



**SANDUSKY CITY COMMISSION
REGULAR SESSION AGENDA
JUNE 10, 2019 at 5 p.m.
CITY HALL, 222 MEIGS STREET**

INVOCATION	Dick Brady
PLEDGE OF ALLEGIANCE	
CALL TO ORDER	
ROLL CALL	N. Lloyd, N. Twine, D. Brady, D. Murray, G. Lockhart, W. Poole & D. Waddington
APPROVAL OF MINUTES	May 28, 2019
AUDIENCE PARTICIPATION	
COMMUNICATIONS	Motion to accept all communications submitted below
CURRENT BUSINESS	

REGULAR AGENDA ITEMS

ITEM #1 – Submitted by Jane Cullen, Assistant City Engineer

CONTRACT AWARD TO GREAT LAKES DEMOLITION FOR THORPE DRIVE CULVERT REPLACEMENT PROJECT

Budgetary Information: The estimated cost of the project, based on bids, including engineering, inspection, advertising and miscellaneous costs is \$316,640. In 2018, the city applied for and was awarded Ohio Public Works grant funds in the amount of \$162,500. The OPWC grant was a fifty/fifty split with OPWC providing \$158,320 and the city providing \$158,320 which is to be paid with sewer funds.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Great Lakes Demolition of Vickery, Ohio, for the Thorpe Drive culvert replacement project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

ITEM #2 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor

PURCHASE OF TRUCK AND SNOW PLOW FROM MIDDLETOWN FORD FOR WATER DISTRIBUTION

Budgetary Information: The total cost of the 2019 F350 4 x 4 regular cab truck with snow plow is \$35,887.31 and will be paid from water funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ORDINANCE NO. _____: It is requested an ordinance be passed declaring a 2001 GMC 1500 Sierra truck as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the City Manager to purchase a 2019 Ford F350 4 x 4 regular cab truck with snow plow from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services cooperative purchasing program for the Water Distribution Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

ITEM #3 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor

PURCHASE OF CARGO VAN FROM MIDDLETOWN FORD FOR WATER DISTRIBUTION

Budgetary Information: The total cost of the 2020 Ford transit connect cargo van is \$26,002.03 and will be paid from water funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and directing the City Manager to purchase a 2020 Ford transit connect cargo van from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services cooperative purchasing program for the Water Distribution Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

ITEM #4 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor

PURCHASE OF TRUCK FROM MIDDLETOWN FORD FOR WATER DISTRIBUTION

Budgetary Information: The total cost of the 2019 F350 4 x 4 regular cab and chassis truck is \$28,602.11 and will be paid from water funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ORDINANCE NO. _____: It is requested an ordinance be passed declaring a 1999 Chevrolet 3500 truck as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the City Manager to purchase a 2019 Ford F350 4 x 4 regular cab and chassis truck from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services cooperative purchasing program for the Water Distribution Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

ITEM #5 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor

PURCHASE OF TRUCK FROM MTECH COMPANY FOR SEWER MAINTENANCE

Budgetary Information: The total cost of the 2019 Ford E-450 two-wheel drive cut-a-way truck with mounted mainline TV inspection summit system from MTech Company is \$255,514 and will be paid from sewer funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ORDINANCE NO. : It is requested an ordinance be passed declaring a 1972 GMC 3500 value van as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the City Manager to purchase a 2019 Ford E-450 two-wheel drive cutaway truck with mounted mainline TV inspection summit system from MTech Company of Cleveland, Ohio, through the State of Ohio Department of Administrative Services cooperative purchasing program for the Sewer Maintenance Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

ITEM #6 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor

APPROVAL TO REQUEST REIMBURSEMENT FUNDS FROM ERIE COUNTY SOLID WASTE MANAGEMENT DISTRICT FOR CITY-WIDE CLEANUP AND YARD WASTE DROP-OFF EVENTS

Budgetary Information: Reimbursement funds, if received, will be deposited into the general fund for the Horticultural Services Department.

RESOLUTION NO. _____: It is requested a resolution be passed requesting reimbursement from the Erie County Solid Waste Management District through the community grants program for expenses relating to the city’s cleanup and recycling events.

