about paving and sidewalks around the schools, particularly near the new High School and on Fifth and Ontario Streets by Ontario School. Aaron Klein said we do have Buchanan Street on the list this year as well as Pierce Street; Hayes Avenue was done several years ago although we did hold off on Rockwell Street. Fifth Street was just redone and we are working with the Planning Department regarding mobility, walkability and other improvements. Ontario Street is not on the list for this year, but knows when the study was originally done, before all of the construction vehicles traveled this road, it was ranked a lot higher than it will be now. Ontario Street is on the city's list for 2021 or 2022 based on our previous ranking list. Dave Waddington said he thought this street was going to be redone entirely and is concerned about Fifth Street and buses going in and out from the back and asked if this will be fixed. The school is going to be built (Ontario), along with the approaches, but the streets will not be completed. Aaron Klein said we are working with the schools on this and some curb repairs were done; if it comes down to it and we have some leftover funds, we certainly would like to look at something along these lines when school opens. On the back side, the drive entrance (Arthur Street alley), is just a driveway going into the back of the school – we are not resurfacing or adding a roadway connecting Third Street to Fifth Street. As we move through our sewer line and water line replacement projects, we will be accepting qualifications for the Perkins Avenue water line which will include resurfacing.

**Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the resolution: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #3 – Submitted by Aaron Klein, Director of Public Works**

**CONTRACT WITH CINTAS CORPORATION FOR SUPPLY & CLEANING OF UNIFORMS**

**Budgetary Information:** The cost per year is \$13,991.64 for a total cost of \$27,983.28. Funds for the payment of this service are routinely included in the operating budgets of the city departments.

**ORDINANCE NO. 20-015:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a two year contract with Cintas Corporation of Sandusky, Ohio, for the supply and service of uniforms for city personnel for the period of February 1, 2020, through January 31, 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Mike Meinzer and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**ITEM #4 – Submitted by Matt Lasko, Chief Development Officer**

**PERMISSION TO BID ASBESTOS ABATEMENT AND DEMOLITION OF 2139 PARKVIEW BOULEVARD**

**Budgetary Information:** The total estimated cost for this project, including advertising and miscellaneous expenses is likely to exceed \$10,000. After receipt and review of the bids, staff will present a recommendation to the City Commission to enter into a contract with the firm that provided the lowest and best bid for the demolition. The source to cover the expense of the demolition and asbestos abatement will be community development block grant dollars.

**RESOLUTION NO. 005-20R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed asbestos abatement and demolition of 2139 Parkview Boulevard project; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the resolution: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**ITEM #5 – Submitted by Aaron Klein, Director of Public Works**

**PURCHASES FROM CORE & MAIN, LP FOR MATERIALS TO REPAIR WATER SERVICE INFRASTRUCTURE**

**Budgetary Information:** The budgeted cost for Core & Main LP, as presented in the operating and maintenance and capital budgets is based on historic annual repairs in the field totaling \$650,000. This year's allocations are for hydrants and valves (\$100,000), miscellaneous materials (\$100,000), intake improvements (\$50,000) and meters (\$400,000 – split evenly with sewer maintenance) and will be paid with water funds in the amount of \$450,000 and sewer funds in the amount of \$200,000. A portion has already been spent for recent water main repairs via the temporary appropriations. Purchases exceeding this amount from Core & Main LP would require approval from the City Commission.

**ORDINANCE NO. 20-016:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Core & Main, LP of Ashland, Ohio, for the purchase of materials and parts for improvements and repairs to water service infrastructure in calendar year 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Mike Meinzer and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

*Discussion:* Aaron Klein said this is not a project, it is an ordinance set up to purchase equipment and materials for water main repairs. Previously, if we had a water main break, we would be able to purchase equipment, but could not exceed \$10,000 because of the city's Charter which only allows purchases up to that amount. This caused delays and inefficiencies to make needed repairs. Several years ago, we grouped everything together in our operation and maintenance budget and included purchases for fire hydrants and materials as well as meters. Our current