CITY MANAGER’S REPORT

OLD BUSINESS

ITEM TABLED: Authorization to bid 2018 Cedar Point Chaussee Water Tower

NEW BUSINESS

AUDIENCE PARTICIPATION: Open discussion on any item (5 minute limit)

EXECUTIVE SESSION(S)

ADJOURNMENT

Buckeye Broadband broadcasts on Channel 76:

Monday, June 10 at 8:30 p.m.

Tuesday, June 11 at 5 p.m.

Monday, June 17 at 8:30 p.m.

Online:

www.ci.sandusky.oh.us – Click “Play” 



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager
From: Jane E. Cullen, P.E.
Date: May 28, 2019
Subject: Commission Agenda Item- Thorpe Drive Culvert Replacement Project

ITEM FOR CONSIDERATION: Ordinance awarding a contract to Great Lakes Demolition, Vickery, Ohio for the Thorpe Drive Culvert Replacement Project.

BACKGROUND INFORMATION: At the City Commission meeting on July 10, 2017, Ordinance No. 17-137, the city entered a design services agreement with K.E. McCartney & Associates, Inc. (KEM) for the Thorpe Drive Culvert Replacement Project. The existing culvert is corrugated metal multi plate arch structure located on Thorpe Drive between Venice Road and Venice Heights Boulevard. It was original installed in 1956 and recently in February 2017 the Ohio Department of Transportation (ODOT) completed a Bridge Load Summary Report for this structure. Due to the heavy corrosion noted in the culvert pipe, ODOT recommended installing weight limit signs for the bridge which was completed in February by the City's street department. They also recommended replacing the culvert with a new concrete box culvert or slipping a new smaller culver inside the existing one. Due to problems with quality control when pumping grout into the annular spaces between the existing culvert and a new one, it was determined to do a complete replacement of the culvert. The proposed work for the culvert replacement project will also involve replacing the existing sidewalk on the west side of Thorpe Drive and installing new sidewalk on the east side where currently there is a gap in the sidewalk. The resurfacing portion of this project will resurface Thorpe Drive from Venice Road to Venice Heights Boulevard. The section of Thorpe Drive over the culvert will have a complete pavement reconstruction over the new culvert.

The following four bids were received on Thursday, May 16, 2019.

Great Lakes Demolition Vickery, Ohio	\$287,854.45 100% Bid Bond
Schalk Brothers, Inc. Tiffin, Ohio	\$323,031.45 100% Bid Bond
Buckeye Excavating & Construction Norwalk, Ohio	\$358,542.00 100% Bid Bond
Precision Paving Milan, Ohio	\$351,895.00 100% Bid Bond

The City of Sandusky's Local Preference Policy could not be used to evaluate the bids due to the funding source. Great Lakes Demolition is determined to be the lowest and best bid.

BUDGETARY INFORMATION: The estimated cost of the project, based on bids and including engineering, inspection, advertising, and miscellaneous costs is \$316,640.00. In 2018, the City applied for and was awarded an Ohio Public Works Grant Funds in the amount of \$162,500.00. The OPWC grant is a 50/50 split with OPWC providing \$158,320.00 and the City providing \$158,320.00 which is to be paid with Sewer Funds.

ACTION REQUESTED: It is requested that an Ordinance be awarded for the construction contract to Great Lakes Demolition, Vickery, Ohio in the amount of \$287,854.45 and that the necessary legislation be passed under suspension of the rules and in accordance with Section 14 of the City in order to allow the contractor to complete the construction activities by the contract completion date of September 27, 2019. The culvert replacement portion of this project is also covered by an Army Corp permit which does not allow in-water work after September 15th.

I concur with this recommendation:

Eric Wobser
City Manager

Aaron Klein, P.E.
Director

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; T. Hayberger, Law Director

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GREAT LAKES DEMOLITION OF VICKERY, OHIO, FOR THE THORPE DRIVE CULVERT REPLACEMENT PROJECT; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the existing culvert on Thorpe Drive between Venice Road and Venice Heights Boulevard is a corrugated metal multi plate arch structure originally installed in 1956 and in February of 2017 the Ohio Department of Transportation (ODOT) completed a Bridge Load Summary Report for this structure and due to the heavy corrosion noted in the culvert pipe, ODOT recommended installing weight limit signs for the bridge, which was completed in February by the City's Street Department, and in addition recommended replacing the culvert with a new concrete box culvert or slipping a new smaller culvert inside the existing one; and

WHEREAS, the Thorpe Drive Culvert Replacement Project involves the complete replacement of the Thorpe Drive culvert and includes replacing the existing sidewalk on the west side of Thorpe Drive and installing new sidewalk on the east side where currently there is a gap in the sidewalk, resurfacing Thorpe Drive from Venice Road to Venice Heights Boulevard, and complete pavement reconstruction over the new culvert on Thorpe Drive; and

WHEREAS, this City Commission approved an agreement for professional design services with K.E. McCartney & Associates, Inc., of Mansfield, Ohio, for the Thorpe Drive Culvert Replacement Project by Ordinance No. 17-137, pass on July 10, 2017; and

WHEREAS, this City Commission authorized the submission of an application and to enter into a Project Agreement with the Ohio Public Works Commission (OPWC) to participate in the Ohio Public Works Commission's State Capital Improvement and/or Local Transportation Improvement Programs authorized by Chapter 164 (Aid to Local Government Improvements) of the Ohio Revised Code for the Thorpe Drive Culvert Replacement Project by Resolution No. 034-18R, passed on August 27, 2018; and

WHEREAS, this City Commission declared the necessity to proceed with the proposed Thorpe Drive Culvert Replacement Project by Resolution No. 012-19R, passed on March 11, 2019; and

WHEREAS, upon public competitive bidding as required by law four (4) appropriate bids were received and the bid from Great Lakes Demolition of Vickery, Ohio, was determined to be the lowest and best bid; and

WHEREAS, the total estimated cost of this project based on bids, including engineering, inspection, advertising and miscellaneous expenses is \$316,640.00 of which \$158,320.00 (50%) will be paid with Ohio Public Works Commission (OPWC) grant funds and \$158,320.00 (50%) will be paid with Sewer Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to allow the contractor to complete the construction activities by the contract completion date of September 27, 2019, and since a portion of the

project is covered by an Army Corp permit which does not allow in-water work after September 15th; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into a contract with Great Lakes Demolition of Vickery, Ohio, for the Thorpe Drive Culvert Replacement Project in an amount **not to exceed** Two Hundred Eighty Seven Thousand Eight Hundred Fifty Four and 45/100 Dollars (\$287,854.45) consistent with the bid submitted by Great Lakes Demolition of Vickery, Ohio, currently on file in the office of the Director of Public Works.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

PAGE 3 - ORDINANCE NO. _____

Passed: June 10, 2019



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Todd Gibson, Sr., Facilities & Properties Supervisor

Date: May 29, 2019

Subject: Commission Agenda Item – Request to purchase truck for the Division of Water Distribution

ITEM FOR CONSIDERATION: Legislation authorizing the purchase of one (1) 2019 F350 4x4 regular cab truck with snow plow from Middletown Ford of Middletown, Ohio, for the Division of Water Distribution.

BACKGROUND INFORMATION: The above listed vehicle is available for a total purchase price of \$35,887.31, through Middletown Ford of Middletown, Ohio through the State of Ohio Department of Administrative Services cooperative purchasing program, Contract #RS902619.

The Division of Water Distribution currently has a 2015 GMC 2500, two-wheel drive truck that is no longer fit for use for its intended purposes within the division due to its limitations for heavy construction. The truck is currently be used for transporting equipment and materials for the construction or repair work of water lines throughout the City. It is also used to respond to emergency service calls for all water related complaints. In addition, the truck does not handle well during snowy or icy winter conditions because it is not four-wheel drive, which is not good because it is used to plow parking lots and other locations. However, the Division of Fleet Maintenance has determined that the vehicle could fit a need for light material hauling and has requested that the vehicle be transferred to Division of Facilities & Properties since it is better than the vehicle currently in use. The Division of Facilities & Properties currently has a 2001 GMC 1500 Sierra, VIN #1GTEC14W6IZ302892, with 92,494 miles, that has been determined by the Fleet Maintenance Chief Foreman to be beyond its expected lifecycle and of no use for the City. Once the GMC 2500 is officially transferred from water distribution, staff is recommending that the 2001 GMC 1500 Sierra be sold on GovDeals with the proceeds to be placed in the Water Fund.

BUDGETARY INFORMATION: The total cost of the 2019 F350 4x4 regular cab truck with snow plow is \$35,887.31 and will be paid from Water funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ACTION REQUESTED: It is requested that the proper legislation be prepared and approval be granted to purchase one (1) 2019 F350 4x4 regular cab truck with snow plow from Middletown Ford of Middletown, Ohio, in an amount not to exceed \$35,887.31. It is further requested that the legislation is to be passed under suspension of the rules in full accordance with Section 14 of the City Charter in order for the truck to be ordered and received in 2019 so the Division of Water Distribution can begin using the vehicle at the earliest opportunity.