water meters have reached their useful life so instead of spending \$1 million to \$2 million per year to change them out, we are buying them and doing segments. The east end of the city bound by Cleveland Road north of the railroad tracks was done last year and we will continue to finish off this end of the city in 2020. Typically, we have to walk the entire city to read the meters and it is very important to put these in to allow us to drive the city. Currently, a route which takes 12 hours per month to walk will only take one to two hours to drive depending on traffic and efficiency will improve; \$400,000 of this cost is split between sewer and water funds. We want to make sure we comply and move quickly with improvements for Sheldon's Marsh and supplying water for a secondary intake to Big Island Water Works. There is some work needing to be done and right now we have one 6" line connecting Sheldon's Marsh to Big Island. We are going to be switching this out with four 12" lines. These used to be for filling fire ponds at NASA, but if it is going to be used as a secondary intake, we need to increase the capacity and the lines. Parts are \$30,000 for the equipment and materials plus incidentals bringing the total to \$50,000. City and county staff will work together to provide labor to make these improvements. As we work through the rest of the list for things needed to make this a true secondary intake, we will come up with the process and procedures to complete all of the remaining items. The total cost is \$650,000 and will mostly come from the water fund, with \$200,000 from the sewer fund, and will be reflected in the operating and maintenance budget as well. Dave Waddington asked about increasing the size of the intake and if this is gravity-fed to Sandusky from NASA. Aaron Klein said this is one of the discussion points we are still having. Some thoughts by our engineers are that there would be too much loss in getting everyone the capacity needed. It is not all sloped downhill, but most of it is below the normal water level of the Bay so it is possible, but getting it at the rate or pressure needed is something we need to determine. There is always concern by residents and business owners the meters are wrong and could be mischarging. Dennis Murray asked where we stood with the meters because as he understands it, when the meters wear out, they start to under-report the volume of water being consumed. We looked at whether it made sense to replace the meters throughout the city all at once and concluded the usage is such that this does not make any sense and we would not get a sufficient return on investment. On the commercial level, it does make sense to replace these and we have had good success with them. It will be ten to 15 years before we replace all of the residential meters. Aaron Klein said the useful life of the meters was ten to twelve years and we reached this about four years ago so we are running on borrowed time already. When he got here, there was an estimate of at least \$1 million per year for three years; knowing what he knows now, that was way under what we would have needed to replace all of these in the city. Doing this in \$400,000 increments allowed us to not have to take out several million dollars in loans and we are using city staff to do this as well. It is a very significant savings on our end to do it this way and to make sure we are getting accurate readings. Wes Poole asked how far along we are with this project and Aaron Klein said we are in our fourth year and he estimated it would take ten years to replace everything. Hopefully we will get it done in the next five or six years depending on revenues and budgets.

**Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #6 - Submitted by Jane Cullen, Assistant City Engineer**

**UTILITY EASEMENTS FOR WEST SIDE UTILITY & CONNECTIVITY IMPROVEMENTS PROJECT**

**Budgetary Information:** The city will pay an amount not to exceed \$300, to each of the property owners, which will be paid through the sewer fund for a total amount of \$900. This amount was negotiated and agreed upon with the property owners through the city's real estate appraisers and negotiator, O.R. Colan.

**A. [ORDINANCE NO. 20-017](#):** It is requested an ordinance be passed approving a perpetual easement granted to the city for a storm sewer on Parcel No. 60-00110.000, located at 1514 Edgewater Avenue, for the west side utility and connectivity improvements project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

B. [ORDINANCE NO. 20-018](#): It is requested an ordinance be passed approving a perpetual easement granted for a storm sewer on Parcel No. 60-00429.002, located at 3608 Venice Road, for the west side utility and connectivity improvements project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dennis Murray and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

C. [ORDINANCE NO. 20-019](#): It is requested an ordinance be passed approving a perpetual easement granted to the city for a storm sewer on Parcel No. 60-00429.001, located at 1508 Edgewater Avenue, for the west side utility and connectivity improvements project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Mike Meinzer and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**ITEM #7 - Submitted by Aaron Klein, Director of Public Works**

**SECOND AMENDMENT TO AGREEMENT WITH MANNIK & SMITH GROUP FOR BROWNFIELDS ASSESSMENT GRANTS**

**Budgetary Information:** The brownfields grant will fund 100% of this contract, of which will be split between petroleum and hazardous funding as site restrictions apply.