I concur with this recommendation:

Eric Wobser
City Manager

Aaron Klein, P.E.
Director

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; T. Hayberger, Law Director

ORDINANCE NO. _____

AN ORDINANCE DECLARING A 2001 GMC 1500 SIERRA TRUCK AS UNNECESSARY AND UNFIT FOR CITY USE PURSUANT TO SECTION 25 OF THE CITY CHARTER; AUTHORIZING AND DIRECTING THE CITY MANAGER TO PURCHASE A 2019 FORD F350 4X4 REGULAR CAB TRUCK WITH SNOW PLOW FROM MIDDLETOWN FORD OF MIDDLETOWN, OHIO, THROUGH THE STATE OF OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM FOR THE WATER DISTRIBUTION DIVISION; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the Water Distribution Division currently has a 2015 GMC 2500 2-wheel drive truck that is no longer fit for use for its intended purpose within the division due to its age and limitations for heavy equipment and it is recommended to replace this truck with a 2019 F350 4x4 regular cab truck with snow plow; and

WHEREAS, the 2015 GMC 2500 2-wheel drive truck will be transferred to the Division of Facilities & Properties; and

WHEREAS, it has been determined by the Fleet Maintenance Chief Foreman that the 2001 GMC Sierra truck, VIN No. 1GTEC14W6IZ302892, currently used in the Facilities & Properties Division has exceeded its useful life expectancy and is no longer of any use to the City and Staff is recommending this truck be declared obsolete, unnecessary and unfit for City use and be auctioned on the internet with the proceeds from the sale being deposited in the Water Fund; and

WHEREAS, the 2019 Ford F350 4x4 regular cab truck with snow plow is available from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program thereby, allowing local political subdivisions to purchase items that have been competitively bid from the successful state vendor giving the City the benefit of the State's negotiated price and eliminating the necessity of formal bidding; and

WHEREAS, the total purchase price for the 2019 Ford F350 4x4 regular cab truck is \$35,887.31 and will be paid with Water Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order for the truck to be ordered, received, so the Division of Water Distribution can begin using the vehicle at the earliest opportunity; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds and determines that the 2001 GMC

Sierra truck, VIN No. 1GTEC14W6IZ302892, is unnecessary and unfit for City use pursuant to Section 25 of the City Charter and the City Manager is authorized and directed to dispose of this personal property no longer needed for City purposes through public auction, sale process, or internet auction with the proceeds from sale to be deposited into the Water Fund.

Section 2. The City Manager is authorized and directed to purchase a 2019 Ford F350 4x4 regular cab truck with snow plow from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program, Contract #RS902619, at an amount **not to exceed** Thirty Five Thousand Eight Hundred Eighty Seven and 31/100 Dollars (\$35,887.31).

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: June 10, 2019



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
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www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Todd Gibson, Sr., Facilities & Properties Supervisor

Date: May 29, 2019

Subject: Commission Agenda Item – Request to purchase van for the Division of Water Distribution

ITEM FOR CONSIDERATION: Legislation authorizing the purchase of one (1) 2020 Ford Transit Connect Cargo Van from Middletown Ford of Middletown, Ohio, for the Division of Water Distribution.

BACKGROUND INFORMATION: The above listed vehicle is available for a total purchase price of \$26,002.03, through Middletown Ford of Middletown, Ohio through the State of Ohio Department of Administrative Services cooperative purchasing program, Contract #RS902619.

The Division of Water Distribution currently has a 2013 Chrysler Ram Van that is no longer fit for use for its intended purpose within the division due to its size and capacity since it is rather difficult to maneuver in the needed locations. It is currently used to respond to service calls for high consumption, no water, frozen pipes, new meter replacements or any other water related concerns. It is also used for emergency shut-offs due to broken water lines. However, the Division of Streets & Traffic has determined that the vehicle could fit their need for a service vehicle for the electricians and has requested that the vehicle be transferred to them.