[ORDINANCE NO. 20-020](#): It is requested an ordinance be passed authorizing and directing the City Manager to enter into a second amendment to the agreement with Mannik & Smith Group, Inc., of Maumee, Ohio, for professional environmental services in conjunction with the US EPA Brownfields grant received from the U.S. Environmental Protection Agency; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dennis Murray, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

*Discussion:* Aaron Klein said two years ago, the city received \$200,000 for abatement of hazardous materials and \$100,000 for petroleum investigations, but did not realize we would be able to do at least 24 properties and said we have gotten a lot of leverage out of this money. One of the properties we have been moving forward on is 430 East Market Street and we are to a point where we want to do things for petroleum. We did not have enough money in the contract for Mannik & Smith so we want to increase their contract by \$11,000. This will essentially utilize the remaining \$9,000 of the grant and will underrun the contract by \$2,000 so we can maximize

spending the full \$400,000. The completion date is September 30 when the grant will expire and they like to see all of the funds expended by then. There is an opportunity to look for cleanup dollars as well.

**Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #8 - Submitted by Trevor Hayberger, Law Director**

**AMENDMENT TO SECTION 145.05 – INCREASE IN SALARY RANGES FOR ADMINISTRATIVE EMPLOYEES**

**Budgetary Information:** There will be no impact on the city's general fund.

**ORDINANCE NO. 20-021:** It is requested an ordinance be passed amending Part One (Administrative Code), Title Five (Officers and Departments), Chapter 145 (Employment Provisions) of the Codified Ordinances of the City of Sandusky, in the manner and way specifically set forth hereinbelow; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Wes Poole asked for an explanation to allow the public to understand the logic for this legislation and the impact to the city's general fund. Trevor Hayberger said this ordinance does not provide any raises, it makes sure our tables are in line with raises we have given. Dick Brady said his understanding is this will get us in compliance with our Charter and match the salaries we have provided; it has no impact at all on the budget. Wes Poole said it appears what we have done is given people raises which took them above the top of the scale and we now need to add to the scale to match these; Trevor Hayberger said this is quite common. Most municipalities review their pay ordinance every year and adjust the high end of the scales and we have gone several years without adjusting it. Dick Brady said he understands our charter dictates we have a committee to approve this and this was accomplished in December; the committee membership includes Naomi Twine and Dennis Murray. Wes Poole said as he looks at our revenues for 2019, they were not up, they were down. Giving raises and then saying we have to raise the ordinance is not a good process. Rather, raising the salary range for particular jobs should be based on whether or not we evaluated if the position is paying enough. When adding a four percent increase for cost of living, we are not having issues with hiring good employees in comparison to what other communities are paying for the same jobs. If this is so rampant everyone is at the top of the scale and we have gone over, he is not sure we have a problem. A significant number of all 20 employees in these administrative positions being at the top of their scale does not make sense to him. Dennis Murray said what Trevor Hayberger is proposing we do is to modify the ranges so they reflect what the commission has already voted upon. As he recalls, the commission unanimously adopted the recommendation made by the committee that meets to review annual increases for non-bargaining employees. His recollection was this was for 2½% and the vote was taken in late December. Naomi Twine said this is a legislative action that needs to be taken to line up with our city ordinances and Charter. This is not unusual and it probably happens in public administration more often than it should. This is a way for us to line up with our bargaining unit increases, cost of living raises and those types of things.

**Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #9 - Submitted by Trevor Hayberger, Law Director**

**REPEALING OF PENSION PICK-UP FOR ADMINISTRATIVE EMPLOYEES**

**Budgetary Information:** There will be no impact on the city’s general fund.

**ORDINANCE NO. 20-022:** It is requested an ordinance be passed repealing Ordinance No. 08-108 which provided for the city to pick up the statutorily required contribution to the Ohio Public Employees Retirement System for certain employees of the City of Sandusky; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dennis Murray, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Dennis Murray said this ordinance was adopted when he previously served on the commission in 2008 and hopes he has learned something in the intervening years. He hates pension pick-ups and regards them as a form of dishonesty in budgeting and dishonesty in compensation. He presumes he voted for this then, but hopes we never again return to it. This is wrong and he is glad we are repealing it. We have not used it in a long time although it has been available. Mike Meinzer said he would like to point out the money was eliminated a couple of years ago. Trevor Hayberger said currently, no city employee gets a pension pickup.

**Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #10 - Submitted by Aaron Klein, Director of Public Works**

**AMENDMENT #1 TO PROFESSIONAL DESIGN SERVICES AGREEMENT WITH OSBORN ENGINEERING FOR SHORELINE DRIVE REHABILITATION PROJECT**

**Budgetary Information:** The amendment to the scope of work will increase the professional design services agreement by \$110,000, making the not to exceed amount for the agreement \$546,320. Because of savings on the Shoreline Drive and Jackson Street Pier projects and donations from outside entities, the new funds are proposed to be financed with notes or bond proceeds from the Chesapeake TIF to pay for the debt service and from the original amount that was allocated in whole to both projects. No increased funding will be set aside from the general fund or the utility accounts. Upon approval, this will be the new split:

	<b>ORIGINAL</b>	<b>ADDITIONAL</b>	<b>TOTAL</b>
Capital fund (Street)	\$50,000.00		\$50,000.00
Sewer fund	74,013.00		74,013.00
Water fund	22,403.00		22,403.00
Capital fund (TIF proceeds)	<u>289,904.00</u>	<u>110,000.00</u>	<u>399,904.00</u>
<b>TOTAL</b>	<b>\$436,320.00</b>	<b>\$110,000.00</b>	<b>\$546,320.00</b>

**ORDINANCE NO. 20-023:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an amendment to the agreement with Osborn Engineering of Cleveland, Ohio, for professional design services for the Shoreline Drive rehabilitation project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said it is very important to give some background and history to figure out how we got to where we are with both of these projects (Item #10 and Item #11). Back in 2017, when we originally entered into contract with Osborn Engineering, it was not only for doing the preliminary analysis and design for Shoreline Drive, it also included construction and inspection. At that time, we did not know what the Engineer’s estimate was going to be and we

did not know exactly what the final product was going to be. We knew we had a good idea, they gave us a price and we entered into that agreement. That is going to be fully dependent on the construction activities portion which will be fully dependent on the contractor, the design process they choose, and what Osborn had done at the time was choose a best case scenario. As we moved through these construction projects, Kokosing decided they were not going to use the thirty percent, they were going to go through a full redesign of Shoreline Drive and confirm numbers. Being the Engineer of record, it is up to them to make sure they are designing it according to the appropriate standards. This required them to do additional work to review the plans and do the calculations in more detail. In addition, we had several things added to the project which required additional cost for them. For example, items like the underground utility burial, Mile Marker Zero and the east end of Shoreline Drive will all be completed. We went through an analysis with four different options. Osborn was very crucial in making sure we chose the appropriate option and we are proceeding along that route. Kokosing has felt they needed additional money for some areas and in many of these cases, they did not even come this far - in large part - because Osborn did a good job with their field inspections. In the end, he would estimate by having Osborn involved and based on negotiations we had at the beginning and claims they have had through savings of the project, around \$1 million has not had to be brought to the commission in Change Orders. It is important to point out Osborn does have a full-time inspector for both of these projects and felt it was very important they were here tonight in case there are questions. Dave Waddington asked if there will be additional or other unforeseen costs with this project. Aaron Klein said as far as Osborn Engineering is concerned, he does not anticipate any additional costs unless something dramatic happens to keep them out here longer. This takes us through May which is the project completion date. Dick Brady said about two weeks ago the commission approved a change order of about \$1,200,000 and asked if this is to compensate our engineering team for the work put into this for inspection services. We are not in an adversarial relationship with them and they are here to protect us. Aaron Klein said he would also point out a couple of weeks ago, we approved the inspection contract for the west end utility project. Typically, when there is inspection, it is in the eight to eleven percent range; this project is just under \$10 million which means the inspection portion is about half of that. We have been getting very good value especially with the additional work done last week. They have been turning things around very quickly and being very diligent in responding to us.

**Roll call on the motion: Wes Poole, Blake Harris, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 6. Abstain: Dennis Murray, 1. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 6. Abstain: Dennis Murray, 1. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #11 - Submitted by Aaron Klein, Director of Public Works**

**AMENDMENT TO PROFESSIONAL DESIGN SERVICES AGREEMENT WITH OSBORN ENGINEERING FOR JACKSON STREET PIER REHABILITATION PROJECT**

**Budgetary Information:** The amendment to the scope of work will increase the professional design services agreement amount by \$78,000, making the not to exceed amount for the agreement \$411,800. Because of savings on some of the individual items for the Shoreline Drive and Jackson Street Pier projects and donations from outside entities, the new funds are proposed to be financed with notes or bond proceeds from the Chesapeake TIF to pay for the debt services and from the original amount that was allocated in whole to both projects. No increased funding will be needed from the general fund or from what was originally allocated from the Chesapeake TIF. Upon approval, this will be the new split:

	<b>ORIGINAL</b>	<b>ADDITIONAL</b>	<b>TOTAL</b>
CDBG FY 2017	\$153,800.00		\$153,800.00
Sewer fund	21,924.00		21,924.00
Water fund	1,428.00		1,428.00
Capital fund (TIF proceeds)	<u>156,648.00</u>	<u>78,000.00</u>	<u>234,648.00</u>
<b>TOTAL</b>	<b>\$333,800.00</b>	<b>\$78,000.00</b>	<b>\$411,800.00</b>

**ORDINANCE NO. 20-024:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an amendment to the agreement with Osborn Engineering of

Cleveland, Ohio, for professional design services for the Jackson Street Pier rehabilitation project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said much of this is the same, but there are different design and construction issues on the Pier. One of the big things that happened on this project is after the contractor started the design work and then going back out with the high water levels, there was not enough pumping so they had to completely redesign the entire underground utility package onsite for sewer, water, electric lines and storm sewers. They had to do additional geotechnical work so this was actually designed twice from the start which added a lot more oversight and evaluation from the engineering firm. In addition, we have looked at the photo metrics on the pier and the Customers & Border Protection facility has become a lot more cumbersome than we were led to believe at the beginning of the project. They have made sure all of the design parameters and specifications are being met as there is a lot of stuff the federal government requires which typically would not have been involved. We were under the impression not everything was going to have to be incorporated, but it looks like we are going to have to incorporate many of the things not previously anticipated. With the architectural piece, we had a shell pavilion originally on the Pier and the ticket house was smaller than what we are going with at this point. There was quite a bit of additional architectural evaluation needed for the Jackson Street Pier. He estimates we saved around \$800,000 on this project by having this oversight and having Osborn involved with the original negotiations and discussion with Donley Construction. We have seen significant savings by having them onsite and thinks it is very important, with the extension of the project through May, that we get the additional time. We have five months until both projects open and they will be extremely busy. Wes Poole asked for illumination on some of the things which were added and asked if Kokosing redesigned these changes. Aaron Klein said when we first started discussions with the tenant at the ticket house, we were going to replace exactly what was there. After going through design, we talked in great detail to make sure all of the needs were being met. We are going through a process and making sure to have Osborn involved throughout to ensure the original ideas and intent of the project are followed through to the end and that the requests made sense. He is probably getting a little ahead of himself by mentioning these things, but we are still working through Donley's and trying to pin down some numbers and figure out exactly what the additional costs are for the ticket house and the other amenities so we can rectify them and see if we have enough money in the budget. He will come back in February for an update on the Jackson Street Pier. With U.S. Customs and Border Protection, some changes are from the Ministry of Ontario with additional requests and ideas they need to be able to moor their vessel on the Pier. They want to make sure they are able to walk it down the pier and that it does not sway back and forth and will not run into the docks. Quite a bit of work was needed to ensure their needs were met not only from a security standpoint, but for the safety and integrity of the boats they plan to bring in. Our plans show the concrete around the exterior perimeter of the pier was 4"; when we dug it up and started breaking it up, it turned out it was reinforced and was 8" so this was something which took our plans from 4" to 8" of reinforcement; this was done for a reason and we did not want this to cause problems and have it start breaking up prematurely. We are still finalizing the pavilion and intend to bring these plans back at a February meeting once everything is finalized with it. Wes Poole said he is not concerned about having numbers now, but he is trying to make sure he understands with these additional changes the boating folks wanted that the additional cost is because of the tenant(s). He asked who is driving the final changes which are going to be brought forward for the pavilion. Aaron Klein said these are decisions the city is moving forward with. Through detailed discussions with city staff, we are looking at going from a three-season pavilion to a four-season pavilion, what the cost differences are, what the changes are and what the designs are. We are moving forward on the construction and once we get the final details and discussions with the tenant for the Goodtime and Customs, these will be presented at a future meeting. Wes Poole said when the commission approved or discussed, early on, things on