BUDGETARY INFORMATION: The total cost of the 2020 Ford Transit Connect Cargo Van is \$26,002.03 and will be paid from Water funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ACTION REQUESTED: It is requested that the proper legislation be prepared and approval be granted to purchase one (1) 2020 Ford Transit Connect Cargo Van from Middletown Ford of Middletown, Ohio, in an amount not to exceed \$26,002.03. It is further requested that the legislation be passed under suspension of the rules in full accordance with Section 14 of the City Charter in order for the truck to be ordered and received in 2019 and the Division of Water Distribution can begin using the vehicle right away.

I concur with this recommendation:

Eric Wobser
City Manager

Aaron Klein, P.E.
Director

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; T. Hayberger, Law Director

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO PURCHASE A 2020 FORD TRANSIT CONNECT CARGO VAN FROM MIDDLETOWN FORD OF MIDDLETOWN, OHIO, THROUGH THE STATE OF OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM FOR THE WATER DISTRIBUTION DIVISION; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the Water Distribution Division currently has a 2013 Chrysler Ram Van that is no longer fit for use for its intended purpose within the division due to its size and capacity and it is recommended to replace this truck with a 2020 Ford Transit Connect Cargo Van; and

WHEREAS, the 2013 Chrysler Ram Van will be transferred to the Division of Streets & Traffic and will be used as a service vehicle for the City's electricians; and

WHEREAS, the 2020 Ford Transit Connect Cargo Van is available from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program thereby, allowing local political subdivisions to purchase items that have been competitively bid from the successful state vendor giving the City the benefit of the State's negotiated price and eliminating the necessity of formal bidding; and

WHEREAS, the total purchase price for the 2020 Ford Transit Connect Cargo Van is \$26,002.03 and will be paid with Water Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order for the truck to be ordered, received, so the Division of Water Distribution can begin using the vehicle at the earliest opportunity; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to purchase a 2020 Ford Transit Connect Cargo Van from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program, Contract #RS902619, at an amount **not to exceed** Twenty Six Thousand Two and 03/100 Dollars (\$26,002.03).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: June 10, 2019



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
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www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Todd Gibson, Sr., Facilities & Properties Supervisor

Date: May 29, 2019

Subject: Commission Agenda Item – Request to purchase truck for the Division of Water Distribution

ITEM FOR CONSIDERATION: Legislation authorizing the purchase of one (1) 2019 F350 4x4 regular cab and chassis truck from Middletown Ford of Middletown, Ohio, for the Division of Water Distribution.

BACKGROUND INFORMATION: The above listed vehicle is available for a total purchase price of \$28,602.11, through Middletown Ford of Middletown, Ohio through the State of Ohio Department of Administrative Services cooperative purchasing program, Contract #RS902619.

The Division of Water Distribution currently has a 1999 Chevrolet 3500, VIN #1GCGC34R4XR708130, with 88,384 miles, that is no longer fit for use for its intended purpose within the division due to its age and limitations for heavy construction.

The new truck will be used for the valve turning program which is mandated by the Ohio EPA. Mainline valves throughout the distribution system are required to be regularly operated to ensure they remain effective during an emergency situation. This will also ensure that all valves are in the correct operating position. To implement this program, staff has been reviewing existing equipment and its ability to accommodate the additional machines required to crank the valve shafts. This new truck will also have the capability to collect data that can be downloaded into our current GIS asset management mapping system. It has been determined by the Water Distribution Chief Foreman and Fleet Maintenance Foreman to be beyond its expected lifecycle and of no use for the City. Staff is recommending that the 1999 Chevrolet 3500 truck be sold on GovDeals with the proceeds to be deposited into the Water Fund.

If commission approval is received, a communication for the utility bed and valve turning machine will be forthcoming.

BUDGETARY INFORMATION: The total cost of the 2019 F350 4x4 regular cab and chassis truck is \$28,602.11 and will be paid from Water funds which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ACTION REQUESTED: It is requested that the proper legislation be prepared and approval be granted to purchase one (1) 2019 Ford F350 4x4 regular cab and chassis truck from Middletown Ford of Middletown, Ohio, in an amount not to exceed \$28,602.11. It is further requested that the legislation is to be passed under suspension of the rules in full accordance with Section 14 of the City Charter in order for the truck to be ordered and received this year so the Division of Water Distribution can begin using the vehicle at the earliest opportunity and incorporate their work into the asset management system.

I concur with this recommendation:

Eric Wobser
City Manager

Aaron Klein, P.E.
Director

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; T. Hayberger, Law Director

ORDINANCE NO. _____

AN ORDINANCE DECLARING A 1999 CHEVROLET 3500 TRUCK AS UNNECESSARY AND UNFIT FOR CITY USE PURSUANT TO SECTION 25 OF THE CITY CHARTER; AUTHORIZING AND DIRECTING THE CITY MANAGER TO PURCHASE A 2019 FORD F350 4X4 REGULAR CAB & CHASSIS TRUCK FROM MIDDLETOWN FORD OF MIDDLETOWN, OHIO, THROUGH THE STATE OF OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM FOR THE WATER DISTRIBUTION DIVISION; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the Water Distribution Division currently has a 1999 Chevrolet 3500 truck that is no longer fit for use for its intended purpose within the division due to its age and limitations for heavy construction and it is recommended to replace this truck with a 2019 F350 4x4 regular cab & chassis truck; and

WHEREAS, it has been determined by the Water Distribution Chief Foreman and Fleet Maintenance Chief Foreman that the 1999 Chevrolet 3500 truck, VIN No. 1GCGC34R4XR708130, has exceeded its useful life expectancy and is no longer of any use to the City and Staff is recommending this truck be declared obsolete, unnecessary and unfit for City use and be auctioned on the internet with the proceeds from the sale being deposited in the Water Fund; and

WHEREAS, the 2019 Ford F350 4x4 regular cab & chassis truck is available from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program thereby, allowing local political subdivisions to purchase items that have been competitively bid from the successful state vendor giving the City the benefit of the State's negotiated price and eliminating the necessity of formal bidding; and

WHEREAS, this new truck will be used for the Valve Turning Program, which is mandated by the Ohio EPA and ensures mainline valves throughout the distribution system are regularly operated and remain effective during an emergency situation, and will have the capability to collect data for the GIS asset management mapping system; and

WHEREAS, approval will be requested from this City Commission in the near future to purchase the utility bed and valve turning machine; and

WHEREAS, the total purchase price for the 2019 Ford F350 4x4 regular cab & chassis truck is \$28,602.11 and will be paid with Water Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order for the truck to be ordered, received, so the Division of Water Distribution can incorporate their work into the GIS asset management system and begin using the vehicle at the earliest opportunity; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance**

be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds and determines that the 1999 Chevrolet 3500 truck, VIN No. 1GCGC34R4XR708130, is unnecessary and unfit for City use pursuant to Section 25 of the City Charter and the City Manager is authorized and directed to dispose of this personal property no longer needed for City purposes through public auction, sale process, or internet auction with the proceeds from sale to be deposited into the Water Fund.

Section 2. The City Manager is authorized and directed to purchase a 2019 Ford F350 4x4 regular cab & chassis truck from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program, Contract #RS902619, at an amount **not to exceed** Twenty Eight Thousand Six Hundred Two and 11/100 Dollars (\$28,602.11).

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: June 10, 2019



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Todd Gibson, Sr., Facilities & Properties Supervisor

Date: May 29, 2019

Subject: Commission Agenda Item – Request to purchase truck for Division of Sewer Maintenance

ITEM FOR CONSIDERATION: Legislation authorizing the purchase of one (1) 2019 Ford E-450 2-wheel drive cut-a-way truck with mounted mainline TV inspection summit system from MTech Company of Cleveland, OH, for the Division of Sewer Maintenance.

BACKGROUND INFORMATION: The above listed vehicle is available for a total purchase price of \$255,514.00 through MTech Company of Cleveland, OH through the Ohio Department of Administrative Services cooperative purchasing program, Contract #800489.

The Sewer Maintenance Division currently has a 1972 GMC 3500 Value Van, VIN #TPE352F507912, with only 17,537 miles. The typical operation is for the vehicle to drive to a specific location and stay there while video recording several lengths of sewer. The current truck is used daily for televising sewer mains and catch basin lines to identify condition of pipe for planning of repairs or replacements needed for the integrity of the system. It is also used to investigate and determine the cause of sink holes within the roadway and allows the maintenance staff to plan the best, cost-effective method to repair the problem. The camera is used to confirm suspected water main leaks and identify the exact location to lessen the cost and time of exploratory digging by the water distribution staff. The truck is equipped with a camera on wheels attached to a cable. The camera head swivels to capture video of the entire diameter of the pipe. Controllers use joysticks in the cabin to maneuver the device. It will also come with new software that is compatible with the GIS asset management system. Although it has low mileage, the deterioration of the body and frame due to its age will no longer allow the truck to be in serviceable condition. Since the vehicle has been determined by the Fleet Maintenance Chief Foreman to be beyond its useful life and of no use to the City, staff is recommending that the 1972 GMC 3500 Value Van with mounted mainline TV inspection unit be sold on GovDeals with the proceeds to be deposited in the Sewer Fund.