these projects and the decision to go from a three-season pavilion to a four-season pavilion is not the staff's decision to make. This is inappropriate and unless staff wants to pay for this, Change Orders are supposed to go through the commission. Decisions about expending this kind of money are determined by the commission and should not be brought back after the fact. We have to eat it now, but thinks we paid a very significant amount of money for a study regarding the concrete around the Pier at the very beginning. Now we are being asked to pay for it at this late hour because it is 8" and this is inappropriate. Dennis Murray said the issue raised is an important one but the answer is because of the very nature of the design/build contract, these types of decisions were inherent in the process and were left to staff to determine what they thought was the best route. Wes Poole said Section 40 of the city Charter states: "When it becomes necessary in the opinion of the City Manager, in the prosecution of any work or improvement under contract, to make alterations or modifications in such contract, such alterations or modifications, if made, shall be of no effect until the price to be paid for the work and material, or both, under the altered or modified contract, has been agreed upon in writing and signed by the contractor and by the City Manager and approved by the City Commission." Sometimes it is practical small things get done on the fly and we approve them later, but the principle of spending large amounts of money, without coming back to the commission, is not in keeping with the Charter. Design/Build is something we invented two years ago in terms of how it applies to what our Charter says work was supposed to be. Moving forward, he recognizes there are six commissioners who will just say 'okay, we are going to do this', but he has not lost his mind and does believe, in the long run, the Charter was written to provide the best chance for the community to get the best use of their money. When it is inconvenient, he is not in favor of ignoring what the Charter says to do. Dennis Murray said with great respect, he disagrees with Wes Poole, and will follow up with the Law Director to make sure these apparently conflicting points are reconciled.

**Roll call on the motion: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. Roll call on the ordinance: Yeas: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

#### **CITY MANAGER'S REPORT**

- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept an in-kind donation of use of a lift from Construction Equipment & Supply to the Division of Facilities & Properties for the purpose of removing downtown holiday décor (\$650 value). The President declared the motion passed.**
- The Police Department will be 'shaking' things up this month as Live Aloha, 125 West Market Street will host our shake, smoothie, **Coffee with a Cop** program on January 29 from 9 a.m. to 10 a.m. No agendas or speeches, just an opportunity to ask questions or voice any concerns and to meet police officers.
- The City of Sandusky will be applying for **Hometown Takeover, a new HGTV series**. The series features Ben and Erin Napier who currently renovate homes in their hometown of Laurel, Mississippi. Hometown Takeover will be a blown-up version of their show where they will rehab not only single family homes, but also public spaces including parks, restaurants and stores. We view this not only as an opportunity to showcase Sandusky and its potential, but also as an opportunity to continue the current momentum.
- **Original appointment testing for the Police Department**, through the National Testing Network (NTN), begins January 15 and runs through March 1 for full-time candidates. Information can be found on the city website or through the NTN website. Contact Victoria Schaefer at 419.627.5885 for any questions.

- With cold weather now affecting the region, **financial assistance programs are available for Ohio Edison customers** who need help with winter heating bills. For further information, residents are encouraged to call 800.282.0880 or visit [www.development.ohio.gov](http://www.development.ohio.gov).
- Welcome to **Rick Chini who has joined the Division of Sewer Maintenance** as a full-time employee.
- Contractors for both the **McCartney Road and Cedar Point Chaussee water tower demolition projects** have mobilized.
- The U.S. Corps of Engineers issued a report toward the end of 2019 stating **Lake Erie water levels** are expected to decrease slightly in February before starting its normal seasonal rise. It is expected to remain above 2019 levels into April but then recede throughout May to levels below those in May of 2019. This will depend on snow melt and rain events throughout the Great Lakes region, including Canada. Last year, Sewer Maintenance discovered quite a bit about the system and purchased the necessary equipment to properly respond to flooding along First Street at Farwell Street and Nantucket Drive. Also, sewer crews will repair an outfall pipe and backflow valve this winter near F Street that can be used to help that area. Hopefully the McCartney Road project will help with the inundated outfall in that neighborhood. Finally, staff will be evaluating options for long-term capital improvements that can be implemented when the bay level lowers to normal elevations.
- **The Economic Development Incentive Committee meeting** is February 11 at 1:30 p.m. in the commission chambers.
- Downtown **residential parking permits** for 2020 are now able to be renewed or applied for; 2019 permits will be accepted until the end of January, 2020.
- A Request for Qualifications has been released for a **city-wide mobility plan**. The plan will analyze Sandusky's existing transportation infrastructure and make recommendations on strategic improvements and investments for all modes of transportation including pedestrians, automobiles, transit, rail and passenger buses and ferries.
- The city intends to submit an application for a **Certified Local Government grant** through the State Historic Preservation Office to fund an update to the Sandusky preservation design guidelines.
- The **Sandusky Transit System (STS)** implemented new changes made possible from the 2020 ODOT grant cycle. STS is now running to BGSU Firelands Monday through Friday from 6 a.m. to 10 p.m. The red line now operates on Sunday, the blue line has pick-ups every 30 minutes and the yellow and blue lines run from 5 a.m. to 12:30 a.m. All new STS route information is updated on Google maps making it easy to plan routes and find times for bus stop locations. New STS brochures have started to be circulated around the community and on the buses.
- Staff is currently beginning the **Community Development Block Grant annual Action Plan** for program year 2020. Subrecipient applications for CDBG funding will be available starting on February 14.
- The **Planning Commission** meeting is February 26 at 4:30 p.m. in the commission chambers.

- The **Board of Zoning Appeals** meeting is February 20 at 4:30 p.m. in the commission chambers.
- The **Landmark Commission** meeting is February 19 at 4:30 p.m. in the commission chambers.
- The **Public Arts and Culture Commission** meeting is February 18 at 5:15 p.m. in the commission chambers.
- The **Sandusky Recreation Department would like to thank the following partners** for making the 2020 Coming into Focus Winter Break Camp at Sandusky High School an overwhelming success: Sandusky City Schools, Sandusky Fire and Police Departments, Sandusky Junior Sailors, Inc., Susan Shickley of OSU extension, Tiffany Rofu, Constance Moore, Brandy Moore, Paul Sherwood, Stephanie Brown-Mayfield, Angela and Andrea Warren, OHgo, Five Start Entertainment DJ Jimmy Rock, Prodigal Son, The Party Center and parents. We would also like to thank Pizza House East, Berardi's Family Kitchen, the Salvation Army and Lee's Famous Recipe Chicken for providing lunch for the four-day camp. Plans are in the works for Sandusky Recreation's Spring Break Camp at Sandusky High School on April 6 to 9.

#### **OLD BUSINESS**

**Upon motion of Wes Poole and second of Dave Waddington, the commission voted to confirm the city resident selections made by Dick Brady to the Police Chief Selection Committee of Ed Windau, Mark Fogg and Steve Sturgill.**

*Discussion:* Dick Brady said these are his choices to serve on the Police Chief Selection Committee. Ed Windau is a lifelong city resident and longtime business owner and downtown investor. Mark Fogg is a longtime city resident who is actively involved in his church and community and has been the voice of WLEC. Dr. Stephen Sturgill serves as the Chief of Staff and Transformation Officer for Sandusky City Schools. These three individuals have agreed to serve in this capacity. Additionally, Vince Rhodes, who is the Chairman of the Civil Service Commission and Commissioner Naomi Twine will serve on the Selection Committee. The City Manager's Office has begun the process of notifying the individuals who are qualified for this position in accordance with our Charter.

**Roll call on the motion: Yeas: Wes Poole, Blake Harris, Dick Brady, Dennis Murray, Naomi Twine, Mike Meinzer and Dave Waddington, 7. The President declared the motion passed.**

#### **NEW BUSINESS**

None.

#### **AUDIENCE PARTICIPATION**

Kathryn Carter, 5309 Columbus Avenue, said she saw in the newspaper we have another art project which requires lighting. She provided a copy of an article from Toledo; Toledo darkens their lights because of birds which migrate through the area and run into anything which is lit. Blue LED lights shine out more and attract birds and they have trouble getting themselves over the lake but we (Sandusky) seem to create it and wonders if we could do less of it and do something which really will bring people into downtown. She asked how high the wall at mile marker zero will be and if it will block the view of the water. Ten foot wide lanes are the width of a parking space and said the radius a Volkswagen bug needs to turn a corner is a whole lot different than a double-cab pick-up truck. The pavilion started out as a marketplace but has turned into a four-season pavilion yet when this was initially brought to the public meetings, everyone said 'no', they did not want a pavilion on the pier because you cannot see the water. The concrete at the foot of Columbus Avenue should be stamped concrete rather than painted as they did this in Avon and it is all coming off.

**ADJOURNMENT**

**Upon motion of Dennis Murray and second of Dave Waddington, the commission voted to adjourn at 6:45 p.m. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Richard R. Brady  
President of the City Commission