BUDGETARY INFORMATION: The total cost of the 2019 Ford E-450 2-wheel drive cut-a-way truck with mounted mainline TV inspection summit system from MTech Company is \$255,514.00 and will be paid from Sewer funds, which were budgeted in the Capital Improvement Plan and accounted for in the 2019 rate review.

ACTION REQUESTED: It is requested that the proper legislation be prepared and approval be granted to purchase one (1) 2019 Ford E-450 2-wheel drive cut-a-way truck with mounted mainline TV inspection summit system from MTech Company of Cleveland, OH, in an amount not to exceed \$255,514.00. It is further requested that the legislation is to be passed under suspension of the rules in full accordance with Section 14 of the City Charter in order for the truck to be ordered and received in 2019, so the

Division of Sewer Maintenance can begin using the vehicle at the earliest opportunity and incorporate their work into the GIS asset management system.

I concur with this recommendation:

Eric Wobser
City Manager

Aaron Klein, P.E.
Director

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; T. Hayberger, Law Director

ORDINANCE NO. _____

AN ORDINANCE DECLARING A 1972 GMC 3500 VALUE VAN AS UNNECESSARY AND UNFIT FOR CITY USE PURSUANT TO SECTION 25 OF THE CITY CHARTER; AUTHORIZING AND DIRECTING THE CITY MANAGER TO PURCHASE A 2019 FORD E-450 2-WHEEL DRIVE CUTAWAY TRUCK WITH MOUNTED MAINLINE TV INSPECTION SUMMIT SYSTEM FROM MTECH COMPANY OF CLEVELAND, OHIO, THROUGH THE STATE OF OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM FOR THE SEWER MAINTENANCE DIVISION; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, it has been determined by the Fleet Maintenance Chief Foreman that the 1972 GMC 3500 Value Van, VIN No. TPE352F507912, which is equipped with a camera and controlled with joysticks and is used for video recording sewers, televising sewer mains and catch basin lines to identify condition of pipe for repairs or replacements, investigating cause of sink holes, confirming suspected watermain leaks and identifying exact location, has exceeded its useful life expectancy and is no longer of any use to the City and Staff is recommending this truck be declared obsolete, unnecessary and unfit for City use and be auctioned on the internet with the proceeds from the sale being deposited in the Sewer Fund; and

WHEREAS, it is recommended to replace this vehicle with a 2019 Ford E-450 2-wheel Drive Cutaway truck with mounted mainline TV inspection summit system; and

WHEREAS, the 2019 Ford E-450 2-wheel Drive Cutaway truck with mounted mainline TV inspection summit system is available from MTech Company of Cleveland, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program thereby, allowing local political subdivisions to purchase items that have been competitively bid from the successful state vendor giving the City the benefit of the State's negotiated price and eliminating the necessity of formal bidding; and

WHEREAS, the total purchase price for the 2019 Ford E-450 2-wheel drive cutaway truck with mounted mainline TV inspection summit system is \$255,514.00 and will be paid with Sewer Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order for the truck to be ordered, received, so the Division of Sewer Maintenance can incorporate their work into the GIS asset management system and begin using the vehicle at the earliest opportunity; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO,

THAT:

Section 1. This City Commission finds and determines that the 1972 GMC 3500 Value Van, VIN No. TPE352F507912, is unnecessary and unfit for City use pursuant to Section 25 of the City Charter and the City Manager is authorized and directed to dispose of this personal property no longer needed for City purposes through public auction, sale process, or internet auction with the proceeds from sale to be deposited into the Sewer Fund.

Section 2. The City Manager is authorized and directed to purchase a 2019 Ford E-450 2-wheel Drive Cutaway truck with mounted mainline TV inspection summit system from Cleveland, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program, Contract #800489, at an amount **not to exceed** Two Hundred Fifty Five Thousand Five Hundred Fourteen and 00/100 Dollars (\$255,514.00).

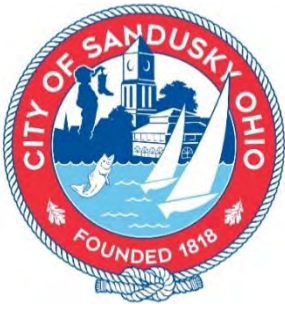
Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager
From: Todd Gibson, Facilities & Properties Supervisor
Date: May 29, 2019
Subject: **Commission Agenda Item – Approval for Reimbursement**

ITEM FOR CONSIDERATION: Legislation authorizing the approval to request reimbursement from the Erie County Solid Waste Management District for expenses from the City-Wide Clean-Up and Yard Waste Drop-Off events.

BACKGROUND INFORMATION: The Erie County Solid Waste Management District Plan provides grant money for materials and yard waste collected that have been recycled and/or composted through the Community Grants Program. The Erie County Solid Waste Management District Policy Committee adopted a Resolution on June 27, 2017, to amend the Solid Waste Management Plan which included an increase to the amount for the Community Grants Program to \$2,500.00. This City Commission approved the amendment to the Plan in October of 2017. Staff would like to request reimbursement of expenditures for previous programs and for future expenditures for the fall program in 2019.

The table below indicates qualifying charges for two spring 2019 events (City-Wide Clean-Up and Spring Yard-Waste Drop-Off) and estimated charges for the same events in the fall 2019. These spring charges will be fully reimbursed but the remaining funds available for fall charges will be \$29.40:

Vendor	Actual Spring Charges	Estimated Fall Charges
Allshred Services	\$178.35	\$198.35
Barnes Nursery, Inc.	\$400.00	\$400.00
Reisig, LLC DBA – Ohio Tire Terminal	\$1,892.25	\$2,250.00
TOTAL	\$2,470.60	\$2,848.35

BUDGETARY INFORMATION: Reimbursement funds, if received, will be deposited into the General Fund for the Horticulture Services Department.

ACTION REQUESTED: It is requested that the proper legislation be prepared and approval be granted to receive grant money from Erie County Solid Waste Management District for the recycled and composted materials collected from the Spring City-Wide Clean-Up and Spring Yard-Waste Drop-Off events. It is further requested that approval be granted to receive grant money for these same events that will be taking place in the fall.

I concur with this recommendation:

Eric Wobser
City Manager

Aaron Klein, P.E.
Director

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; T. Hayberger, Law Director

RESOLUTION NO. _____

A RESOLUTION APPROVING A REQUEST FOR REIMBURSEMENT FROM THE ERIE COUNTY SOLID WASTE MANAGEMENT DISTRICT THROUGH THE COMMUNITY GRANTS PROGRAM FOR EXPENSES RELATING TO THE CITY'S CLEANUP AND RECYCLING EVENTS.

WHEREAS, on June 27, 2017, the Erie County Solid Waste Management District Policy Committee adopted Resolution No. 117-1 to amend the March 20, 2017, approved Solid Waste Management Plan Update to make certain amendments in accordance with O.R.C. 3734.56(E), which included increasing the Community Grants amount from \$1,000 annually to at least \$2,500 annually; and

WHEREAS, the City conducted a City-Wide Clean-Up event and Yard-Waste Drop-Off event this past Spring and incurred expenses in the amount of \$2,470.60 and plans to conduct these events again in the Fall and estimates the expenses to be in the amount of \$2,848.35; and

WHEREAS, approval is requested to submit for reimbursement to the Erie County Solid Waste Management District the amount of \$2,470.60 for expenses incurred for the recycling events already held in the Spring and to submit for reimbursement the actual expenses incurred for the Fall recycling events once the events have taken place; and

WHEREAS, any funds reimbursed to the City from the Erie County Solid Waste Management District through the Community Grants Program for expenses relating to recycling events in the CY 2019 will be placed in the General Fund for the Horticultural Services Department; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission hereby approves the request for reimbursement from the Erie County Solid Waste Management District through the Community Grants Program for expenses relating to the City's City-Wide Clean-up Yard-Waste Drop-Off recycling events held in CY 2019 in an amount up to \$2,500.00 pursuant to and in accordance with the Erie County Solid Waste Management District Plan Update and Community Grants Program.

Section 2. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

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Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Resolution shall take effect at the earliest time allowed by Law.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: